

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2022-23**

AGENCY CONTACT INFORMATION

Agency Name: **CITY OF UNION CITY**

Date: 12/21/2023

Primary Point of Contact

Name: TRIEU TRAN

Title: ENGINEER III

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 933,246	\$ 1,024,777	\$ -	\$ -	\$ 1,958,023
Measure B Revenue		\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
GASB 31 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 21,530 <small>TRUE</small>	\$ 1,375,059 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 1,396,589
End of Year Fund Balance	\$ 911,716	\$ (350,282)	\$ -	\$ -	\$ 561,434

DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 773,368	\$ 2,943,959	\$ -	\$ -	\$ 3,717,327
Measure BB Revenue	\$ 469,842	\$ 1,739,556	\$ 949,094	\$ 572,587	\$ 3,731,079
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
GASB 31 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 122,097 <small>TRUE</small>	\$ 82,468 <small>TRUE</small>	\$ 949,094 <small>TRUE</small>	\$ 572,587 <small>TRUE</small>	\$ 1,726,246
End of Year Fund Balance	\$ 1,121,113	\$ 4,601,047	\$ -	\$ (0)	\$ 5,722,160

DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

C. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026.

This autopopulated section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
Measure BB	\$ 3,731,079	\$ 14,924,316	\$ 5,722,160	\$ (9,202,156)
Measure B	Measure B Balance must be exhausted June 30, 2026.		\$ 561,434	

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

Adoption Year

2021

1a. If the plans are over five-years past the last adoption year, specify the status of the current update.

Indicate N/A, if not applicable.

N/A

1b. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.

Measure B funds within this fiscal year have been used towards Union City Blvd Bike Lanes Project and Quarry Lakes Parkway. Smaller bicycle and pedestrian projects have been performed on a smaller scale with in house staff.

2. Describe how your reported DLD expenditures specifically addressed safety.

Repairs, maintenance, and PS&E for future projects.

2a. How much of the end of year fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the end of year balance.

		\$ Encumbered
MB Balance	\$ 911,716	\$ -
MBB Balance	\$ 1,121,113	\$ -
Total	\$ 2,032,830	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Fund balance due to future use anticipated for large projects in Union City Blvd Bike Lanes Project, At-Grade Ped Crossing Bridge to E. Plaza, and larger B&P Crossing Improvements.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Union City Blvd Bike Lanes Project	Class II Buffered Bike Lanes implementation on Blvd with ped improvements	\$ 550,000	Underway
At-Grad Crossing Bridge to E. Plaza	New ped bridge in Station District/TOD area	\$ 150,000	Planned
Bike & Ped Crossing Improvements	Various crossing improvements	\$ 100,000	Planned
Bay Trail Bike & Ped Bridge	Bay Trail connection to Coyote Hills	\$ 150,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	No	No	No	No large 1 project out to construction

5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.

Funds are still being used toward maintenance, repairs, and future planning/development & PS&E for ped & bike projects that address safety for all modes of travel

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2022-23

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 22-23	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Planning/Scoping	Streetscape / Complete Streets	Capital	Professional/Consulting		1	# of Plans developed		3. None (Not near EPC)	2. Proximate (w/in 1-mile)	\$ 3,953	\$ -
2	Bike/Ped	Operations	Staffing	Administrative	Miscellaneous Charges		1	Other		3. None (Not near EPC)	3. None (Not near HIN)	\$ 368	\$ -
3	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	Union City Blvd Bike Lanes Project		1	# of Plans developed		3. None (Not near EPC)	1. Direct (in HIN)	\$ 829	\$ -
4	Bike/Ped	Construction	Sidewalks and Ramps	Capital	Sidewalk C&G and Ramp Repair	ADA Compliant Ramp install	4	Other		3. None (Not near EPC)	1. Direct (in HIN)	\$ 16,380	\$ -
5	Bike/Ped	Operations	Other	Administrative	Other Supplies		1	Other		3. None (Not near EPC)	3. None (Not near HIN)		\$ 195
6	Bike/Ped	Operations	Other	Administrative	Miscellaneous Charges		1	Other		3. None (Not near EPC)	3. None (Not near HIN)		\$ 5,207
7	Bike/Ped	Operations	Staffing	Administrative	Engineer Administration Prof/Consulting		1	Other		3. None (Not near EPC)	3. None (Not near HIN)		\$ 40,034
8	Bike/Ped	PS&E	Streetscape / Complete Streets	Administrative	Enginee-Design/Proj Mgmt - Prof/Consulting		1	Other		3. None (Not near EPC)	3. None (Not near HIN)		\$ 9,745
9	Bike/Ped	Operations	Education and Promotion	Administrative	Travel & Training		1	Other		3. None (Not near EPC)	3. None (Not near HIN)		\$ 2,370
10	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	Quarry Lakes Parkway		1	# of Plans developed		3. None (Not near EPC)	2. Proximate (w/in 1-mile)		\$ 28,715
11	Bike/Ped	Construction	Sidewalks and Ramps	Capital	Enhancement of Pedestrian Infrastructure	Sidewalk, median, RRFB, ramp, ADA compliant infrastructure, pavement legends, striping, & signage improvement	5	Intersections		3. None (Not near EPC)	1. Direct (in HIN)		\$ 35,832
TOTAL											\$ 21,530	\$ 122,097	
Match to Table 1?											TRUE	TRUE	
Total Percentage of Capital vs Administrative Costs				60%									
a. Total Capital				\$ 85,708									
b. Total Administrative				\$ 57,918									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2022 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 69

