

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2021-2022**

AGENCY CONTACT INFORMATION

Agency Name: **City of San Leandro**

Date: 12/22/2022

Primary Point of Contact

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Title: Finance Director

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,587,390	\$ 1,587,390
Revenue	\$ 467,747	\$ 467,747
Interest	\$ (24,278)	\$ (24,278)
Expenditures	\$ 836,090	\$ 836,090
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,194,769	\$ 1,194,769

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

To improve the average pavement condition index (PCI), City of San Leandro has hired 3 additional engineers to help with the workload. In addition, San Leandro is incorporating new innovative technologies, such as Cold Central-Plant Recycled Asphalt Pavement treatment and Cold Inplace Recycle Asphalt Concrete Treatment, to extend the funds to as many streets as is possible, to improve the average PCI in San Leandro.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

VRF Balance \$ \$ Encumbered

2b. Why is there a fund balance? Indicate N/A, if not applicable.

There is usually a small fund balance because of unused contingencies. The fund balance is unusually higher than desired because work didn't proceed as quickly as planned. Work was delayed due to staff shortages. However, City has recently hired 3 new engineers to help with the workload.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Sealing FY 21-23	Repair and maintain streets	\$ 1,550,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	Missed due to staffing changes at the City. Request for articles was not sent to current staff member at the time. Info is located on website at: https://www.sanleandro.org/276/Capital-Improvement-
Website	Yes	Yes	
Signage	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	Street Sealing 2019-20, 143-38-412	Repair and maintain streets	18.2	Lane Miles		\$ 449,352
2	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	Street Sealing 2020-21 143-38-418	Repair and maintain streets	10	Lane Miles		\$ 386,738
Percentage of Capital vs Administrative Costs										
					100%					
				a. Total Capital	\$ 836,090					
				b. Total Administrative	\$ -					
										TOTAL
										\$ 836,090
										Match to Table 1?
										TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A