

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2024-25**

AGENCY CONTACT INFORMATION

Agency Name: **City of Emeryville**

Date: **12/19/2025**

Primary Point of Contact

Name: **Sharon Friedrichsen**

Title: **Finance Director**

Phone: **510-596-4352**

Email: **sharon.friedrichsen@emeryville.org**

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

MEASURE B AND MEASURE BB
Annual Program Compliance Report

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 118,369	\$ 218,775	\$ -	\$ -	\$ 337,144
Measure B Revenue		\$ -	\$ -	\$ -	\$ -
Interest	\$ 5,288	\$ 10,769	\$ -	\$ -	\$ 16,057
GASB 31 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 1,658	\$ 19,135	\$ -	\$ -	\$ 20,793
End of Year Fund Balance	\$ 121,999	\$ 210,409	\$ -	\$ -	\$ 332,408

DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

Interest earnings included \$1,554 City fund transfer in to support the program.

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 214,962	\$ 1,074,478	\$ -	\$ 78,634	\$ 1,368,074
Measure BB Revenue	\$ 89,943	\$ 758,130	\$ -	\$ 79,816	\$ 927,889
Interest	\$ 10,714	\$ 35,179	\$ -	\$ 41,888	\$ 87,781
GASB 31 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 238,979	\$ 1,298,409	\$ -	\$ 109,070	\$ 1,646,458
End of Year Fund Balance	\$ 76,640	\$ 569,378	\$ -	\$ 91,268	\$ 737,286

DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

Interest earnings for Paratransit included an one-time City fund transfer in of \$37,246 to support the program.

C. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026.

This autopopulated section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
Measure BB	\$ 927,889	\$ 3,711,556	\$ 737,286	\$ (2,974,270)
Measure B		Measure B Balance must be exhausted June 30, 2026.	\$ 332,408	

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

The City plans to use remaining balances on the continued work of the 2024 Sustainable Streetscapes Project in FY25/26, and any other leftover balances on the 2026 Sustainable Streetscapes Project.

Bicycle and Pedestrian Direct Local Distribution Program**Reporting Period - Fiscal Year 2024-25****GENERAL COMPLIANCE REPORTING****1a. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.**

	Adoption Year
Bicycle Master Plan	2023
Pedestrian Master Plan	2023
Bike/Ped Master Plan	2023

1b. If the plans are over five-years past the last adoption year, specify the status of the current update.*Indicate N/A, if not applicable.*

N/A

1c. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.

The 2024 Sustainable Streetscapes Project is installing new directional curb ramps and new in-lane transit island loading areas through Hollis Street between 40th Street and Powell Street. This is providing safer and more connected pedestrians/transit benefits supporting ATP goals listed in the latest plan.

2. Describe how your reported DLD expenditures specifically addressed safety.

The 2024 Sustainable Streetscapes Project is installing new directional curb ramps and new in-lane transit island loading areas through Hollis Street between 40th Street and Powell Street. In addition to these items, there will be increased safety at all intersections by shortening the crosswalk distances by bulbing out the corners at every intersection, installing high-visibility crosswalks, and adding passive pedestrian detection to each traffic signal in the corridor. Each bike facility that crosses Hollis Street in the project corridor will be getting upgraded to latest CAMUTCD, NACTO, and best practice standards for green bike boxes, crosswalk crossings for bikes, and bike detection areas. All active transportation elements described above are addressing safety using DLD funds.

2a. How much of the end of year fund balance is encumbered into active contracts/projects?*Encumbered value should be less than or equal to the end of year balance.*

	\$ Encumbered
MB Balance	\$ 121,999
MBB Balance	\$ 76,640
Total	\$ 198,639

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City plans to use remaining balances on the continued work of the 2024 Sustainable Streetscapes Project in FY25/26, and any other leftover balances on the 2026 Sustainable Streetscapes Project.

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2024 Sustainable Streetscapes Project	Annual Paving Project in Triangle Neighborhood, Shellmound Street, and Hollis	\$ 100,000	Underway
2026 Sustainable Streetscapes Project	Annual Paving Project on Adeline Street	\$ 197,235	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

		Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes		Yes	
Website	Yes	Yes		Yes	
Signage	Yes	Yes		Yes	

5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.

The 2024 Sustainable Streetscapes Project is installing new directional curb ramps and new in-lane transit island loading areas through Hollis Street between 40th Street and Powell Street. In addition to these items, there will be increased safety at all intersections by shortening the crosswalk distances by bulbing out the corners at every intersection, installing high-visibility crosswalks, and adding passive pedestrian detection to each traffic signal in the corridor. Each bike facility that crosses Hollis Street in the project corridor will be getting upgraded to latest CAMUTCD, NACTO, and best practice standards for green bike boxes, crosswalk crossings for bikes, and bike detection areas. All active transportation elements described above are addressing safety using DLD funds.

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Other	Other	Administrative	Compliance Audit	Funding Source Compliance Audit	1	Other		2. Proximate (w/in 1-mile)		\$ 1,658	\$ 1,658
2	Construction	Streetscape / Complete Streets	Capital	2024 Sustainable Streetscapes Project	Concrete improvements with new directional curb ramps and in-lane transit island areas related to complete streets elements on Hollis Street (ped safety)	5	Intersections	Bulbed out corners with direction ramps, high-visibility crosswalks, and passive pedestrian detection.	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ -	\$ 237,321
				99%					TOTAL		\$ 1,658	\$ 238,979
				a. Total Capital	\$ 237,321				Match to Table 1?		TRUE	TRUE
				b. Total Administrative	\$ 3,316							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes.