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

PCI number is based on P-TAP23 report submitted in 2023 that recorded a PCI number 69 for the 2022-23 year.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ (350,282)	\$ -
MBB Balance	\$ 4,601,047	\$ -
Total	\$ 4,250,765	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Anticipation of large Citywide Paving Project (Fall 2023, \$2 million+). Another significant chunk will be used towards Union City Blvd Bike Lanes Project which will begin construction Spring 2024 and also Quarry Lakes Project currently in design.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2023 Citywide Overlay Project	Routine repair & maintenance of several streets within City	\$ 2,000,000	Underway
Union City Blvd Bike Lanes Proj	Implement Class II buffered bike lanes on roadway along with roadway improvements	\$ 1,300,000	Planned
Quarry Lakes Project	New street corridor that will implement Complete Street elements throughout	\$ 200,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	No	No	No	No large 1 project out to construction

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2022-23

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <small>(Drop-down Menu)</small>	Project Phase <small>(Drop-down Menu)</small>	Project Type <small>(Drop-down Menu)</small>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 22-23	Units for Quantity <small>(Drop-down Menu)</small>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Planning/Scoping	Other	Administrative	Enginee-Design/Proj Mgmt - Prof/Consulting		1	Other		3. None (Not near EPC)	3. None (Not near HIN)	\$ 3,802	\$ 14,058
2	Bike/Ped	PS&E	Streetscape / Complete	Capital	Union City Blvd Bike Lanes Project		1	# of Plans developed		3. None (Not near EPC)	3. None (Not near HIN)	\$ 353,252	\$ -
3	Bike/Ped	PS&E	Streetscape / Complete	Capital	Quarry Lakes Parkway		1	# of Plans developed		3. None (Not near EPC)	3. None (Not near HIN)	\$ 36,455	\$ 55,125
4	Streets/Rds	Construction	Street Resurfacing/Main	Capital	2021-22 Citywide Street Pavement Rehab	Roadway Slurry Seal & Cape Seal	235,000	Square Feet		3. None (Not near EPC)	2. Proximate (w/in 1-mile)	\$ 981,550	\$ -
5	Streets/Rds	Construction	Traffic Calming	Capital	Almaden Safety Improvement Project	Traffic calming - installation of signs, pavement legends, and other traffic calming devices	2200	Linear Feet		3. None (Not near EPC)	3. None (Not near HIN)		\$ 13,285
TOTAL											\$ 1,375,059	\$ 82,468	
Match to Table 1?											TRUE	TRUE	
Percentage of Capital vs Administrative Costs				99%									
a. Total Capital				\$ 1,439,668									
b. Total Administrative				\$ 17,860									

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

Meets minimum 15% threshold?

\$	69,183
	83.9%
	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 90 Percent
2. What is the agency's average on-time performance for the year? 94 Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No).

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article		Yes	Yes	
Website		Yes	Yes	
Signage		Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 22-23	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	242472	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ -	\$ 949,094	\$ 5,446,260	\$ 6,395,354
TOTAL										\$ -	\$ 949,094	\$ 5,446,260	\$ 6,395,354
Match to Table 1?										TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ (0)	\$ -
Total	\$ (0)	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

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1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

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5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article		Yes	Yes	
Website		Yes	Yes	
Signage		Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 22-23	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	16624	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ -	\$ 525,331	\$ 995,535	\$ 1,520,866
2				Ride-On Tri-City!	Operations	3589	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ -	\$ 47,256	\$ -	\$ 47,256
3										\$ -	\$ -	\$ -	\$ -
4										\$ -	\$ -	\$ -	\$ -
5										\$ -	\$ -	\$ -	\$ -
6										\$ -	\$ -	\$ -	\$ -
7										\$ -	\$ -	\$ -	\$ -
8										\$ -	\$ -	\$ -	\$ -
9										\$ -	\$ -	\$ -	\$ -
10										\$ -	\$ -	\$ -	\$ -
11										\$ -	\$ -	\$ -	\$ -
12										\$ -	\$ -	\$ -	\$ -
13										\$ -	\$ -	\$ -	\$ -
14										\$ -	\$ -	\$ -	\$ -
15										\$ -	\$ -	\$ -	\$ -
16										\$ -	\$ -	\$ -	\$ -
17										\$ -	\$ -	\$ -	\$ -
18										\$ -	\$ -	\$ -	\$ -
19										\$ -	\$ -	\$ -	\$ -
20										\$ -	\$ -	\$ -	\$ -
TOTAL										\$ -	\$ 572,587	\$ 995,535	\$ 1,568,122
Match to Table 1?										TRUE	TRUE		