

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Period - Fiscal Year 2024-25**

AGENCY CONTACT INFORMATION

Agency Name: **City of Oakland**

Date: **12/24/2025**

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 3,358,114	\$ 3,358,114
Revenue	\$ 1,752,158	\$ 1,752,158
Interest	\$ 137,220	\$ 137,220
GASB 31 Adjustment	\$ 15,231	\$ 15,231
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 1,914,251 <small>TRUE</small>	\$ 1,914,251
End of Year Fund Balance	\$ 3,348,472	\$ 3,348,472



DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

N/A

B. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
VRF Program	\$ 1,752,158	\$ 7,008,632	\$ 3,348,472	\$ (3,660,160)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

N/A

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-24

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2024 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 60

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

The City calculates its PCI through citywide surveys occurring every 2-4 years. Maintenance and rehabilitation records are input into the City's pavement management software system, Streetsaver. Streetsaver evaluates all maintenance and rehabilitation records, estimates aging on streets that were not maintained or rehabilitated, and calculates new composite citywide PCIs. Oakland's citywide PCI increased to 60 in Fiscal Year 2024-25. For more information, please visit the linked Fiscal Year 2024-25 annual paving report.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI?

Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered
VRF Balance	\$ 3,348,472
Total	\$ 1,566,558

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Since Fiscal Year 2019-20, OakDOT's high vacancy rate (22% as of June 2025, representing 93 vacant positions) and related delays in project delivery have been the primary factors contributing to the accumulated fund balance, as the City of Oakland's annual DLD budget is primarily programmed to fund staffing and capital projects. In Fiscal Year 2024-25, the City spent down its VRF fund balance at an accelerated rate compared to previous years, with annual expenditures exceeding revenue. The increased expenditures were driven by financial constraints in the City's General Purpose Fund and delays in Measure U bond funding availability.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Grant Matching Funds	Local match for grant-funded projects (programs include HSIP, OBAG, ATP, CIP, etc.)	\$ 965,905	Planned
Emergency Roadway Repair	Emergency Roadway repairs, including FEMA match. Also includes set-aside funding for potential future roadway emergencies	\$ 861,392	Underway
In-House Paving / Streets & Sidewalks Maintenance	Staffing and materials for in-house street resurfacing as part of the Oakland 5-Year Paving Plan implementation	\$ 551,175	Underway
Grand Ave Complete Streets Paving Project	Design complete streets safety improvements on Grand Avenue	\$ 500,000	Underway
Community Transportation Planning	Community-driven complete streets planning projects	\$ 470,000	Underway

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-24

GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

**Copy of article,
website, signage
attached?**

**If applicable, briefly explain why the publicity
requirement wasn't completed.**

VRF	
Article	Yes
Website	Yes
Signage	Yes

Yes
Yes
Yes

N/A
N/A
N/A

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-24

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	VRF DLD Expenditures
1	Maintenance	Program Operations	Capital	Electrical Division - Streetlight and Traffic Signal Maintenance	Staffing and O&M costs for maintenance of street lights and traffic signals	1	Other	Partial staffing and O&M expenses for 18 staff (6 Electricians, 1 Electrical Supervisor, 1 Electrician Leader, 1 Electrician Helper, 5 Engineers, 2 Student Trainees, 1 Administrative Assistant, and 1 Temporary Contract Service Employee) for engineering, administration, and maintenance of approximately 38,000 streetlights, 727 traffic signals, 83 pedestrian flashing beacons (RRFBs), and 24 warning lights. Completed 3,095 electrical-related work orders and converted 33 light fixtures to LED.	1. Direct (in EPC)	2. Proximate (w/in 1-mile)	\$ 1,019,943
2	Other	Equipment/Vehicles	Capital	Vehicle Purchases	Street maintenance vehicles	2	Vehicles purchased	Two vehicles purchased for roadway striping operations	2. Proximate (w/in 1-mile)	3. None (Not near HIN)	\$ 360,361
3	Maintenance	Street Resurfacing/Maintenance	Capital	Streets and Sidewalks Maintenance	Staffing and O&M costs for street and sidewalk maintenance/state of good repair	1	Other	Partial staffing, equipment, and O&M expenses for 62 staff (30 Maintenance Workers, 16 Street Maintenance Leaders, 6 Heavy Equipment Operators, 6 Concrete Finishers, 3 Public Works Supervisors, and 1 Program Analyst) for street and sidewalk maintenance, including 58,474 potholes repaired, 9,713 sq. ft base repairs, 125,036 linear ft gutter cleaning, & 26,119 tons of asphalt. Includes \$7K in expenditures for occasional police support at construction sites.	1. Direct (in EPC)	2. Proximate (w/in 1-mile)	\$ 353,603
4	Construction	Pedestrian Improvements	Capital	HSIP Cycle 9 - Foothill Blvd/MacArthur Blvd	Installation of bulb-outs; pedestrian median refuge islands; crosswalk enhancements; rectangular rapid flashing beacons (RRFBs); speed cushions; signs; and striping	7	Intersections	Constructed safety improvements at 7 intersections along Foothill Blvd and MacArthur Blvd. Improvements include 3 RRFB pedestrian signals, 5 bulb-outs, 2 median refuge islands, 40 new curb ramps, and 9064 square ft of new high-visibility crosswalks. Construction completed in June 2025.	1. Direct (in EPC)	1. Direct (in HIN)	\$ 108,908
5	Operations	Staffing	Administrative	Engineering Licenses and Equipment	Equipment and professional development costs for engineering staff	1	Other	Costs for engineering license renewals, safety shoes, computer supplies, and professional organization membership dues	2. Proximate (w/in 1-mile)	3. None (Not near HIN)	\$ 54,769
6	Operations	Program Operations	Administrative	Emergency Roadway Repair Program	Emergency roadway repair & landslide repair	1	Other	Administrative costs for emergency roadway repair program operations	3. None (Not near EPC)	3. None (Not near HIN)	\$ 6,682
7	Operations	Other	Administrative	VRF Auditor Costs	Auditor costs for the VRF Audited Financial Statements	1	Other	Invoice payment to external auditor	2. Proximate (w/in 1-mile)	3. None (Not near HIN)	\$ 6,500
8	PS&E	Streetscape / Complete Streets	Capital	Martin Luther King Jr Way Complete Streets Paving Project	Deliver safety improvements through repaving on MLK Jr Way between 47th St and 61st St	1	Other	PS&E design 100% complete. Construction anticipated to start in fall 2026.	1. Direct (in EPC)	1. Direct (in HIN)	\$ 3,485
				96%	TOTAL Match to Table 1?						
			a. Total Capital	\$ 1,846,300							
			b. Total Administrative	\$ 67,950							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes