

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2024-25**

AGENCY CONTACT INFORMATION

Agency Name: **City of San Leandro**

Date: 12/31/2025

Primary Point of Contact

Name: Angie Nichols

Title: Finance Manager

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Measure B Revenue		\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
GASB 31 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ -
End of Year Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
<input checked="" type="checkbox"/>	DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.				
Notes	N/A				

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 400,157	\$ 4,808,059	\$ -	\$ 1,798,075	\$ 7,006,291
Measure BB Revenue	\$ 588,391	\$ 3,625,114	\$ -	\$ 738,734	\$ 4,952,239
Interest	\$ 16,483	\$ 263,770	\$ -	\$ 64,610	\$ 344,863
GASB 31 Adjustment	\$ 7,049	\$ 129,495	\$ -	\$ 30,785	\$ 167,329
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 418,631 <small>TRUE</small>	\$ 4,407,302 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 807,402 <small>TRUE</small>	\$ 5,633,335
End of Year Fund Balance	\$ 593,449	\$ 4,419,137	\$ -	\$ 1,824,802	\$ 6,837,387
<input checked="" type="checkbox"/>	DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.				
Notes	N/A				

C. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026.

This autopopulated section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue	Maximum Allowed Balance (4x Annual)	Current DLD Balance	Current Balance Over / Under Maximum Allowed
	(A)	(B) = (A) * 4	(C)	(D) = (C) - (B)
Measure BB	\$ 4,952,239	\$ 19,808,957	\$ 6,837,387	\$ (12,971,570)
Measure B	Measure B Balance must be exhausted June 30, 2026.		\$ -	

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

- For Exemption consideration, answer the follow:
- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
 - 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

N/A

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

1a. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Adoption Year

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

2024

1b. If the plans are over five-years past the last adoption year, specify the status of the current update.

Indicate N/A, if not applicable.

N/A

1c. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.

The projects executed in the reporting fiscal year strived to incorporate all recommendations contained in the current Bike/Ped Master Plan through the installation of improved pedestrian crossings, ADA upgrade, RRFB installations and better signage installations. In addition, the projects improved bicycle access through installation of bike lanes where they currently didn't exist.

2. Describe how your reported DLD expenditures specifically addressed safety.

In continuation with City's goal to improve safety for all users, the DLD funded projects installed RRFB at several locations citywide and installed signs at necessary locations. Additionally, the projects provided improved access to bicylists, and strived to eliminate conflicts between vehicles and other users.

2a. How much of the end of year fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the end of year balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 593,449	\$ 957,338
Total	\$ 593,449	\$ 957,338

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Funding was encumbered to projects that are underway. The City has since hired new engineers who will be managing these projects but majority of these projects have just started construction in October 2025.

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Sidewalk Program 2024-25	City-wide Sidewalk and Curb Ramp Repairs and upgrades	\$ 1,050,860	Underway

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	https://www.sanleandro.org/276/Capital-Improvement-
Signage	Yes	Yes	Yes	

5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.

The projects funded with DLD funds consistently incorporated Complete Street features to ensure access to all modes of transportation. In addition, these projects strive to improve and enhance safety to all users.

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Phase <small>(Drop-down Menu)</small>	Project Type <small>(Drop-down Menu)</small>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity <small>(Drop-down Menu)</small>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Operations	Education and Promotion	Administrative	Bike and Ped Support Program FY24 (153-36-507)	Minor pedestrian and bicycle education and promotion - citywide	0.33	Other	Outreach events to improve Bike and Ped safety	1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 2,918
2	Construction	Sidewalks and Ramps	Capital	Sidewalk Program (Bike & Ped) 2021-22 (153-36-510)	Construct ADA compliant sidewalk Citywide	2154	Square Feet		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 43,095
3	Construction	Sidewalks and Ramps	Capital	Sidewalk Program (Bike & Ped) 2024-25 (153-36-511)	Construct ADA compliant sidewalk Citywide	1551	Square Feet		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 31,023
4	Construction	Sidewalks and Ramps	Capital	Sidewalk Program (Bike & Ped) FY24 (153-36-512)	Construct ADA compliant sidewalk Citywide	9891	Square Feet		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 197,828
5	PS&E	Sidewalks and Ramps	Capital	Sidewalk Program (Bike & Ped) FY25 (153-36-513)	Construct ADA compliant sidewalk Citywide		Other	Funding was used towards the preparation of PS&E	1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 107,220
6	PS&E	Bike Paths and Lanes	Capital	Lewelling Blvd Streetscape (153-36-600)	Install protected Class IV bike lanes and pedestrian improvements		Other	Funding was used towards the preparation of PS&E	1. Direct (in EPC)	1. Direct (in HIN)	\$ -	\$ 8,930
7	PS&E	Bike Paths and Lanes	Capital	Hesperian Blvd Lane Gap (153-36-601)	Install protected Class IV bike lanes and pedestrian improvements		Other	Funding was used towards the preparation of PS&E	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ -	\$ 27,618
TOTAL											\$ -	\$ 418,631
Match to Table 1?											TRUE	TRUE
a. Total Capital			99%									
			\$	415,713								
b. Total Administrative			\$	2,918								

