



May 8, 2024

NOTICE OF CALL FOR PROJECTS

FISCAL YEAR 2024-25 TRANSPORTATION FUND FOR CLEAN AIR COUNTY PROGRAM MANAGER FUND

To All Interested Parties:

The Alameda County Transportation Commission (Alameda CTC) is pleased to announce a call for projects for Fiscal Year (FY) 2024-25 Transportation Fund for Clean Air (TFCA) County Program Manager funding.

The Alameda CTC is responsible for planning, funding and delivering transportation projects and programs within Alameda County. This includes the programming of certain federal, state and local transportation funds, including TFCA County Program Manager funding, a local fund source of the Bay Area Air Quality Management District (Air District). As the TFCA program manager for Alameda County, the Alameda CTC is responsible for programming 40 percent of the four-dollar vehicle registration fee that is collected in Alameda County for this program. Projects funded through the Air District's Regional TFCA program are not eligible to receive additional funding from this County TFCA source.

Approximately \$3 million of TFCA is available for programming this cycle. Application forms and resources are available for view and download from the Alameda CTC's website: <https://www.alamedactc.org/funding/funding-opportunities/>.

Applications are due by 5:00 p.m. Friday, June 28, 2024. Following the due date, this solicitation may be reopened in order to allow for enough eligible and cost-effective projects to be identified to be able to fully program the amount of funds available this cycle.

Eligibility

Eligible applicants/project sponsors are public agencies, including cities, the County and transit operators. In general, eligible projects are to be located within Alameda County and are to result in the reduction of motor vehicle emissions.

Eligible project types include bike lanes and bike parking, bike sharing, projects that provide first- and last-mile connections (e.g., shuttle and feeder bus operations), transit signal priority, transit incentives and transportation demand management (TDM) programs, alternative fuel vehicles and infrastructure, including electric vehicle charging. Adaptive/actuated signal coordination and upgrade projects may be eligible for TFCA on a case-by-case basis, if following the application, the project receives a policy waiver granted by the Air District Board.

Projects awarded funding are to conform to the provisions of the current Air District TFCA County Program Manager Fund Policies, including project eligibility and cost-effectiveness, funding agency credit/logo usage, insurance, and monitoring and reporting requirements. Refer to the Air District's TFCA Policies and sample TFCA reporting forms provided with the application materials for more detailed information regarding this fund source and the specific requirements for each eligible project type.

TFCA cost-effectiveness is based on the estimated reduction of specific criteria pollutants: reactive organic gases, nitrogen oxides and particulate matter (ROG, NOX, and PM 2.5). The evaluation is based on CARB emission factors and pursuant to Air District requirements. Due to the cost-effectiveness limitations identified in the Air District Board-adopted TFCA Policies, the maximum TFCA award amount can vary greatly from project to project, but is generally between \$100,000 and \$1 million. Sponsors interested in applying for TFCA funds are encouraged to contact Alameda CTC staff to discuss their project's eligibility and potential cost-effectiveness for TFCA before starting an application, but especially if interested in applying for alternative fuel vehicle, alternative fuel infrastructure/EV charging, and capital infrastructure for trip reduction projects.

Funding Availability and Distribution

The FY 2024-25 TFCA Fund Estimate identifies approximately \$3 million of available funding for this cycle and reflects Alameda CTC's adopted TFCA distribution formula:

- 70 percent of new revenue is allocated to the cities/County based on population (minimum \$10,000). The FY 2024-25 fund estimate posted with this call for projects details the current city/County shares.
- 30 percent of new revenue is available for transit-related projects on a discretionary basis.

The suggested minimum funding request is \$50,000 per project, but exceptions may be considered on a case-by-case basis. A jurisdiction may borrow against its future TFCA shares to request more than its current balance identified in the FY 2024-25 TFCA Fund Estimate. Projects awarded TFCA funds are to have a full funding plan. For capital projects TFCA is limited to funding the construction phase. For shuttle operations, up to two years of funding may be awarded per cycle.

Timely Use of Funds

Project sponsors will be required to complete the following actions in a timely manner:

1. Execute a funding agreement with Alameda CTC within three months of receipt from the Alameda CTC;
2. Start program or shuttle operations by July 1, 2025. Start project construction by June 2026 (later start dates may be considered on a case-by-case basis). S
3. Submit progress reports and requests for reimbursement twice per fiscal year;
4. Complete project within two years of the Commission funding award unless a longer time period is requested in the application or a subsequent time extension is approved (4 years maximum to complete);
5. Submit a final request for reimbursement within three months of project completion; and
6. Submit a final report within three months after project completion or following the end of the established project evaluation period.

FY 2024-25 TFCA Programming Schedule

February 22, 2024 Alameda CTC approves FY 2024-25 TFCA Fund Estimate

May 7, 2024 Alameda CTC releases TFCA Call for Projects

June 28, 2024 TFCA Applications due to Alameda CTC

Fall 2024 Alameda CTC adopts final FY 2024-25 TFCA program of projects and submits to BAAQMD

Fall/Winter 2024 TFCA recipients adopt resolutions of local Support and enter into funding agreements with Alameda CTC

TFCA applications will be evaluated summer 2024 and a FY 2024-25 TFCA program of projects is scheduled to be adopted in October 2024. The approved funding will be memorialized into the Alameda CTC's Comprehensive Investment Plan's (CIP) programming and allocation record. Any FY 2024-25 TFCA funds that remain unprogrammed as of November 2024 will be returned to the Air District.

Application Process

Eligible applicants may submit up to three (3) applications for FY 2024-25 TFCA funds. The following FY 2024-25 TFCA application materials are available for download from the Alameda CTC's website at: <https://www.alamedactc.org/funding/funding-opportunities/>

- TFCA Application Forms:
 - Base Application (Word),
 - Applicable Project Information Form (Word), and
 - Project Budget (Excel)
- Application Resources:

- o FY 2024-25 TFCA Fund Estimate
- o Air District TFCA County Program Manager Policies
- o TFCA Project Types & Codes
- o Attributes of Cost-effective TFCA Projects
- o Sample TFCA Final Report Forms

Complete applications are due to the Alameda CTC by 5:00 p.m. Friday, June 28, 2024.

Submit applications and attachments via email to Jacki Taylor, jtaylor@alamedactc.org, and copy Seon Joo Kim, sjkim@alamedactc.org.

Complete applications are to include the Base Application, applicable Project Information Form, and Project Budget files in their original formats. Include the required project map attachment in PDF. For any other attachments that are large files, such as relevant reports or studies, provide a link/URL in the space provided in the application.

Staff Contacts

For questions regarding this TFCA call for projects, please contact:

- Jacki Taylor, email: jtaylor@alamedactc.org; phone: (510) 208-7413, or
- Seon Joo Kim, email: sjkim@alamedactc.org; phone: (510) 208-7412

Prior to applying, if sponsors would like to first see if a project would be a good fit for TFCA funding, complete the applicable Project Information Form for the project type and submit it with a request for a "pre-application review". Please email the request to Jacki and copy Seon Joo. Pre-application comments will be provided after June 1st.