

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Period - Fiscal Year 2021-22**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12.30.2022

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,202,748	\$ 1,202,748
Revenue	\$ 454,252	\$ 454,252
Interest	\$ 1,570	\$ 1,570
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 584,618 <small>TRUE</small>	\$ 584,618
End of Year Fund Balance	\$ 1,073,952	\$ 1,073,952

Notes

B. TIMELY USE OF FUNDS MONITORING

Policy: RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement.

RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue <small>(A)</small>	Maximum Allowed Balance (4x Annual) <small>(B) = (A) * 4</small>	Current DLD Balance <small>(C)</small>	Current Balance Over / Under Maximum Allowed <small>(D) = (C) - (B)</small>
VRF Program	\$ 454,252	\$ 1,817,008	\$ 1,073,952	\$ (743,056)

Exemption Requests: RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

For Exemption consideration, answer the follow:

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.**
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.**

N/A.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

GENERAL COMPLIANCE REPORTING

1a. What is agency's 2021 Pavement Condition Index (PCI)?PCI =

Use same PCI reported to MTC for their Pavement Condition Rpt.

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>**1b. What is the basis for your PCI number if not from MTC Report** - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

N/A.

1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI?**Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.**

Indicate N/A, if not applicable.

The City of Berkeley has implemented RMRA/SB1 funding into our annual pavement rehabilitation/repair program. The City has just over \$4.39 million allocated for FY23 and FY24. Additionally, the City's Measure T1 Bond will allocate \$6.45 million for FY23 and FY24, and the City recently based our new CIP Budget that included an additional \$14.1 million in general fund money for additional street paving projects for FY23 and FY24. (FY22-23 Street Rehab underway)

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	\$ 1,073,952	\$ 4,966
Total	\$ 1,073,952	\$ 4,966

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The Fund Balance will be reduced through expenditures on several major projects to include but not limited to the FY2023 Street Rehabilitation program (\$155,000), FY2024 Street Rehabilitation program (\$155,000), the Ohlone Greenway Modernization & Safety Project (\$400,000), PWENSW2301 Proactive Sidewalk Project (\$100,000), PWENSW2401 Proactive Sidewalk project (\$100,000), and the Bicycle Parking Project (\$50,000).

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
PWTRBP2208-Bicycle Parking Project	To meet the City's needs for bicycle parking and the anticipated increasing need for parking for	\$ 50,000	Planned
PWTRBP2204-Ohlone Greenway Modernization & Safety Project	The project is identified as a Tier 1 project in the City's 2017 Bicycle Plan.	\$ 400,000	Underway
PWENST2301-Street Rehabilitation FY2023	Rehabilitation of street pavement at various locations throughout the city. Includes curb	\$ 155,000	Underway
PWENST2401-Street Rehabilitation FY2024	Rehabilitation of street pavement at various locations throughout the city. Includes curb ramps, curb and gutter, sidewalk, drainage	\$ 155,000	Planned
PWENSW2301-Proactive & Responsive Sidewalk Repair Project	Both proactive and responsive sidewalk repairs being made Citywide. Proactive program targets	\$ 100,000	Underway
PWENSW2401-Proactive & Responsive Sidewalk Repair Project	Both proactive and responsive sidewalk repairs being made Citywide. Proactive program targets	\$ 100,000	Planned
PWTRCT0918-Ashby San Pablo Traffic Improvement	The Project includes the addition of a dedicated left-turn lane on westbound Ashby Avenue (State Route 13) at the intersection of San Pablo Avenue	\$ 137,198	Underway
PWT1ST2209-T1 Streets Phase 2	Hopkins Corridor improvements including pavement rehabilitation, intersection improvements, protected bicycle lanes, concrete medians and bus boarding islands.	\$ 625,000	Planned

**Local Streets and Roads (LSR) Direct Local Distribution Program
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GENERAL COMPLIANCE REPORTING

PWENSW2002-Sidewalk Shaving Project	Provide inspection and analysis on the 50/50 Sidewalk repair list throughout the city. Perform concrete shaving at appropriate locations, and	\$ 152,148	Underway
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3. Confirm all expenditures were governing body approved (Yes/No).

Yes

Local Streets and Roads (LSR) Direct Local Distribution Program
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GENERAL COMPLIANCE REPORTING

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

VRF		Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	N/A.
Website	Yes	Yes	N/A.
Signage	Yes	Yes	N/A.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2021-22**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	VRF DLD Expenditures
1	Streets/Rds	Operations	Signals	Capital	I-80 Gilman ICM Project Development	Comunications elements of I-80 Intergrated Corridor Mobility (ICM) Project	Ongoing Project	Other	A system that better helps manage traffic congestion along San Pablo Corridor during incident events on I-	1. Direct (in EPC)	\$ 1,873
2	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	PWTRCS1406-Shattuck Reconfiguration Project	Lane & Intersection reconfiguration	100%	Other	Project construction complete. Landscape establishment work by contractor continued into FY22.	1. Direct (in EPC)	\$ 13,973
3	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	PWENST2101-FY 2021 Street Rehabilitation Pro.	Overlay of various streets.	100%	Other		1. Direct (in EPC)	\$ 155,000
4	Other	Construction	Sidewalks and Ramps	Capital	PWENSW2002-FY20 Sidewalk Inspection Project		25%	Other	Sidewalk Inspections	1. Direct (in EPC)	\$ 51,863
5	Other	Construction	Sidewalks and Ramps	Capital	PWENSW2001-FY20 Sidewalk Repair Project		100%	Other	Sidewalk Repairs	1. Direct (in EPC)	\$ 176,254
6	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	PWSUST1313-Preventative Maintenance Program	Prevenative Street Maintenance work.	Ongoing Project	Other		1. Direct (in EPC)	\$ 30,235
7	Streets/Rds	Operations	Staffing	Administrative	Capital Administrative & Staffing Support	Staffing for program administrative and support	N/A	Other	Staffing for program administrative and support		\$ 121,515
8	Streets/Rds	Operations	Staffing	Capital	Capital Project Staffing	Staffing for Capital Projects	N/A	Other	Staffing for Capital Projects		\$ 33,905
Percentage of Capital vs Administrative Costs				79%							
a. Total Capital				\$ 463,103							
b. Total Administrative				\$ 121,515							
TOTAL											\$ 584,618
Match to Table 1?											TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A.