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2024 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 56

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

N/A

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

Staff has provided informational presentation series to members of the City Council to educate them about the City's Pavement Management Program and the funding requirements that would improve the City's PCI to greater than 60. Since then, the Mayor of the City of San Leandro has formed a working group on revenue enhancement to repair and maintain City infrastructure and facilities, which includes the repair and maintenance of City streets to bring the PCI of the street network to a minimum of 60. This working group will be taking to City Council a request for authorization to retain the services of a consultant to lead this effort in the next few months. In addition to this effort, a group of San Leandro residents is working on a city-wide revenue measure to fund facility and infrastructure projects in the City, this citizen lead effort will include funding for the repairs of city streets.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 4,419,137	\$ 8,654,743
Total	\$ 4,419,137	\$ 8,654,743

2b. Why is there a fund balance? Indicate N/A, if not applicable.

A substantial amount of these funds have been encumbered; however, one of the two projects planned of Spring of 2025, received bids that exceeded the project budget. This lead to staff recommending to City Council the rejection of all bids and to rebid the project together with next year's street sealing project. The bid will be published earlier to increase chances of receiving lower bids. The combined larger project will be bid in the Winter of 2025 and this project will result in expending the majority of the current MBB balance.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Sealing 21-24	Repair and Maintenance	\$ 7,450,000	Underway
141st and 142nd Ave Reconstruction	Repair and Maintenance	\$ 450,000	Underway
Oakes Blvd Surface Repair	Repair and Maintenance	\$ 400,000	Underway

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article		Yes	Yes	
Website		Yes	Yes	https://www.sanleandro.org/276/Capital-Improvement-
Signage		Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Construction	Sidewalks and Ramps	Capital	Sidewalk Program FY24 (141-36-512)	Repair and maintain streets	8629	Square Feet		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 189,827
2	Project Closeout	Sidewalks and Ramps	Capital	Sidewalk Program 2012-13 (141-36-006)	Repair and maintain streets		Other		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 649
3	Project Closeout	Pedestrian	Capital	Washington/Chapman RR Crossing Improv. (141-38-387)	Improve safety of pedestrians		Other	Railroad pedestrian crossing improvements	1. Direct (in EPC)	1. Direct (in HIN)	\$ -	\$ (50,503)
4	Construction	Street Resurfacing/Maintenance	Capital	Street Overlay/Rehab 17-18 (141-38-392)	Repair and maintain streets	1.91	Lane Miles		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 266,896
5	Project Closeout	Street Resurfacing/Maintenance	Capital	Washington Ave Reconstruction (141-38-411)	Repair and maintain streets		Other	SD trench repair and pavement repair	1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 139,019
6	Construction	Street Resurfacing/Maintenance	Capital	Street Overlay/Rehab 2019-20 (141-38-413)	Repair and maintain streets	0.7	Lane Miles		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 96,015
7	Construction	Street Resurfacing/Maintenance	Capital	Street Overlay/Rehab 20-21 (141-38-419)	Repair and maintain streets	1.22	Lane Miles		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 170,090
8	Construction	Sidewalks and Ramps	Capital	Sidewalk Program (Local St) 2024-25 (141-38-511)	Repair and maintain streets	986	Square Feet		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 23,679
9	PS&E	Street Resurfacing/Maintenance	Capital	Street Sealing 2021-22 (141-38-525)	Repair and maintain streets		Other		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 40,370
10	PS&E	Street Resurfacing/Maintenance	Capital	Street Sealing 2024-25 (141-38-526)	Repair and maintain streets		Other		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 40,761
11	PS&E	Street Resurfacing/Maintenance	Capital	Street Sealing FY24 (141-38-527)	Repair and maintain streets		Other		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 10,226
12	Construction	Street Resurfacing/Maintenance	Capital	Street Sealing FY25 (141-38-528)	Repair and maintain streets	3.15	Lane Miles		1. Direct (in EPC)	3. None (Not near HIN)	\$ -	\$ 3,480,272
TOTAL											\$ -	\$ 4,407,302
Match to Table 1?											TRUE	TRUE
			100%									
a. Total Capital			\$ 4,407,302									
b. Total Administrative			\$ -									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 675,095

