

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Period - Fiscal Year 2021-22**

**AGENCY CONTACT INFORMATION**

Agency Name: **Alameda County Public Works Agency**

Date: 12/30/2022

**Primary Point of Contact**

<b>Name:</b>	Amber Lo
<b>Title:</b>	Principal Civil Engineer
<b>Phone:</b>	510-670-5485
<b>Email:</b>	<a href="mailto:amberl@acpwa.org">amberl@acpwa.org</a>

---

**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

---

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
<b>Beginning of Year Fund Balance</b>	\$ 655,410	\$ 2,042,620	\$ -	\$ -	\$ 2,698,030
<b>Revenue</b>	\$ 446,373	\$ 2,874,586	\$ -	\$ -	\$ 3,320,959
<b>Interest</b>	\$ 4,221	\$ 19,327	\$ -	\$ -	\$ 23,548
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 57,416 <small>TRUE</small>	\$ 1,622,066 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 1,679,482
<b>End of Year Fund Balance</b>	\$ 1,048,587	\$ 3,314,467	\$ -	\$ -	\$ 4,363,054

Notes

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
<b>Beginning of Year Fund Balance</b>	\$ 619,802	\$ 2,193,597	\$ -	\$ -	\$ 2,813,399
<b>Revenue</b>	\$ 611,513	\$ 3,875,189	\$ -	\$ -	\$ 4,486,702
<b>Interest</b>	\$ 3,633	\$ 23,014	\$ -	\$ -	\$ 26,648
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 617 <small>TRUE</small>	\$ 8,682 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 9,300
<b>End of Year Fund Balance</b>	\$ 1,234,330	\$ 6,083,118	\$ -	\$ -	\$ 7,317,449

Notes

**C. TIMELY USE OF FUNDS MONITORING**

**Policy:** RECIPIENT may not hold an end of fiscal year fund balance of greater than four-times their annual DLD revenue received for that same fiscal year, by respective Measure B and Measure BB Program. The Cities of Albany, Emeryville, and Piedmont are excluded from this requirement. Measure B RECIPIENT must expend all Measure B DLD funds and all interest earned thereon by June 30, 2026. RECIPIENT found to be non-compliant with this requirement (over the allowable maximum balance) must return the equal amount of DLD funds that exceeds the maximum allowable end of fiscal year fund balance to Alameda CTC, as approved by the Commission.

This section provides a tool to monitor a RECIPIENT's compliance to this policy.

	Total Annual Revenue (A)	Maximum Allowed Balance (4x Annual) (B) = (A) * 4	Current DLD Balance (C)	Current Balance Over / Under Maximum Allowed (D) = (C) - (B)
Measure B	\$ 3,320,959	\$ 13,283,836	\$ 4,363,054	\$ (8,920,782)
Measure BB	\$ 4,486,702	\$ 17,946,808	\$ 7,317,449	\$ (10,629,359)

**Exemption Requests:** RECIPIENT must demonstrate that extraordinary circumstances have occurred, and provide a timely expenditure plan that would justify the exemption.

*For Exemption consideration, answer the follow:*

- 1) Explain and justify why there is a excess balance beyond the maximum allowed.
- 2) Describe an Expenditure Plan, activities, and estimated timeframe to draw down balances.

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2021-22**

**GENERAL COMPLIANCE REPORTING**

**1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.**

Bicycle Master Plan  
Pedestrian Master Plan  
Bike/Ped Master Plan

**Adoption Year**

N/A
N/A
2019

**1a. If the plans are over five-years past the last adoption year, specify the status of the current update.**

*Indicate N/A, if not applicable.*

N/A

**1b. Describe which how your bike/pedestrian master plan is being implemented in the reporting fiscal year i.e. which projects being implemented and transportation benefits/needs addressed.**

- Anita Avenue Project - sidewalk construction, a Safe Routes to School Project
- Royal Avenue Project - sidewalk construction, a Safe Routes to School project
- Lake Chabot Road Project - sidewalk construction

**2. Describe how your reported DLD expenditures specifically addressed safety.**

DLD expenditures provide better, more comfortable and accessible walking environment in unincorporated Alameda County.

**2a. How much of the end of year fund balance is encumbered into active contracts/projects?**

*Encumbered value should be less than or equal to the end of year balance.*

		\$ Encumbered
MB Balance	\$ 1,048,587	\$ 146,889
MBB Balance	\$ 1,234,330	\$ -
<b>Total</b>	<b>\$ 2,282,918</b>	<b>\$ 146,889</b>

**2b. Why is there a fund balance?** *Indicate N/A, if not applicable.*

Funds are planned to be spent on projects that are under construction.

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2021-22**

**GENERAL COMPLIANCE REPORTING**

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

<b>Project Title</b>	<b>Brief Project Description</b>	<b>DLD Amount</b>	<b>Project Status</b>
Pedestrian Ramp Project	ADA ramp installation and upgrades for pavement rehab projects	\$ 100,000	Planned
Arroyo Road Bridge Replacement	Bridge replacement	\$ 58,000	Planned
Anita Avenue Sidewalk Construction Project	Sidewalk construction	\$ 620,000	Planned
Lake Chabot Road Sidewalk Improvements	Sidewalk construction	\$ 320,000	Planned
Royal Avenue Sidewalk Improvements	Sidewalk construction	\$ 405,000	Underway
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

Yes

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	<b>Measure B</b>	<b>Measure BB</b>	<b>Copy of article, website, signage attached?</b>	<b>If applicable, briefly explain why the publicity requirement wasn't completed.</b>
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**5. Describe how the current DLD investments promoted safety and/or local vision zero efforts.**

The DLD investments provides for safer pedestrian facilities that increases separation between pedestrians and vehicles.

