**SAMPLE Resolution No.**

**A Resolution of the Governing Body**

**of the [Insert Agency Name]**

**Accepting funds from the**

**Alameda County TRANSPORTATION Commission**

**for the [Insert Project Title]**

**WHEREAS**, the Alameda County Transportation Commission (“Alameda CTC”) administers funding programs for projects and programs that benefit the Alameda County transportation system, consisting of 2000 Measure B, 2010 Vehicle Registration Fee (“VRF”), 2014 Measure BB, CMA-TIP, and Transportation Fund for Clean Air Programs, and such funding is collectively defined as and shall be referenced herein as the “Alameda CTC Administered Funds”; and

**WHEREAS,** Insert Agency Name (“Fund Recipient”) submitted a funding application (“Application”) to the Alameda County Transportation Commission (“Alameda CTC”) for Insert Project Title (“Project”); and

**WHEREAS,** theProject will implement [Insert Project Description]; and

**WHEREAS,** by action of the Alameda CTC Commission at its meeting held on May 25, 2023, Alameda CTC awarded $XX in Alameda CTC Administered Funds to the Fund Recipient for the implementation and delivery of the [Insert awarded phase(s)] phase(s) (“Awarded Phase(s)”) of Project; and

**WHEREAS**, prior to receipt of any Alameda CTC Administered Funds, Fund Recipient shall be required to enter into a Project Funding Agreement with Alameda CTC for the Project (“Agreement”) based on Alameda CTC’s form therefor, which Agreement shall set forth certain project-specific requirements applicable to the Project; and

**WHEREAS**, as part of the requirements to receive Alameda CTC Administered Funds awarded to the Project, Alameda CTC requires a resolution accepting the awarded funding to be adopted by the Fund Recipient’s governing body confirming the following:

1. Fund Recipient’s commitment to secure matching funds against the awarded Alameda CTC Administered Funds; and
2. Fund Recipient’s commitment to provide any additional funding required to deliver the Awarded Phase(s) of Project, with an understanding the same shall not be funded with additional Alameda CTC Administered Funds; and
3. Fund Recipient’s commitment to implement the Awarded Phase(s) of Project as described in the funding application and the subsequent funding agreement between Alameda CTC and the Fund Recipient; and
4. Fund Recipient’s commitment to comply with the Agreement; and
5. Fund Recipient’s commitment to comply with the applicable requirements set forth in Alameda CTC’s Local Business Contract Equity (“LBCE”) Program for professional services and construction contracts funded with Measure B, Measure BB, and/or VRF funds, and abide by the LBCE procedures in the applicable solicitations and contracts.

**NOW, THEREFORE, BE IT RESOLVED** that Fund Recipient agrees to accept award of $XX in Alameda CTC Administered Funds; and be it further

**RESOLVED** that Fund Recipient, by adopting this resolution, does hereby state that:

1. Fund Recipient will provide a minimum of $XX in matching funds anticipated to be from XYZ Sources; and
2. Fund Recipient understands that Fund Recipient shall be responsible to provide any additional funding required to deliver the Awarded Phase(s) of Project, and the same shall not be funded with additional Alameda CTC Administered Funds; and
3. Awarded Phase(s) of Project will be implemented as described in the Application, Agreement, and in this resolution; and
4. Fund Recipient will comply with the Agreement; and
5. Fund Recipient will comply with the applicable requirements set forth in Alameda CTC’s LBCE Program; and therefore, be it further

**RESOLVED** that Fund Recipient hereby confirms that there is no pending or threatened litigation that might in any way adversely affect Fund Recipient’s ability to implement and deliver the proposed Project; and be it further

**RESOLVED** that Fund Recipient authorizes its City Manager/Administrator/General Manager, or designee, to execute the Agreement; and be it further

**RESOLVED** that Fund Recipient shall provide Alameda CTC with a fully-executed copy of this Resolution.

Duly passed and adopted by \_\_\_\_\_\_\_\_\_\_\_\_ at the governing body meeting held on [day of week], [date], 202X in [city], California by the following votes:

**AYES: NOES: ABSTAIN: ABSENT:**

**SIGNED:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert name and title of council chair]

**ATTEST:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert name and title of secretary or clerk]