

Disclosure of Enterprise System Information

SB 272 / CA Government Code sections 7922.700-7922.725

System Vendor	System Product	System Purpose and Type of Data	Custodian	Frequency Collected	Frequency Updated
* Accounting software	* Accounting software	Financial and accounting system - Accounts receivable and accounts payable data	Finance and Administration	Daily	Daily
Bonfire Interactive	Bonfire Strategic Sourcing	eProcurement solution	Finance and Administration	As needed	As needed
DocuSign	Document Tracking System	Documents and action tracking - related data	Finance and Administration	Continuous	Continuous
* Email	* Email	Communications: Electronic mail system - related data	Finance and Administration	Continuous	Continuous
Google Forms and Google Sheets	Web-based survey and spreadsheet software, respectively	Management of events and users: Users submit contact and registration information via survey form (Google Forms); such information may be displayed in spreadsheet form (Google Sheets).	Finance and Administration	Continuous	As needed
Granicus	Meeting and Agenda Management	Public meeting agenda management	Finance and Administration	As needed	As needed
Microsoft Corporation	Access	Document management and project information system - related data	Agency-wide	Daily	As needed
Microsoft Corporation	Office 2019 and Office 365	Microsoft Software Suite for office document creation, editing, and reading; general data and records	Agency-wide	Daily	Daily
Microsoft Corporation	SQL	Program and project management and controls - related data	Agency-wide	Daily	Daily
Microsoft Corporation	Teams	Microsoft Software Suite for intra and inter agency communication	Agency-wide	Daily	Daily
* Voice over Internet Protocol (VoIP) systems	* VoIP Systems	Communications: VoIP systems for audio/video communications with internal and external parties	Finance and Administration	Continuous	Continuous
Electronic Transaction Consultants	Rite Solution	Express Lane Operations: Pricing, Trip Building, Image Capture Review System, Maintenance Online Management System, Reporting, Real-Time Dashboards for monitoring equipment performance	Operations	Daily	Daily
Airtable	Online Database	Program administration and webforms	Planning and Policy	Continuous	As needed
Constant Contact	Email Marketing Platform	Electronic mail marketing platform - related data	Planning and Policy	Continuous	Continuous
* Content management system (CMS)	* CMS	Web content management - related data	Planning and Policy	Continuous	As needed
Environmental Systems Research Institute	ArcGIS	Geographic Information System - Geodatabase	Planning and Policy	As needed	As needed
Formstack	Webform	Program application/webform	Planning and Policy	Continuous	Continuous
Google	G-Suite and Email Hosting	Program administration	Planning and Policy	Continuous	As needed
Mail Chimp	E-newsletter Platform	E-newsletter	Planning and Policy	Continuous	As needed
Ninja Forms	Webform	Paratransit City services application/webform	Planning and Policy	Continuous	As needed
Zoho Corp	Online Database	Program administration	Planning and Policy	Continuous	As needed
ZoomGrants	ZoomGrants	Grants application management system - related data	Programming and Project Delivery	As needed	As needed

* As provided in Government Code §7922.720(c), the public interest served by not disclosing the vendor and specific product name in these sections clearly outweighs the public interest served by disclosure of the record. The public does not benefit by knowing the vendor name and exact product. This information could be used to attempt to exploit the system; therefore, only a system name, brief title, or and identifier of the system is listed. Alameda CTC also relies upon Government Code §7929.210(a) to exempt the disclosure of records that would reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.