

VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Period - Fiscal Year 2024-25

AGENCY CONTACT INFORMATION

Agency Name: **Alameda County Public Works Agency**

Date: 12/27/2025

Primary Point of Contact

Name: Amber Lo

Title: Deputy Director

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 2,212,900	\$ 2,212,900
Revenue	\$ 685,608	\$ 685,608
Interest	\$ 95,583	\$ 95,583
GASB 31 Adjustment	\$ 18,475	\$ 18,475
Expenditures	\$ 1,409,976	\$ 1,409,976
<small>Expenditures Matches Table 2?</small>	TRUE	
End of Year Fund Balance	\$ 1,602,590	\$ 1,602,590



DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

N/A

B. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue	Maximum Allowed Balance (4x Annual)	Current DLD Balance	Current Balance Over / Under Maximum Allowed
	(A)	(B) = (A) * 4	(C)	(D) = (C) - (B)
VRF Program	\$ 685,608	\$ 2,742,432	\$ 1,602,590	\$ (1,139,842)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

N/A

Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2024-24

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2024 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 73

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

N/A - PCI is from the MTC Report.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	\$ 1,602,590	\$ 533,629
Total	\$ 1,602,590	\$ 533,629

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Funds are planned to be spent on projects that are currently underway.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Somerset Avenue Sidewalk Project	Construct new sidewalk and other roadway improvements, from Lake Chabot Road to Redwood Road, in Castro Valley	\$ 550,000	Underway
Sidewalk Repair Program (Unit 29)	Preserve and improve public walkways by addressing identified tripping hazards through targeted repair of damaged or uplifted sidewalk segments.	\$ 45,903	Underway

Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2024-24

GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

VRF	
Article	No
Website	Yes
Signage	Yes

Copy of article,
website, signage
attached?

No
Yes
Yes

If applicable, briefly explain why the publicity
requirement wasn't completed.

Project was not featured in any news articles.
Please see attachment
Please see attachment

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-24

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	VRF DLD Expenditures
1	Construction	Street Resurfacing/Main	Capital	Moyers Street Drainage Pipe Repair - Castro Valley	Repaired a storm-damaged drainage system, replaced pipes and improved conveyance to San Lorenzo Creek	23	Linear Feet	Installed 23 feet of corrugated metal pipe.	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ 54,040
2	Construction	Pedestrian Improvement	Capital	Mabel Avenue Sidewalk	Constructed sidewalk on Mabel Avenue, from Santa Maria Avenue to Redwood Road, across the street from Castro Valley High School	1240	Linear Feet	Approximate distance of continuous pedestrian improvements (Santa Maria Ave to Redwood Road)	3. None (Not near EPC)	1. Direct (in HIN)	\$ 550,000
3	Construction	Pedestrian Improvement	Capital	Somerset Sidewalk	Construct sidewalk and other roadway improvements on Somerset Avenue, from Lake Chabot Road to Redwood Road	4000	Linear Feet	Approximate distance of continuous pedestrian improvements (Lake Chabot Road to Redwood Road)	2. Proximate (w/in 1-mile)	1. Direct (in HIN)	\$ 760,033
4	Construction	Pedestrian Improvement	Capital	Unit 29 Sidewalk Repair Program	Repaired damaged or uplifted sidewalk segments.	35	Other	# of locations/parcels	1. Direct (in EPC)	2. Proximate (w/in .5-mile)	\$ 45,904
			100%	TOTAL							\$ 1,409,976
a. Total Capital			\$ 1,409,976	Match to Table 1?							TRUE
b. Total Administrative			\$ -								

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes