

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2021-22**

AGENCY CONTACT INFORMATION

Agency Name: **City of Union City**

Date: 12/30/2022

Primary Point of Contact

Name:	Trieu Tran
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 1,051,547	\$ 1,645,052	\$ -	\$ -	\$ 2,696,599
Revenue	\$ 221,060	\$ 710,145	\$ 456,213	\$ 332,303	\$ 1,719,721
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 339,361 <small>TRUE</small>	\$ 1,330,419 <small>TRUE</small>	\$ 456,213 <small>TRUE</small>	\$ 332,303 <small>TRUE</small>	\$ 2,458,296
End of Year Fund Balance	\$ 933,246	\$ 1,024,777	\$ -	\$ -	\$ 1,958,024

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 614,537	\$ 1,955,296	\$ -	\$ -	\$ 2,569,833
Revenue	\$ 302,843	\$ 1,070,027	\$ 574,442	\$ 341,753	\$ 2,289,066
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 144,012 <small>TRUE</small>	\$ 81,364 <small>TRUE</small>	\$ 574,442 <small>TRUE</small>	\$ 341,753 <small>TRUE</small>	\$ 1,141,572
End of Year Fund Balance	\$ 773,368	\$ 2,943,959	\$ -	\$ -	\$ 3,717,327

Notes

C. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement. Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026. RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
Measure B	\$ 1,719,721	\$ 6,878,883	\$ 1,958,024	\$ (4,920,860)
Measure BB	\$ 2,289,066	\$ 9,156,263	\$ 3,717,327	\$ (5,438,936)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Adoption Year

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

2021

1a. If the plans are over five-years past the last adoption year, specify the status of the current update.

Indicate N/A, if not applicable.

1b. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.

CITY IS ANTICIPATING FOR USE OF FUNDS ON THE UNION CITY BIKE LANES PROJECT. THIS PROJECT WAS TO BEGIN CONSTRUCTION IN 2021 BUT EXPERIENCED A DELAY IN FINAL DESIGN. THE PROJECT WILL NOW BEGIN CONSTRUCTION IN THE 2ND HALF OF 2022, WHICH WILL DRAW DOWN FUNDS. OTHER PROJECTS INCLUDE OPPORTUNITIES TO UPGRADE ADA ACCESS AND BICYCLE CONNECTION/ACCESS/MOBILITY THROUGHOUT THE CITY WHENEVER THERE IS SIGNIFICANT PAVING PERFORMED. THESE ENHANCEMENTS ADDRESS THE ACCESSIBILITY AND CONNECTIVITY ISSUES EXPERIENCED BY USERS THAT AREN'T MOTORISTS.

2. Describe how your reported DLD expenditures specifically addressed safety.

YEARLY ROADWAY MAINTENANCE PROJECTS HELPS UPKEEP OUR CITY'S INFRASTRUCTURE, MAKING SURE THERE ARE MINIMAL DEFECTS THAT WOULD CAUSE SAFETY ISSUES. IN ADDITION TO THIS, CITY LOOKS FOR OPPORTUNITIES TO IMPLEMENT SEVERAL SAFETY FEATURES FOR BICYCLISTS AND PEDESTRIANS WHEN PERFORMING THESE MAINTENANCE PROJECTS. ENCHANCEMENTS TYPICALLY INCLUDE: ADDRESSING SIGHT DISTANCE ISSUES, PROVIDING ADA RAMPS, PUSH BUTTONS, PED/BIKE DETECTION, AND BIKE SAFETY FEATURES SUCH AS VERTICAL SEPARATION.

2a. How much of the end of year fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the end of year balance.

		\$ Encumbered
MB Balance	\$ 933,246	\$ -
MBB Balance	\$ 773,368	\$ -
Total	\$ 1,706,614	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

N/A

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
UNION CITY BLVD BIKE LANES PROJECT (CONSTRUCTION)	IMPLEMENTATION OF BIKE LANES ON UNION CITY BLVD. INCLUDES FEATURES SUCH AS: ENHANCED SAFETY AT INTERSECTIONS AND IMPROVED ROADWAY CONDITIONS	\$ 1,400,000	Planned
2023 SIDEWALK, CURB & GUTTER, AND RAMP REPAIR	CITYWIDE REPAIR OF INFRASTRUCTURE	\$ 250,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	No	No	No	Mult. short duration improvement locations/not feasible

5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.

BY COMPLETION OF THE BIKE & PEDESTRIAN MASTER PLAN UPDATE IN 2021, CITY IS ACTIVELY IMPLEMENTING SAFETY IMPROVEMENTS AND ADDRESSING ALL ISSUES THAT CONCERNS ALL MODES OF TRAVEL.

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2021-22

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	PS&E	Bike Paths and Lanes	Capital	Union City Blvd. Bike Lanes Project	Install bike lanes on major arterial	95%	Other		3. None (Not near EPC)	\$ 26,434	\$ -
2	Bike/Ped	Operations	Other	Capital	Engineer Design Consultant	Consultant Admin/Design P&B Proj's	100%	Other		3. None (Not near EPC)	\$ 20,581	\$ 52,013
3	Bike/Ped	Operations	Other	Administrative	Public Works Administrative	Admin					\$ 5,000	\$ -
4	Bike/Ped	Other	Master Plan	Capital	Ped & Bike Master Plan Update 2021	Update master plan	1	# of Plans developed			\$ 44,039	\$ 17,800
5	Pedestrian	Maintenance	Sidewalks and Ramps	Capital	Sidewalk, Curb & Gutter, and Curb Ramp Repair	Citywide repairs				3. None (Not near EPC)	\$ 243,306	\$ 52,200
6	Pedestrian	Construction	Sidewalks and Ramps	Capital	Enhancement of Pedestrian Infrastructure	Citywide improvements				3. None (Not near EPC)	\$ -	\$ 22,000
TOTAL											\$ 339,361	\$ 144,012
Match to Table 1?											TRUE	TRUE
Total Percentage of Capital vs Administrative Costs				99%								
a. Total Capital				\$ 478,373								
b. Total Administrative				\$ 5,000								

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2021 Pavement Condition Index (PCI)?

PCI =

Use same PCI reported to MTC for their Pavement Condition Rpt.

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

City recently hired pavement consultant in conjunction with participation in P-TAP 24. An assessment of our PCI network was determined to be near the number reported above.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,024,777	\$ -
MBB Balance	\$ 2,943,959	\$ -
Total	\$ 3,968,736	\$ -

2b. Why is there a fund balance? Indicate N/A, if not applicable.

N/A

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Union City Blvd. Bike Lanes Project	IMPLEMENTATION OF BIKE LANES ON UNION CITY BLVD. INCLUDES FEATURES SUCH AS: ENHANCED SAFETY AT INTERSECTIONS AND IMPROVED ROADWAY CONDITIONS	\$ 1,400,000	Planned
2023 Overlay Project	Annual overlay project to keep up maintenance of roads and streets	\$ 1,000,000	Planned
2023 Slurry Seal Project	Annual slurry seal project to keep up maintenance of roads and streets	\$ 750,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2021-22

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Streets/Rds	Operations	Staffing	Administrative	Engineering Admin	Administrative	100%	Other			\$ 39,224	\$ -	
2	Streets/Rds	Operations	Staffing	Administrative	Slurry Seal Project Admin	Administrative	100%	Other			\$ 115	\$ -	
3	Streets/Rds	Other	Program Operations	Capital	Engineering Design Consultant	Design Consultant	100%	Other			\$ 66,198	\$ -	
4	Streets/Rds	Maintenance	Street Resurfacing/Main	Capital	Street Paving Maintenance	Street & Roadway Maintenance	100%	Other			\$ 9,216	\$ -	
5	Streets/Rds	Construction	Signals	Capital	HSIP Cycle 8: Traffic Signal Improvements	Ped & Signal Improvements	2	Intersections			\$ 163,444	\$ -	
6	Bike/Ped	PS&E	Bike Paths and Lanes	Capital	Union City Blvd. Bike Lanes Project	Bike lanes addition & imprv safety	70%	Other			\$ 420,611	\$ -	
7	Streets/Rds	Planning/Scoping	Streetscape / Complete	Capital	Quarry Lakes Parkway	Complete streets	20%	Other			\$ 75,862	\$ 31,181	
8	Streets/Rds	Construction	Streetscape / Complete	Capital	Dyer Street Rehabilitation Project	Add bike lanes + roadway maintenance	100%	Other			\$ 247,989	\$ -	
9	Streets/Rds	Construction	Street Resurfacing/Main	Capital	FY22 Base Failure Repair & Slurry Seal Project	Roadway maintenance	100%	Other			\$ 307,761	\$ 44,483	
10	Streets/Rds	Operations	Program Operations	Capital	Local Roadway Safety Plan Project	Development of Plan	10%	Other			\$ -	\$ 5,700	
Percentage of Capital vs Administrative Costs													
					97%						TOTAL	\$ 1,330,419	\$ 81,364
a. Total Capital				\$	1,372,444						Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$	39,339								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

Meets minimum 15% threshold?

\$	15,000
	18.4%
	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target?
2. What is the agency's average on-time performance for the year?

90	Percent
92	Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

- 4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No).

Yes

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	197323	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ 456,213	\$ 574,442	\$ 4,321,409	\$ 5,352,064
TOTAL										\$ 456,213	\$ 574,442	\$ 4,321,409	\$ 5,352,064
Match to Table 1?										TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	12892	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ 293,521	\$ 341,753	\$ 496,493	\$ 1,131,767
2	Senior and Disabled Services	Operations	Same Day/Taxi Program	Ride-On Tri-City!	Operations	2360	Number of People/Passengers	Unlinked Passenger Trips	3. None (Not near EPC)	\$ 38,782	\$ -	\$ -	\$ 38,782
TOTAL										\$ 332,303	\$ 341,753	\$ 496,493	\$ 1,170,549
Match to Table 1?										TRUE	TRUE		