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

15.3%

Meets minimum 15% threshold?

TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A

Paratransit Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 1,824,802	\$ 387,380
Total	\$ 1,824,802	\$ 387,380

1b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The program had less than expected personnel expenses. In addition, the expenses planned for stop amenities and consultant were deferred to 2025-2026.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Fleet Replacement	Cost to replace two shuttles.	\$ 334,137	Planned
San Leandro Day Trip Shuttle Services	Pilot program that provides day trips for seniors to local parks, events, and shows.	\$ 3,243	Underway
Senior Grocery Delivery Program	Pilot program that delivers groceries to seniors with mobility limitations.	\$ 50,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

2 Confirm all expenditures were governing body approved (Yes/No).

No

3 Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article		Yes	Yes	
Website		Yes	Yes	
Signage		Yes	Yes	

Paratransit Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Operations	Shuttle or Fixed-route Trips	FLEX RIDES Shuttle - fixed route	Fixed-route shuttle program offering transportation for residents who are seniors and people with disabilities. The service consists of two interconnecting loops that travel on a fixed route to locations where riders can take care of basic life needs. The FLEX Shuttles operates Mondays, Tuesdays, and Thursdays from 8:30 am to 5:30 pm.	7903	Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ 607,674	\$ -	\$ 604,674
2	Operations	Same Day/Taxi Program	FLEX RIDES On Demand - concierge TNC ride-hailing dispatch	Contracted with GoGo Technologies to provide this service. On Demand Services are available 24 hours/day, 7 days/week.	5990	Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ 92,875	\$ -	\$ 78,997
3	Operations	Customer Service and Outreach	Marketing and Outreach	Marketing materials, printed translation and oral interpretation, program supplies	12	Other		1. Direct (in EPC)	\$ -	\$ 4,845	\$ -	\$ 3,124
4	Operations	Mobility Management/Travel Training	Travel and safety training.	Promote local transportation resources, enrollment information/support and increase safety capacity.	13	Other		1. Direct (in EPC)	\$ -	\$ 149	\$ -	\$ 147
5	Maintenance	Capital Purchase	Stop Amenities	Assess seating, shelter and signage for riders at high-use stop locations	NA			1. Direct (in EPC)	\$ -	\$ -	\$ -	\$ -
6	Planning/Scoping	Program Administration	Consultancy Services	Conduct assessment of FLEX RIDES Program (i.e., shuttle or fixed-ride trips) to inform future design of the program to increase membership, utilization of services, and increase effectiveness and efficiency of day-to-day operations.	NA			1. Direct (in EPC)	\$ -	\$ -	\$ -	\$ -
7	Operations	Program Administration	Program staffing	Share of cost for personnel responsible for FLEX RIDES program oversight including day to day operations, customer service, planning, training, marketing and outreach. Administrative, grant administration, staffing and training, planning and evaluation, development of operation systems, budget administration, strategic partnerships, policy/protocol development.	NA			1. Direct (in EPC)	\$ -	\$ 101,859	\$ -	\$ 101,859
TOTAL									\$ -	\$ 807,402	\$ -	\$ 788,801
Match to Table 1?									TRUE	TRUE		