

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2020-21**

AGENCY CONTACT INFORMATION

Agency Name: **CITY OF UNION CITY**

Date: 7/13/2021

Primary Point of Contact

Name:	TRIEU TRAN
Title:	ENGINEER II / DBELO / SPOC
Phone:	510-675-5301
Email:	TRIEUT@UNIONCITY.ORG

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 827,112	\$ 1,645,052	\$ -	\$ -	\$ 2,472,164
Revenue	\$ 262,413	\$ 845,209	\$ 539,846	\$ 399,476	\$ 2,046,943
Interest	\$ 8,973	\$ 18,553	\$ -	\$ -	\$ 27,526
Expenditures <small>Expenditures Matches Table 27</small>	\$ 46,951 <small>TRUE</small>	\$ 175,583 <small>TRUE</small>	\$ 539,846 <small>TRUE</small>	\$ 399,476 <small>TRUE</small>	\$ 1,161,855
End of Year Fund Balance	\$ 1,051,547	\$ 2,333,231	\$ -	\$ -	\$ 3,384,778

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 505,370	\$ 1,223,553	\$ -	\$ -	\$ 1,728,923
Revenue	\$ 214,510	\$ 759,919	\$ 405,605	\$ 247,803	\$ 1,627,837
Interest	\$ 5,548	\$ 14,324	\$ -	\$ -	\$ 19,872
Expenditures <small>Expenditures Matches Table 27</small>	\$ 110,891 <small>TRUE</small>	\$ 42,500 <small>TRUE</small>	\$ 405,605 <small>TRUE</small>	\$ 247,803 <small>TRUE</small>	\$ 806,799
End of Year Fund Balance	\$ 614,537	\$ 1,955,296	\$ -	\$ -	\$ 2,569,833

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Adoption Year

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

2021

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

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2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,051,547	\$ 396,557
MBB Balance	\$ 614,537	\$ 57,499
Total	\$ 1,666,084	\$ 454,056

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

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2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY 2021-22 Retrofit Audible & Push Button Ped Signal (90237)	Install audible & push button signals on existing signalized intersections	\$ 25,000	Planned
UCB Class II Bike Lanes (91729)	Construction of bicycle lanes on Union City Blvd.	\$ 300,000	Underway
B&P Master Plan Update (91730)	Supplement funds to complete grant funded project	\$ 125,000	Underway
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bike/Ped	PS&E	Other	Capital	Bicycle & Pedestrian Master Plan Update (91730)	Update previous master plan for 2021	1	Other	Consultant cost	\$ 31,462	\$ 110,891		
2	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	Union City Bike Lanes Project (91729)	Complete streets design	1	Other	Consultant Cost	\$ 15,489	\$ -		
3										\$ -	\$ -		
4										\$ -	\$ -		
5										\$ -	\$ -		
6										\$ -	\$ -		
7										\$ -	\$ -		
8										\$ -	\$ -		
9										\$ -	\$ -		
10										\$ -	\$ -		
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14										\$ -	\$ -		
15										\$ -	\$ -		
16										\$ -	\$ -		
17										\$ -	\$ -		
18										\$ -	\$ -		
19										\$ -	\$ -		
20										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				100%							TOTAL	\$ 46,951	\$ 110,891
a. Total Capital				\$ 157,842							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 2,333,231	\$ 298,782
MBB Balance	\$ 1,955,296	\$ 57,499
Total	\$ 4,288,527	\$ 356,282

2b. Why is there a fund balance? Indicate N/A, if not applicable.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY 2022-23 Overlay (92201)	City wide pavement repairs, grinding (mill), striping, wheelchair ramp upgrades, etc	\$ 1,000,000	Planned
FyY 2022-23 Slurry Seal (92202)	Slurry seal treatment to prevent water intrusion and rejuvenates the oils in asphalt pavement to	\$ 350,000	Planned
Dyer St. Paving Project Phase 1 (91820)	Supplement funds to complete grant funded project	\$ 150,000	Underway
FY 2021-22 Trail Rehabilitation (91012)	Resurface/Repave trail pathways	\$ 25,000	Planned
Dyer St. Paving Project Phase 2 (92209)	Supplement funds to complete grant funded project	\$ 400,000	Planned
Sidewalk C&G and Ramp Repair (92003)	City wide sidewalk, curb & gutter repair project	\$ 300,000	Underway
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Streets/Rds	Maintenance	Street Resurfacing/Main	Administrative	Streets Paving Maintenance (33012)	Administrative cost	1	Other	Administrative Cost	\$ 48,610		
2	Streets/Rds	Construction	Signals	Capital	HSIP 8 Cycle 8 Traffic Signal Improvements (91718)	Upgrade ADA wheelchair ramps, install new signal mast arms and pedestrian push buttons	2	Intersections	2 intersections improved with upgrades	\$ 51,259		
3	Bike/Ped	PS&E	Program Operations	Capital	Bicycle & Pedestrian Master Plan Update (91730)	Update previous master plan for 2021	1	Other	Consultant cost	\$ 10,549		
4	Streets/Rds	Maintenance	Street Resurfacing/Main	Administrative	2018-19 Slurry Seal Project (91602)	Citywide Street Surface Maintenance	1	Other	Administrative Cost	\$ 5,834		
5	Streets/Rds	PS&E	Streetscape / Complete	Capital	East-West Connector (91804) Renamed "Quarry Lakes Project"	New roadway to connect major regional corridor	1	Other	Consultant cost	\$ 35,881	\$ 42,500	
6	Streets/Rds	Maintenance	Street Resurfacing/Main	Administrative	Dyer Street Pavement Rehab (91820)	Resurfacing maintenance & complete streets	1	Other	Administrative Cost	\$ 12,214		
7	Bike/Ped	PS&E	Bike Paths and Lanes	Capital	Union City Bike Lanes Project (91729)	Complete streets design	1	Other	Consultant Cost	\$ 11,236		
8										\$ -	\$ -	
9										\$ -	\$ -	
10										\$ -	\$ -	
11										\$ -	\$ -	
12										\$ -	\$ -	
13										\$ -	\$ -	
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17										\$ -	\$ -	
18										\$ -	\$ -	
19										\$ -	\$ -	
20										\$ -	\$ -	
21										\$ -	\$ -	
22										\$ -	\$ -	
23										\$ -	\$ -	
24										\$ -	\$ -	
Percentage of Capital vs Administrative Costs												
										69%		
a. Total Capital										\$ 151,425		
b. Total Administrative										\$ 66,658		
										TOTAL	\$ 175,583	\$ 42,500
										Match to Table 1?	TRUE	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

Meets minimum 15% threshold?

\$	42,500
	100.0%
	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 90 Percent
2. What is the agency's average on-time performance for the year? 95 Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered	
MB Balance	\$ -	\$ -	
MBB Balance	\$ -	\$ -	
Total	\$ -	\$ -	

- 4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No).

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	118162	Number of People/Passengers	Unlinked Passenger Trips	\$ 539,846	\$ 405,605	\$ 3,605,853	\$ 4,551,304
2									\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 539,846	\$ 405,605	\$ 3,605,853	\$ 4,551,304
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	7462	Number of People/Passengers	Unlinked Passenger Trips	\$ 370,697	\$ 247,803	\$ -	\$ 618,500
2	Senior and Disabled Services	Operations	Same Day/Taxi Program	Ride-On Tri-City!	Operations and Maintenance	1679	Number of People/Passengers	Unlinked Passenger Trips	\$ 28,779	\$ -	\$ -	\$ 28,779
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
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17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 399,476	\$ 247,803	\$ -	\$ 647,279
Match to Table 1?									TRUE	TRUE		