**Bicycle and Pedestrian Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2021-22**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).  
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Bike/Ped	Other	Other	Administrative	Audit Fees	Audit Fees	1	Other	Audit of fund expenditures	3. None (Not near EPC)	\$ 755	\$ 617	
2	Pedestrian	Construction	Sidewalks and Ramps	Capital	R-32133 20-21 PEDESTRIAN RAMP PROGRAM R2416	Construct ADA pedestrian ramps to improve pedestrian access	10100	Square Feet	Safety improvements	2. Proximate (w/in 1-mile)	\$ 56,661	\$ -	
<b>Total Percentage of Capital vs Administrative Costs</b>				98%									
a. Total Capital				\$ 56,661									
b. Total Administrative				\$ 1,372									
<b>TOTAL</b>											\$ 57,416	\$ 617	
<b>Match to Table 1?</b>											TRUE	TRUE	

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2021-22**

**GENERAL COMPLIANCE REPORTING**

**1a. What is agency's 2021 Pavement Condition Index (PCI)?**

PCI =

Use same PCI reported to MTC for their Pavement Condition Rpt.

<https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>

**1b. What is the basis for your PCI number if not from MTC Report** - <https://mtc.ca.gov/operations/programs-projects/streets-roads-arterials/pavement-condition-index>?

PCI number is from the Pavement Condition of Bay Area Jurisdictions 2020 Report. The 2021 Report is not showing on the webpage at the link.

**1c. If your PCI fell below a score of 60 (fair condition), specify what corrective actions are being implemented to increase the PCI? Additionally, if your agency's PCI has been consistently under 60 in the past three years, explain why.**

Indicate N/A, if not applicable.

N/A

**2a. How much of the program fund balance is encumbered into active contracts/projects?**

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 3,314,467	\$ 308,573
MBB Balance	\$ 6,083,118	\$ 2,061,596
<b>Total</b>	\$ 9,397,585	\$ 2,370,169

**2b. Why is there a fund balance?** Indicate N/A, if not applicable.

Funds are planned to be spent on projects that are under construction.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
Arroyo Road Bridge Replacement	Bridge Replacement	\$ 760,000	Planned
Asphalt Rubber Street Sealing Project	Annual microseal project	\$ 220,000	Underway
D Street Sidewalk Project	Sidewalk construction	\$ 400,000	Planned
Hesperian Blvd Corridor Improvements	Corridor improvement project, includes many multi-modal transportation features	\$ 2,000,000	Underway
Mission Blvd Underground Utility District Construction	Undergrounding of overhead utilities in advance of corridor improvement project	\$ 4,615,000	Underway
Resurfacing Project	Annual pavement rehab project (CV)	\$ 400,000	Planned
Royal Avenue Sidewalk Project	Sidewalk construction	\$ 375,000	Underway
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2021-22**

**GENERAL COMPLIANCE REPORTING**

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	



**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2021-22**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 21-22	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Equity Priority Community Proximity	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Operations	Bridges and Tunnels	Administrative	Audit Fees	Audit Fees	1	Other	Audit of fund expenditures	3. None (Not near EPC)	\$ 3,440	\$ 3,892
2	Bike/Ped	Construction	Street Resurfacing/Mair	Capital	23466 18-19 CV OVERLAY PROGRAM R2379	Pavement Rehabilitation	33978	Linear Feet	Complies with ADA requirements. Upd	2. Proximate (w/in 1-mile)	\$ 175,076	\$ -
3	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	23471 19-20 MICROSEAL PROJECT R2401	Pavement Rehabilitation	9090	Linear Feet	Updated striping and signage	2. Proximate (w/in 1-mile)	\$ 220,000	\$ -
4	Bike/Ped	Construction	Street Resurfacing/Mair	Capital	23472 19-20 OVERLAY PROJECT - EAST COUNTY R2402	Pavement Rehabilitation	2360	Linear Feet	Complies with ADA requirements. Upd	3. None (Not near EPC)	\$ 7,985	\$ 4,791
5	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	23479 20-21 MICROSEAL PROJECT R2413	Pavement Rehabilitation	19916	Linear Feet	Updated striping and signage	2. Proximate (w/in 1-mile)	\$ 131,773	\$ -
6	Bike/Ped	Construction	Street Resurfacing/Mair	Capital	23480 20-21 OVERLAY PROJECT - CV R2414	Pavement Rehabilitation	15319	Linear Feet	Complies with ADA requirements. Upd	2. Proximate (w/in 1-mile)	\$ 239,651	\$ -
7	Streets/Rds	Other	Other	Capital	26275 THURSTON COURT ACCESS GATE R2408	Gate replacement for safety	1	Other	Replaced access gate	3. None (Not near EPC)	\$ 14,357	\$ -
8	Streets/Rds	Operations	Bridges and Tunnels	Administrative	Bridge Operations	Bridge Operations	1	Other	Operation of bridges	2. Proximate (w/in 1-mile)	\$ 829,784	\$ -
<b>TOTAL</b>											\$ 1,622,066	\$ 8,682
<b>Match to Table 1?</b>											TRUE	TRUE
<b>Percentage of Capital vs Administrative Costs</b>				49%								
a. Total Capital				\$ 793,633								
b. Total Administrative				\$ 837,116								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

Capital expenditure will be increased relative to bridge operations expenditure.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 4,791

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

55.2%

Meets minimum 15% threshold?

TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.