

VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Period - Fiscal Year 2023-24

AGENCY CONTACT INFORMATION

Agency Name: **City of Oakland**

Date: **12/27/2024**

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 3,258,649	\$ 3,258,649
Revenue	\$ 1,705,900	\$ 1,705,900
Interest	\$ 133,930	\$ 133,930
GASB 31 Adjustment	\$ 25,109	\$ 25,109
Expenditures	\$ 1,765,474	\$ 1,765,474
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 3,358,114	\$ 3,358,114

DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

N/A

B. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue	Maximum Allowed Balance (4x Annual)	Current DLD Balance	Current Balance Over / Under Maximum Allowed
	(A)	(B) = (A) * 4	(C)	(D) = (C) - (B)
VRF Program	\$ 1,705,900	\$ 6,823,600	\$ 3,358,114	\$ (3,465,486)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2023-24**

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2023 Pavement Condition Index (PCI)?

PCI =

57

Use same PCI reported to MTC for their Pavement Condition Rpt.

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index?>

The City uses the software "Streetsaver" as its pavement management system, which calculates PCI based on citywide surveys occurring every 2-4 years, maintenance and rehabilitation records, and estimated aging of streets. The City's calculated citywide PCI in 2024 was 58. City staff also applied to the MTC P-TAP grant in November 2023 for support to conduct an updated pavement survey.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

[Since the 2016 passage of Measure KK, which dedicated \\$350 million to transportation, the City has taken aggressive steps toward addressing its \\$432 million paving maintenance backlog \(a result of decades of historical deferred maintenance\). The City tripled its annual spending on paving to implement its ambitious 3-Year Paving Plan, paving over 120 miles of streets between Fiscal Years 2019-2022.](#)

[Following the recent passage of Measure U, the City has now completed the second year of its 5-Year Paving Plan \(Fiscal Years 2022-2026\). During Fiscal Year 2023-2024, the City paved a record annual total of 47 miles. In total, 72.8 miles have been paved under the current 5-Year Paving Plan. The plan's proposed investments will keep most of Oakland's major streets in good to excellent condition and invest in residential street paving with more than 350 miles of streets planned for both rehabilitation and preventative maintenance during the 5-Year Plan duration. For more information, please visit the linked Paving Program webpage.](#)

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered	
VRF Balance	\$ 3,358,114	\$	304,816
Total	\$ 3,358,114	\$	304,816

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

OakDOT's high vacancy rate (22% as of December 2024) and related project delivery delays have been the primary drivers of the City's accumulated fund balance, as the City of Oakland's annual DLD budget is primarily programmed to fund staffing and capital projects. Due to the current financial uncertainty around the City's General Purpose Fund as well as delays in bond funding availability, OakDOT anticipates spending down the fund balance at a higher rate.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
In-House Paving / Streets & Sidewalks Maintenance / Streetlights and Traffic Signals Maintenance	Staffing and materials for in-house streets/sidewalks/lighting/signals maintenance	\$ 1,341,742	Underway
Emergency Roadway Repair	Emergency Roadway repairs, including FEMA match	\$ 868,074	Underway
Community Transportation Planning	Community-driven complete streets planning projects	\$ 500,000	Planned
Grand Ave Complete Streets Paving Project	Design complete streets safety improvements on Grand Avenue	\$ 500,000	Planned
HSIP Cycle 9 Local Match	Local match for implementation of HSIP Cycle 9 projects	\$ 148,298	Underway

**Local Streets and Roads (LSR) Direct Local Distribution Program
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GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

VRF	
Article	Yes
Website	Yes
Signage	Yes

Copy of article,
website, signage
attached?

Yes
Yes
Yes

If applicable, briefly explain why the publicity
requirement wasn't completed.

N/A
N/A
N/A

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2023-24

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 23-24	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network Proximity	VRF DLD Expenditures
1	Maintenance	Staffing	Capital	Electrical Division - Streetlight and Traffic Signal Maintenance	Staffing and O&M costs for maintenance of street lights and traffic signals	1	Other	Partial staffing and O&M expenses for 15 staff (7 Electricians, 1 Electrical Supervisor, 1 Electrician Leader, 1 Electrician Helper, 4 Engineers, and 1 Administrative Assistant) for engineering, administration, and maintenance of approximately 38,000 streetlights, 727 traffic signals, 83 pedestrian flashing beacons (RRFBs), and 24 warning lights. Completed 3,267 electrical-related work orders and converted approximately 95 light fixtures to LED	1. Direct (in EPC)	2. Proximate (w/in 1-mile)	\$ 1,061,718
2	Other	Equipment/Vehicles	Capital	Vehicle Purchases	Street maintenance vehicles	4	Vehicles purchased	Ford F550 & International CV515 trucks	2. Proximate (w/in 1-mile)	3. None (Not near HIN)	\$ 639,149
3	Maintenance	Staffing	Capital	Streets and Sidewalks Maintenance	Staffing and O&M costs for street and sidewalk maintenance/state of good repair	1	Other	Partial staffing, equipment, and O&M expenses for 63 staff (27 Maintenance Workers, 18 Street Maintenance Leaders, 6 Heavy Equipment Operators, 6 Concrete Finishers, 3 Supervisors, 2 Engineers, and 1 Gardener Crew Leader) for street and sidewalk maintenance, including 7.6 miles of in-house street resurfacing, 53,753 potholes repaired, 5,501 sq. ft base repairs, & 222,742 linear ft gutter cleaning	1. Direct (in EPC)	2. Proximate (w/in 1-mile)	\$ 45,316
4	Project Closeout	Streetscape / Complete Streets	Capital	OBAG 1 - Lakeside Green Streets Project	Improved bike & ped connection to Lake Merritt, complete streets improvements, protected bike lanes/bicyclist and pedestrian safety	1	Other	Closeout expenses for completed project (0.92 mile new bike lanes, 1.28 miles of new and improved pedestrian pathways, 30 new curb ramps, and traffic signal improvements at 3 intersections)	2. Proximate (w/in 1-mile)	1. Direct (in HIN)	\$ 8,449
5	Operations	Other	Administrative	VRF Auditor Costs	Auditor costs for the VRF Audited Financial Statements	1	Other	Invoice payment to external auditor	2. Proximate (w/in 1-mile)	3. None (Not near HIN)	\$ 6,283
6	Planning/Scoping	Program Operations	Administrative	Capital Improvement Program (CIP) Community Engagement	Community engagement to support the City of Oakland CIP budget development	1	Other	Partial costs to contract with a Community-Based Organization to lead community engagement in priority neighborhoods and to renew outreach survey software license	1. Direct (in EPC)	2. Proximate (w/in 1-mile)	\$ 4,558

	99%
a. Total Capital	\$ 692,915
b. Total Administrative	\$ 6,283

TOTAL
Match to Table 1?

\$ 1,765,474
TRUE

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes