

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Period - Fiscal Year 2024-25**

**AGENCY CONTACT INFORMATION**

**Agency Name:** **City of Livermore**

**Date:** **12/27/2025**

**Primary Point of Contact**

**Name:** **Joel Waxdeck**

**Title:** **City Engineer**

**Phone:** **925-960-4500**

**Email:** **jhwaxdeck@livermoreca.gov**

---

**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

---

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

**DIRECTIONS:** Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

**A. VRF Direct Local Distribution Programs**

	<b>Local Streets and Roads</b>	<b>Total</b>
<b>Beginning of Year Fund Balance</b>	\$ 1,498,715	\$ 1,498,715
Revenue	\$ 366,750	\$ 366,750
Interest	\$ 78,199	\$ 78,199
GASB 31 Adjustment	\$ -	\$ -
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 3,064 <small>TRUE</small>	\$ 3,064
<b>End of Year Fund Balance</b>	\$ 1,940,600	\$ 1,940,600



*DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.*

*Notes*

N/A

## B. TIMELY USE OF FUNDS MONITORING

**Policy:** RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	<b>Total Annual Revenue</b> (A)	<b>Maximum Allowed Balance (4x Annual)</b> (B) = (A) * 4	<b>Current DLD Balance</b> (C)	<b>Current Balance Over / Under Maximum Allowed</b> (D) = (C) - (B)
VRF Program	<b>\$ 366,750</b>	<b>\$ 1,467,000</b>	<b>\$ 1,940,600</b>	<b>\$ 473,600</b>

**Exemption Requests:** RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

*For Exemption consideration, answer the follow:*

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

The City started and completed multiple transportation projects in FY24-25. While the City's priority was to exhaust remaining Measure B funds, significant Measure BB and VRF funds were allocated to City projects in FY24-25 and the City spent almost four times as much in Measure B and BB - Bike/Pedestrian Funds and more than two times as much Measure B and BB - Local Streets and Roads funds then it did in FY23-24. The City had intended to spend \$800,000 in VRF funds for the Downtown Sidewalk and Miscellaneous ADA Improvements, Project No. DR201959 to improve pedestrian access and mobility in the downtown area in FY24-25. Unfortunately, delays in construction of other projects adjacent to the project area led the project to be postponed. The City intends to make up the use of these funds in FY25-26 and doesn't expect to carry an excess balance beyond FY24-25.

**Local Streets and Roads (LSR) Direct Local Distribution Program****Reporting Period - Fiscal Year 2024-24****GENERAL COMPLIANCE REPORTING****1a. What is agency's 2024 Pavement Condition Index (PCI)?***Use same PCI reported to MTC for their Pavement Condition Rpt.*PCI = **75**<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>**1b. What is the basis for your PCI number if not from MTC Report -** [https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index?](https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index)**N/A****1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI?****Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.***Indicate N/A, if not applicable.***N/A****2a. How much of the program fund balance is encumbered into active contracts/projects?***Encumbered value should be less than or equal to the available balance.*

	\$ Encumbered
VRF Balance	\$ 1,940,600
<b>Total</b>	<b>\$ 1,400,000</b>

**2b. Why is there a fund balance? *Indicate N/A, if not applicable.***

To allow the City to complete large, multi-year projects.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
Downtown Sidewalk and Miscellaneous ADA Improvements, Project No. DR201959	This project will enhance pedestrian accessibility and mobility on First Street between Maple Street and O Street.	\$ 1,000,000	Planned
Sidewalk Repair, Project No. SM202402	This project will add a new sidewalk and create parking spaces on South Vasco road, in addition to sidewalk and shoulder repair at various other locations in the City.	\$ 400,000	Planned

**Local Streets and Roads (LSR) Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2024-24**

**GENERAL COMPLIANCE REPORTING**

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

VRF	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes
Website	Yes	Yes
Signage	Yes	Yes

**Local Streets and Roads Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2024-24**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	VRF DLD Expenditures
1	Other	Other	Administrative	Engineering support for traffic safety.		N/A	Other		3. None (Not near EPC)	3. None (Not near HIN)	\$ 840
2	Other	Other	Administrative	Independent Audit	Independent audit report	N/A	Other		3. None (Not near EPC)	3. None (Not near HIN)	\$ 1,592
3	Other	Other	Administrative	General Liability	Fund charge for City's liability program.	N/A	Other		3. None (Not near EPC)	3. None (Not near HIN)	\$ 61
4	PS&E	Pedestrian Improvement	Capital	Downtown Sidewalk and Miscellaneous ADA Improvements, Project No. DR201959	This project will enhance pedestrian accessibility and mobility on First Street between Maple Street and O Street.	N/A	Other		3. None (Not near EPC)	1. Direct (in HIN)	\$ 571
				19%				<b>TOTAL</b>			\$ 3,064
				a. Total Capital	\$ 571			Match to Table 1?			TRUE
				b. Total Administrative	\$ 2,493						

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Planned capital spending should have exceeded Program Administration. However the project using the funds was delayed due to other project delays. Administrative costs are expected to remain consistent in FY25-26 with capital costs to increase significantly.