

Peckham & McKenney
“All about fit”



**Deputy Executive Director of
Finance and Administration**
ALAMEDA COUNTY TRANSPORTATION
COMMISSION, CALIFORNIA

Who We Are

The Alameda County Transportation Commission is a joint powers authority governed by a 22-member Commission that plans, funds and delivers transportation programs and projects that expand access and improve mobility in Alameda County. The Alameda CTC was created by the merger of the Alameda County Congestion Management Agency and the Alameda County Transportation Improvement Authority to allow for better coordination of transportation planning and programming within the County, as well as position Alameda County jurisdictions and transit agencies to better compete for limited state and federal transportation dollars. For more information, please see www.alamedactc.org.

Organization and Mission

The **Alameda CTC**'s mission is to plan, fund, and deliver transportation programs and projects that expand access and improve mobility, to foster a vibrant and livable Alameda County by:

- Leading countywide transportation **planning efforts** and developing **long-range plans** to guide future investments.



- Managing and distributing local, regional, state, and federal transportation dollars, including those from voter-approved **Measure B, Measure BB** and the **Vehicle Registration Fee** to **fund projects, programs and planning** that advances transportation.
- Overseeing and implementing **the delivery of transportation capital projects and community programs** throughout Alameda County.

The Alameda CTC is 22 members composed of the 5 Alameda County Board of Supervisors, 2 members from the City of Oakland, 13 members representing each of the other 13 cities in Alameda County, and 1 elected representative each from AC Transit and BART. The core functions include:

- Managing direct project delivery and oversight of more than \$1.2 billion of major transportation related improvement projects of regional significance.
- Developing and operating express lanes and electronic tolling systems.
- Leading county-wide corridor planning efforts and implementing various programs, including Congestion Management, Transportation Fund for Clean Air, and State Transportation Improvement programs, along with federal surface transportation, congestion mitigation, and air quality programs.
- Administering countywide Safe Routes to Schools, Special Transportation for Seniors and Disabled, and Affordable Student Transit Pass programs.
- Managing the County's Measure BB one-cent transportation sales tax used to plan, fund and deliver transportation programs and projects countywide, overseeing the Measure F Vehicle Registration Fee program, as well as preparing for future state and federal funding and any expanded sales tax initiatives.
- Leading countywide input for intergovernmental planning, policy, and funding collaborations with organizations such as the Metropolitan Transportation Commission, Bay Area Air District, California Transportation Commission, and Caltrans.

The Alameda CTC manages a multi-billion-dollar transportation program and is responsible for planning, funding, and delivering programs/projects through a collaborative approach that leverages the expertise of internal staff, consultants, and partner agencies. Programs/projects are funded through a combination of federal, state, regional, and local funding sources, requiring strong financial stewardship, strategic planning, and effective interagency



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coordination. Under the direction of the Commission, the leadership team consists of the Executive Director, the Chief Deputy Executive Director, and three Deputy Executive Directors.

The Job

As a key member of the executive team, the Deputy Executive Director of Finance and Administration leads, manages, and oversees the Procurement and Information Technology Department (Director of Contract Services and Operations) and the Finance Department (Director of Finance). The Deputy Executive Director of Finance and Administration serves as Chief Financial Officer for the Alameda CTC



while planning, organizing, managing, and providing administrative direction and oversight for all programs and activities of the Finance and Administration Department (including finance, accounting, budget, audit, debt management, treasury, risk management, procurement and purchasing, contract administration and compliance, human resources, information technology, facility management, and administrative support services). Furthermore, the Deputy Executive Director of Finance and Administration coordinates and collaborates with other Alameda CTC departments, legal counsel, officials, outside agencies, and the public; fosters cooperative working relationships with intergovernmental and regulatory agencies and various

public and private groups; and provides professional assistance to the Executive Director/Chief Deputy Executive Director.

The Ideal Candidate

The ideal candidate is a seasoned professional bringing a new, open minded perspective and ability to multi-task for implementing improvements. The ideal candidate will have:

- **Expertise:** A comprehensive understanding of finance, budgeting, procurement, contracting, human resources, information technology, and administrative services inclusive of how these support and enable organizational goals and objectives. Knowledge of best practices.
- **Transformative Impact:** Experience in process improvement, organizational development, and customer service for supporting program implementation. Resilience concurrent with being adaptable and nimble for adapting quickly and being proactive.
- **Innovative Leadership:** Strategic, thoughtful, visionary, inspirational, creative, innovative and open-minded orientation to implementing efficiencies, improvements, and contemporary practices that support the goals of the agency, and the internal and external partners delivering programs.
- **An eye toward the goal:** Drive to be a goal oriented, action oriented, and an outcome oriented change agent. Always learning and adapting. Seek solutions. Seek input and feedback.
- **People-Centered Management:** Ability to train, coach, professionally develop, mentor and empower staff to achieve personal and professional success; engage in organizational development; and create a succession plan. The fortitude, commitment, and enthusiasm to assess / evaluate organization strengths and weaknesses; technical knowledge to recognize where and how to implement improvements, and skills to motivate and implement change and efficiencies, and commitment to see that outcomes are successful. The inter-personal skills, political savvy, emotional intelligence, and communications expertise (writing, presenting, listening) to work effectively with others.
- **Stakeholder Engagement:** Actively collaborate with others, be a supportive member of the team, embrace input, and be communicative. Skills and commitment to engage and promote personal and staff professional development through teaching, learning, tools, and resources. Join with and learn from partners, other agencies, and experts.
- **Principles and Ethics:** Humility, accountability, trust, honesty, integrity and transparency to maintain strong partnerships, sustain fiscal accountability, assure compliance with regulations, build professional relationships, and represent the Alameda CTC.
- **Commitment to Equity and Sustainability:** Promote accessible and inclusive project outcomes that benefit diverse communities, and balance development with environmental resilience.

Experience/Education Requirements

The Deputy Executive Director of Finance and Administration is an "at-will" position reporting to the Executive Director/Chief Deputy Executive Director.

- The selected candidate ideally possess a minimum of 10 years of progressively responsible experience in finance, budgeting, and administration, including at least five years in an executive or senior leadership role with responsibility for overseeing finance, budget, and administrative functions.
- Graduation from an accredited four-year college or university with a bachelor's degree in finance, accounting, business administration, public administration, or a closely related field is required. A master's degree and/or Certified Public Accountant (CPA) license is preferred.
- Experience in the transportation and/or public sector is highly desirable. The ideal candidate will have established credibility and strong working relationships with Bay Area transportation agencies, partner organizations, elected officials, funding agencies, and other key regional stakeholders. Familiarity with California transportation funding, programming, and governance is highly desirable.



Search Schedule

Filing Deadline:.....August 14, 2026

Supplemental Process, as necessary:..... August 17 - 27, 2026

Commission selection of Candidates to Interview:...September 1, 2026

Initial Panel interview - In Person:..... September 10, 2026

Second interview - In Person:..... Week of September 14, 2026

New Deputy Executive Director begins in new position: Early-October

These dates are confirmed. Please plan your calendar accordingly.

Compensation

The Alameda County Transportation Commission is prepared to offer a competitive salary in the range of \$278,216 to \$361,680 based on experience and qualifications. In addition, the Commission offers competitive and generous benefits including:

- Cafeteria Plan for Health, Dental, and Vision; Life and AD&D, and Long-term and Short-Term Disability insurance.
- California Public Employee Retirement System (CalPERS). Classic Member (member of CalPERS prior to January 1, 2013) – 2.5% at age 55 (employee contributes 3%). New Member (under PEPRA laws) – 2% at age 62 (employee contributes 7.75%, this amount is subject to change at the beginning of each fiscal year per CalPERS calculations).
- Leave
 - » Vacation: Starts at 10 days per year, increases based on years of service and is negotiable at the Executive Director's discretion.
 - » Sick: Accrued at one (1) day per month.
- Holidays: 11 paid holidays, plus three (3) floating holidays per year.
- Other benefits including hybrid work schedule, transit subsidy, flexible spending accounts, 457 retirement plan, and tuition assistance.



The Recruitment Process

This is a great time to be with the Alameda County Transportation Commission and serve as Deputy Executive Director of Finance and Administration. To apply for this exciting career opportunity, please visit:

Peckham & McKenney
www.PeckhamAndMcKenney.com

The Alameda County Transportation Commission and Peckham & McKenney understand the importance of applicant confidentiality. The utmost care will be taken to maintain confidentiality throughout the process.

Resumes are acknowledged within two business days. Contact Anton "Tony" Dahlerbruch at 310.567.1554 or 866.912.1919, if you have any questions regarding this position or the recruitment process.



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