

VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Period - Fiscal Year 2022-23

AGENCY CONTACT INFORMATION

Agency Name: **City of Fremont**

Date: **12/28/2023**

Primary Point of Contact

Name: **Tish Saini**

Title: **Senior Accountant**

Phone: **(510) 364-8634 cell**

Email: **tsaini@fremont.gov**

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
Annual Program Compliance Report

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 290,768	\$ 290,768
Revenue	\$ 1,036,549	\$ 1,036,549
Interest	\$ 304	\$ 304
GASB 31 Adjustment	\$ 106	\$ 106
Expenditures	\$ 1,014,860	\$ 1,014,860
<small>Expenditures Matches Table 2?</small>	TRUE	
End of Year Fund Balance	\$ 312,867	\$ 312,867



DLD Recipient verifies amounts above agrees to DLD Recipient's audited financial statements; and DLD Recipient verifies end of the year Fund Balance reflects what is stated on the audited financial statements.

Notes

B. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue	Maximum Allowed Balance (4x Annual)	Current DLD Balance	Current Balance Over / Under Maximum Allowed
	(A)	(B) = (A) * 4	(C)	(D) = (C) - (B)
VRF Program	\$ 1,036,549	\$ 4,146,196	\$ 312,867	\$ (3,833,329)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2022-23

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2022 Pavement Condition Index (PCI)?

Use same PCI reported to MTC for their Pavement Condition Rpt.

PCI = 72

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

N/A

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	\$ 312,867	\$ 134,400
Total	\$ 312,867	\$ 134,400

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Small Fund balance remaining, will be programmed in the next CIP plan budget process and will spend soon.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
PWC8195 - Pavement Maintenance	Application of cape and slurry seals to improve the condition of the asphalt pavement	\$ 430,000	Underway

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23

GENERAL COMPLIANCE REPORTING

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

VRF		Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	N/A
Website	Yes	Yes	N/A
Signage	Yes	Yes	N/A

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2022-23

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 22-23	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	High Injury Network	VRF DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Main	Capital	PWC8195-Pavement Maintenance	Improves the condition of the asphalt pavement	367101	Other	Square Yards of pavement treated.	3. None (Not near EPC)	2. Proximate (w/in 1-mile)	\$ 930,000
2	Other	Project Closeout	Bridges and Tunnels	Administrative	PWC8804-Warm Springs Bridge Development ("West A	Provides bicycle and pedestrian access over an existing railroad to link a BART Station to a local community	1	Other	General administrative work to close c	3. None (Not near EPC)	2. Proximate (w/in 1-mile)	\$ 360
3	Streets/Rds	Construction	Signals	Capital	PWC8922-Fremont Blvd & Smart Corridor	Install new traffic signal coordination system and new communication systems, changeable message signs, video detection, auxilliary equipment, etc. Corridor benefits include synchronization of traffic signal system for safe and efficient traffic flow of all modes of travel. Vehicle travel speeds monitoring, traffic data collection and changeable message signs/radar feedback sign (public messaging).	0	Other	Materials acquisition and ongoing installation of equipment during this reporting period. Project completion scheduled for end of 2023.	3. None (Not near EPC)	1. Direct (in HIN)	\$ 84,500
Percentage of Capital vs Administrative Costs				100%	TOTAL							\$ 1,014,860
a. Total Capital				\$ 1,014,500	Match to Table 1?							TRUE
b. Total Administrative				\$ 360								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A