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2024 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 78

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

N/A

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI?

Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered
MB Balance	\$ 210,409
MBB Balance	\$ 569,378
Total	\$ 779,787
	\$ 702
	\$ 242,431
	\$ 243,133

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The City plans to use remaining balances on the continued work of the 2024 Sustainable Streetscapes Project in FY25/26, and any other leftover balances on the 2026 Sustainable Streetscapes Project.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2024 Sustainable Streetscapes Project	Annual Paving Project in Triangle Neighborhood, Shellmound Street, and Hollis Street	\$ 241,498	Underway
2026 Sustainable Streetscapes Project	Annual Paving Project on Adeline Street	\$ 536,654	Planned

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Other	Other	Administrative	Compliance Audit	Funding Source Compliance Audit	1	Other	2. Proximate (w/in 1-mile)			\$ 1,658	\$ 1,658
2	Construction	Street Resurfacing/Maintenance	Capital	2024 Sustainable Streetscapes Project	Annual Paving Project in Triangle Neighborhood, Shellmound Street, and Hollis Street/ Rehabbing asphalt while also implementing complete street elements.	2.72	Lane Miles	Rehabbing asphalt pavement while also implementing complete street elements.	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ 17,477	\$ 1,029,180
3	Construction	Other	Administrative	Emeryville Quiet Zone Safety Measures - Zephyr UAS, Inc	Construction Management		Other	QZ established in August 2024	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ -	\$ 388
4	Maintenance	Sidewalks and Ramps	Capital	On-Call Sidewalk Maintenance - Precision Concrete	Maintenance of sidewalk facilities in public right-of-way		Other	Sidewalk shaving and repairs	2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ -	\$ 15,098
5	Planning/Scoping	Program Operations	Administrative	Emeryville Loop Project	Planning Phase and initial traffic operations analysis for Emeryville Loop project		Other		2. Proximate (w/in 1-mile)	2. Proximate (w/in .5-mile)	\$ -	\$ 252,085
				81%				TOTAL Match to Table 1?			\$ 19,135	\$ 1,298,409
				a. Total Capital	\$ 1,061,755						TRUE	TRUE
				b. Total Administrative	\$ 255,789							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

Meets minimum 15% threshold?

\$ 421,560
32.5%
TRUE

TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

Paratransit Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered
MB Balance	\$ -
MBB Balance	\$ 91,268
Total	\$ 91,268
	\$ 702

1b. Why is there a fund balance? *Indicate N/A, if not applicable.*

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
8 to Go Shuttle	Paratransit Shuttle Service for 94608	\$50,000	Underway

2 Confirm all expenditures were governing body approved (Yes/No).

Yes

3 Confirm the completion of the publicity requirements in the table below (Yes/No).

Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes
Website	Yes	Yes	Yes
Signage	Yes	Yes	Yes

Paratransit Direct Local Distribution Program

Reporting Period - Fiscal Year 2024-25

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Project Name	Project Description/Benefits	Quantity Completed in FY 24-25	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Other	Other	Finance - Audit Fees	Fees to prepare audited financial statements	100%			1. Direct (in EPC)	\$ -	\$ 1,658	\$ -	\$ 1,658
2	Operations	Group Trips	Accessible Group Trips Program	Provide ADA-accessible transportation for group trips throughout the Bay Area for Seniors and People with Disabilities	100%	Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ 196	\$ -	\$ 196
3	Operations	Same Day/Taxi Program	Taxi Reimbursement	Reimburse seniors over 70 years old in Emeryville for 90% of their taxi fares, up to \$80 per quarter (\$320/year)	52	Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ -	\$ -	\$ -
4	Operations	Same Day/Taxi Program	Lyft/Uber Reimbursement	Reimburse seniors over 70 years old in Emeryville for 90% of their taxi fares, up to \$80 per quarter (\$320/year)		Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ 3,734	\$ -	\$ 3,734
5	Operations	Meal Delivery	Meals on Wheels Reimbursement	Reimburse mileage costs at Federal reimbursement rate to volunteers who deliver meals		Other		1. Direct (in EPC)	\$ -	\$ -	\$ -	\$ -
6	Operations	Scholarship/Subsidized Fare	Subsidized East Bay Paratransit Fare	Sell EBP tickets at 10% of cost to EBP certified customers in Emeryville. Customers can purchase a maximum of \$40 worth of tickets per quarter (\$160/year)		Other		1. Direct (in EPC)	\$ -	\$ -	\$ -	\$ -
7	Operations	City-based Door-to-Door	8 to Go Shuttle Service	Provide seniors and people with disabilities rides 9-4, M-F throughout the 94608 zip code area	4,122	Number of One-Way Unduplicated Trips		1. Direct (in EPC)	\$ -	\$ 102,114	\$ 50,000	\$ 152,114
8	Operations	Other	Bus repair	Senior Center bus repair	1	Other		1. Direct (in EPC)	\$ -	\$ 1,170	\$ -	\$ 1,170
9	Other	Other	Class B license fees	Fees for class B license	1	Other		1. Direct (in EPC)	\$ -	\$ 98	\$ -	\$ 98
10	Operations	Other	Bridge toll	Bridge toll	4	Other		1. Direct (in EPC)	\$ -	\$ 100	\$ -	\$ 100
TOTAL Match to Table 1?									\$ -	\$ 109,070	\$ 50,000	\$ 159,070
									TRUE	TRUE		