**Alameda County Transportation Commission**

**Resolution of Local Support Requirements**

In order to apply and receive discretionary funding available from the Alameda County Transportation Commission (“Alameda CTC”) Comprehensive Investment Plan (“CIP”), each Applicant must adopt a separate resolution of local support and submit it concurrently with each individual CIP application.

By submitting a 2026 CIP Resolution of Local Support, the Applicant is committing to adhering to Alameda CTC’s funding requirements such as:

1. Delivering the proposed project’s scope within the identified schedule
2. Providing matching funds to the project if awarded funds from Alameda CTC
3. Delivering the proposed project in line with the CIP guidelines, policies and procedures
4. Complying with post-funding allocation requirements such as funding agreement and reporting requirements.

Alameda CTC is providing this 2026 CIP Resolution of Local Support Template (“Template”) which is required to be used by the Applicant for project applications proposed for funding from the 2026 CIP.

Requirements

* A separate Resolution of Local Support is required for each individual project.
* Applicant must use the language in this 2026 CIP version of the Template, posted on under the 2026 CIP Call for Projects section of the Funding Opportunities page of the Alameda CTC website: <https://www.alamedactc.org/funding/funding-opportunities>.
  + This website page also includes links to the latest Alameda CTC Project Funding Agreement which details the requirements associated with Alameda CTC Administered Funds.
* Applicant is to complete the highlighted areas of the Template with the requested agency- and project-specific information.
* Applicant may not make changes to the Template with the exception of formatting changes or including additional language to adhere to Applicant’s resolution conventions.

**Resolution No. XX**

**A Resolution of the [Insert Name of Governing Body]**

**of the [Insert Agency Name]**

**Authorizing the filing of an application for Alameda County Transportation Commission ADministered funding for the [Insert Project Title] and committing any necessary matching funds and stating assuranceS to complete the Project**

**WHEREAS**, the Alameda County Transportation Commission (“Alameda CTC”) administers funding programs for projects and programs that benefit the Alameda County transportation system, consisting of 2000 Measure B, 2010 Vehicle Registration Fee (“VRF”), 2014 Measure BB, Congestion Management Agency Transportation Improvement Program (CMA-TIP), and Transportation Fund for Clean Air Programs, and such funding is collectively defined as and shall be referenced herein as the “Alameda CTC Administered Funds”; and

**WHEREAS,** theAlameda CTC adopted 2026 Comprehensive Investment Plan (“CIP”) Guidelines at its Commission meeting on May 23, 2024 which includes procedures governing the 2026 CIP application process, programming guidelines, and eligible uses of Alameda CTC Administered Funds;

**WHEREAS,** [Insert agency name] (“Applicant”) is the project sponsor for [Insert project title] (“Project”)].

**WHEREAS,** theProject will implement [Insert project description, 2-3 sentences including key scope and project limits]; and

**WHEREAS**, as the Project Sponsor, Applicant has the legal authority to apply for funding for Project and plans to submit a 2026 CIP application (“Application”) to Alameda CTC for $[Insert amount of 2026 CIP funding request].

**WHEREAS**, there are no legal impediments to Applicant applying for funding and there is no active, pending or threatened litigation that may adversely affect the proposed Project or the ability of Applicant to deliver such Project; and

**WHEREAS**, Applicant authorizes its [Insert position title, such as Executive Director, General Manager, or City Manager] or designee to execute and file an application with Alameda CTC for discretionary Alameda CTC Administered Funds for the Project as referenced in this Resolution; and

**WHEREAS**, as part of the requirements to apply and receive Alameda CTC Administered Funds, Alameda CTC requires a resolution adopted by the responsible implementing agency stating the following:

1. Applicant will implement the Project as described in the Application; and
2. Applicant will have adequate staffing resources to deliver and complete the Project within the time period identified in the Application; and
3. Applicant understands it will enter into a Project Funding Agreement (“Agreement”) with Alameda CTC, and will comply with the Agreement ’s requirements, including adherence to the agreed upon project scope, project delivery milestones, funding deadlines, project reporting and deliverable deadlines; and
4. Applicant is committed to deliver the Project consistently with the Commission approved CIP Programming Guidelines and CIP policies, as they may change, for the funds awarded by the Commission to the Project; and
5. Applicant is committed to secure matching funds as proposed in the Application required for awarded Alameda CTC Administered Funds, by phase; and
6. Applicant is committed to provide any additional funding that may be required beyond the original proposed Application match amount to deliver the phase of the Project that is awarded with Alameda CTC Administered Funds; and
7. Applicant understands that Alameda CTC Administered Funds awarded to the Project is limited to the Commission approved programmed amount by phase, and therefore any cost increases or unexpected funding shortfalls cannot be expected to be funded by shifting funds between phases, or by requesting additional Alameda CTC Administered Funds; and
8. Applicant understands that any cost savings in the Alameda CTC-funded phase(s) will be shared proportionally between Applicant and Alameda CTC; and
9. Applicant is committed to comply with the applicable requirements set forth in Alameda CTC’s Local Business Contract Equity (“LBCE”) Program and related exhibits, as applicable, for professional services and construction contracts funded with Measure B, Measure BB, and/or VRF funds, such as including LBCE Program goal(s) and provisions in applicable solicitations and resulting contracts, providing timely notification to Alameda CTC of applicable solicitations prior to advertisement, and adhering to reporting requirements.

**NOW, THEREFORE, BE IT RESOLVED** that Applicant is authorized to file an Application to Alameda CTC for funding for the Project; and be it further

**RESOLVED** that Applicant hereby confirms that there is no pending or threatened litigation that might in any way adversely affect Applicant’s ability to implement and deliver the proposed Project; and be it further

**RESOLVED** that Applicant authorizes its [Insert position title, such as Executive Director, General Manager, or City Manager] or designee to execute the funding Agreement with Alameda CTC; and be it further

**RESOLVED** that Applicant shall provide Alameda CTC with a fully-executed copy of this Resolution concurrently with submittal of the Application; and be it further

**RESOLVED** that the [Insert name of governing body] of Applicant, by adopting this resolution, hereby confirms that:

1. Applicant will commit to implementing the Project as described in the Application; and
2. Applicant will have adequate staffing resources to deliver and complete the Project within the time period identified in the application; and
3. Applicant understands it will enter into an Agreement with Alameda CTC, and will comply with the Agreement ’s requirements, including adherence to the completion of the agreed upon project scope, project delivery milestones, funding deadlines, project reporting and deliverable deadlines; and
4. Applicant commits to delivering the Project consistently with the Commission approved CIP Programming Guidelines and CIP policies, as they may change, for the funds awarded by the Commission to the Project; and
5. Applicant will commit matching funds as proposed in the Application against the awarded Alameda CTC Administered Funds by phase in the amount(s) of $[Insert matching funding $ amount and detail by 2026 CIP requested phase, if applicable], anticipated to be from [Insert anticipated sources for matching funding – can be specific, e.g., “City’s General Fund” or general, e.g., “federal and/or state” or “regional”] source(s); and
6. Applicant will provide any additional funding that may be required beyond the original proposed Application match amount to deliver the phase of the Project that is awarded with Alameda CTC Administered Funds; and
7. Applicant understands that Alameda CTC Administered Funds awarded to the Project are limited to the Commission approved programmed amount by phase, and therefore any cost increases or unexpected funding shortfalls cannot be expected to be funded by shifting funds between phases, or by requesting additional Alameda CTC Administered Funds; and
8. Applicant understands that any cost savings in the Alameda CTC-funded phase(s) will be shared proportionally between Applicant and Alameda CTC; and
9. Applicant will comply with the applicable requirements set forth in Alameda CTC’s Local Business Contract Equity (“LBCE”) Program and related exhibits, as applicable, for professional services and construction contracts funded with Measure B, Measure BB, and/or VRF funds, such as including LBCE Program goal(s) and provisions in applicable solicitations and resulting contracts, providing timely notification to Alameda CTC of applicable solicitations prior to advertisement, and adhering to reporting requirements.

Duly passed and adopted by \_\_\_\_\_\_\_\_\_\_\_\_ at the [insert name of governing body] meeting held on [day of week], [date], 202X in [city], California by the following votes:

**AYES: NOES: ABSTAIN: ABSENT:**

**SIGNED:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert name and title of board/council chair]

**ATTEST:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert name and title of clerk]