



**ADDENDUM NO. 1
ALAMEDA CTC RFQ NO. R23-0005
ON-CALL PLANNING AND POLICY
PROFESSIONAL SERVICES**

November 15, 2022

Request for Qualifications (RFQ) No. R23-0005 is modified as set forth in this Addendum No. 1. The original RFQ remains in full force and effect, except as modified by this Addendum, which is hereby made part thereof and subject to all applicable requirements hereunder as if originally shown and/or specified. Proposers shall take this Addendum into consideration when preparing and submitting statements of qualifications (SOQ).

The RFQ is hereby revised per the following:

1. **Table 1 (RFQ Schedule) under RFQ Section II.1.H shall be deleted in its entirety and replaced by the following:**

TABLE 1: RFQ SCHEDULE

ACTIVITY	DATE/TIME
RFQ issued.	November 3, 2022
Optional Pre-Submittal Meeting held online. By 5:00 p.m. the day before the meeting, please register using the RFQ Registration Form and join using the Pre-Submittal Meeting Link, both identified in the cover letter of this RFQ.	November 15, 2022 1:00 p.m.
Deadline for proposers to submit questions. All questions must be directed by email to the Sole Point of Contact.	November 17, 2022 3:00 p.m.
Final Addendum issued, if necessary. Proposers may sign up for RFQ email notifications using the RFQ Registration Form identified in the cover letter of this RFQ.	December 1, 2022
Due Date for SOQ submittal and Reference Questionnaires. LATE SUBMISSIONS WILL NOT BE ACCEPTED. References shall submit the web-based Reference Questionnaire (identified in the cover letter of this RFQ) by or before this deadline.	December 8, 2022 3:00 p.m.
Anticipated Submittal Review. Selection Review Panel evaluates SOQs and develops short list of firms to interview, if necessary.	January 17, 2023
Interviews, if necessary.	January 26, 2023 <u>January 30,</u> <u>2023</u>
Anticipated Final Evaluation and Determination of Top-Ranked Firm.	January 27, 2023 <u>January 31,</u> <u>2023</u>
Contract Award Request to the Alameda CTC Commission	April 11, 2023
Anticipated Contract Commencement.	May 5, 2023

Approved for issuance:



Carolyn Clevenger
Deputy Executive Director of Planning and Policy