

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2021-22**

AGENCY CONTACT INFORMATION

Agency Name: **City of Pleasanton**

Date: 12/29/2022

Primary Point of Contact

Name: Raquel Zegarra

Title: Junior Accountant

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 784,936	\$ 1,091,886	\$ -	\$ -	\$ 1,876,822
Revenue	\$ 238,045	\$ 788,408	\$ -	\$ 112,603	\$ 1,139,056
Interest	\$ (48,559)	\$ (50,563)	\$ -	\$ -	\$ (99,122)
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 12,248 <small>TRUE</small>	\$ 950,000 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 112,603 <small>TRUE</small>	\$ 1,074,851
End of Year Fund Balance	\$ 962,174	\$ 879,731	\$ -	\$ -	\$ 1,841,905

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 1,153,838	\$ 969,365	\$ -	\$ 294,873	\$ 2,418,076
Revenue	\$ 326,113	\$ 1,187,953	\$ -	\$ 379,868	\$ 1,893,934
Interest	\$ (65,452)	\$ (44,037)	\$ -	\$ (12,477)	\$ (121,966)
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 4,698 <small>TRUE</small>	\$ 730,000 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 213,946 <small>TRUE</small>	\$ 948,644
End of Year Fund Balance	\$ 1,409,801	\$ 1,383,281	\$ -	\$ 448,318	\$ 3,241,400

Notes

C. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement. Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026. RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
Measure B	\$ 1,139,056	\$ 4,556,224	\$ 1,841,905	\$ (2,714,319)
Measure BB	\$ 1,893,934	\$ 7,575,736	\$ 3,241,400	\$ (4,334,336)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

Adoption Year

2018

1a. If the plans are over five-years past the last adoption year, specify the status of the current update.

Indicate N/A, if not applicable.

N/A

1b. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.

The West Las Positas (WLP) Corridor Plan is identified by the City's Pedestrian and Bicycle Master Plan as the highest priority project within the City. West Las Positas is identified in the County's Bike Plan as the City's major east west regional connection. The City is dedicated to providing a sustainable transportation system focusing on multimodal transportation infrastructure. The West Las Positas Project will create a major backbone for the "All Users and Abilities Network" and will serve as a low stress alternative transportation connection which will link multiple schools, the City's central business district, residential neighborhoods, the Regional Iron Horse Trail and major retail centers together so that a convenient alternative to passenger vehicle travel is available and spans the City.

2. Describe how your reported DLD expenditures specifically addressed safety.

The project improves one of the few east-west corridors in the City and balances the needs of all modes of transportation with new travel options for all Pleasanton residents. The project will provide a road diet with lower speeds, traffic volumes and shortened ped crossings at intersections. In addition, K71 bollards and Rectangular Rapid Flashing Beacons were installed in various locations throughout the City to improve visibility and protect crossing locations.

2a. How much of the end of year fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the end of year balance.

		\$ Encumbered
MB Balance	\$ 962,174	\$ 962,173
MBB Balance	\$ 1,409,801	\$ 1,409,800
Total	\$ 2,371,976	\$ 2,371,973

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City continues to design bike and ped improvements along West Las Positas Blvd. This project will consist of buffered and protected bike lanes, intersection, and sidewalk improvements. The encumbered money is expected to be used for continued design and construction of the improvements on the corridor. COVID and the Shelter-In-Place order have slowed the progress of this project, however, it is continuing to move forward.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
West Las Positas Corridor Improvement Plan	Bike and pedestrian improvements along a 3.4 mile stretch of roadway	\$ 1,900,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.

The project improves one of the few east-west corridors in the city and balances the needs of all modes of transportation with new travel options for all Pleasanton residents. The project will provide a road diet with lower speeds, traffic volumes and shortened ped crossings at intersections. In addition, K71 bollards and Rectangular Rapid Flashing Beacons were installed in various locations throughout the city to improve visibility and protect crossing locations.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bicycle	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	3. None (Not near EPC)	\$ 6,939	\$ -		
2	Bicycle	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	3. None (Not near EPC)	\$ 1,436	\$ -		
3	Bicycle	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	3. None (Not near EPC)	\$ 173	\$ -		
4	Bicycle	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	3. None (Not near EPC)	\$ 199	\$ -		
5	Pedestrian	Construction	Sidewalks and Ramps	Capital	School Crosswalk Signage	Installation of in-ground school crosswalk signage				3. None (Not near EPC)	\$ 2,286	\$ -		
6	Bicycle	Construction	Bike Paths and Lanes	Capital	K71 Protective Bollards	Installation of protective bollards for Owens Drive Bike Lane				3. None (Not near EPC)	\$ 1,215	\$ -		
7	Pedestrian	Construction	Sidewalks and Ramps	Capital	Installation of Rectangular Rapid Flashing Beacon at Bernal Avenue for Kottinger Community Park	Installed RRFB equipment at existing crosswalk on Bernal Avenue at Kottinger Community Park				3. None (Not near EPC)		\$ 8,401		
8	Pedestrian	Construction	Sidewalks and Ramps	Capital	Relocation of Rectangular Rapid Flashing Beacon	Relocation of RRFB at the intersection of Santa Rita Road and Francisco				3. None (Not near EPC)	\$ -	\$ 4,290		
9	Bike/Ped	Construction	Other	Capital	Prior year fund adjustment	Prior year fund adjustment				3. None (Not near EPC)	\$ -	\$ (16,898)		
10	Pedestrian	Construction	Sidewalks and Ramps	Capital	Flashing Beacon Replacement	Replaced existing flashing beacon with new Rectangular Rapid Flashing Beacon at the intersection of Foothill Road and Oak Creek Way				3. None (Not near EPC)	\$ -	\$ 8,905		
Total Percentage of Capital vs Administrative Costs				100%								TOTAL	\$ 12,248	\$ 4,698
a. Total Capital				\$ 16,945								Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -										

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2021 Pavement Condition Index (PCI)?

PCI =

Use same PCI reported to MTC for their Pavement Condition Rpt.

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

1b. What is the basis for your PCI number if not from MTC Report - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

MTC Report.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 879,731	\$ 879,732
MBB Balance	\$ 1,383,281	\$ 900,268
Total	\$ 2,263,012	\$ 1,780,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Funding not 100% programmed due to potential variability in received funding due to changes in economy.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Resurfacing and Reconstruction, CIP No. 22503	Resurfacing of local streets	\$ 1,530,000	Underway
Annual Curb and Gutter, CIP No. 23509	ADA Ramps and Curb and Gutter for Resurfacing	\$ 150,000	Planned
Annual Slurry Sealing of Various Streets, CIP No. 22504	Slurry sealing of local streets	\$ 100,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	* Annual Curb and Gutter did not have a public sign due to the short duration of work at each location.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <small>(Drop-down Menu)</small>	Project Phase <small>(Drop-down Menu)</small>	Project Type <small>(Drop-down Menu)</small>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <small>(Drop-down Menu)</small>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Annual Street Resurfacing and Reconstruction CIP 21503	Resurfacing and striping on local streets	1.33 million	Square Feet	New pavement surface and striping		\$ 800,000	\$ 730,000
2	Bike/Ped	Construction	Sidewalks and Ramps	Capital	Annual Curb and Gutter Replacement, CIP 22509	ADA and Sidewalk Replacement	135	Other	135 ADA Ramps, 2,072 LFT curb and gutter, 5,100 sft of sidewalk		\$ 150,000	\$ -
TOTAL											\$ 950,000	\$ 730,000
Match to Table 1?											TRUE	TRUE
Percentage of Capital vs Administrative Costs				100%								
a. Total Capital				\$ 1,680,000								
b. Total Administrative				\$ -								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 180,000

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

24.7%

Meets minimum 15% threshold?

TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

Striping and bike lane resurfaced as part of the resurfacing projects.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 448,318	\$ 115,000
Total	\$ 448,318	\$ 115,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Pleasanton contracted the paratransit service effective 2/1/22, reducing expenses. Also, we have tried to purchase a vehicle for over 12 months, with no success due to supply chain challenges.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Vehicle	Purchase	\$ 115,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door		Pleasanton Rides offers door-to-door service within the City of Pleasanton. Limited service is also available to medical offices in Livermore, Dublin, and San Ramon.	3,463	Number of People/Passengers	Contract services, program supplies, and salaries		\$ 40,588	\$ -	\$ -	\$ 278,957
2	Senior and Disabled Services	Operations	Program Administration	Nelson/Nygaard	Nelson Nygaard assistance with Mobility Forward study recommendations	N/A	Other				\$ 4,200	\$ -	\$ 4,200
3	Senior and Disabled Services	Operations	City-based Door-to-Door	Pleasanton Rides	Pleasanton Rides offers door-to-door service within the City of Pleasanton. Limited service is also available to medical offices in Livermore, Dublin, and San Ramon.	N/A		Black Tie Transportation invoices paid		\$ 72,015	\$ 206,942	\$ -	\$ 278,957
4	Senior and Disabled Services	Operations	City-based Door-to-Door	Pleasanton Rides Branding	Graphic Designer for Pleasanton Rides Branding	N/A		Bus wraps for Pleasanton Rides vehicles		\$ -	\$ 2,803	\$ -	\$ 2,803
TOTAL										\$ 112,603	\$ 213,946	\$ -	\$ 564,917
Match to Table 1?										TRUE	TRUE		