

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2020-2021**

AGENCY CONTACT INFORMATION

Agency Name: **City of Albany, CA**

Date:

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
Annual Program Compliance Report Fiscal Year 2020-2021

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

***DIRECTIONS:** Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 254,541	\$ 254,541
Revenue	\$ 75,882	\$ 75,882
Interest	\$ 2,976	\$ 2,976
Expenditures	\$ 11,730	\$ 11,730
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 321,669	\$ 321,669

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

As per the Pavement Management Plan presented to City Council in January of 2020, the City's PCI has been raised to 60 since the measurement of the PCI at 57 in October 2019. In November 2020, City Council approved the FY20-24 Capital Improvement Plan, which invests \$11M in transportation funding into street rehabilitation over the next five years. Planned investment of \$1.9M-2.4M per year into pavement rehabilitation is designed to bring PCI up to 75 at the end of the five-year period. This investment includes \$4.9M from all ACTC DLD sources over the five years, including \$220,000 from VRF DLD funds.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered	
VRF Balance	\$ 321,669	\$ 76,980

2b. Why is there a fund balance? Indicate N/A, if not applicable.

As per the City's 2018-2019 and 2019-2020 compliance reports, Staff expected to spend \$67,000 on the purchase and installation of RRFBs (CIP No. 25004). This project was completed over the course of FY2019/20 and 2020/21 so only a part of the costs will show in this FY2020/21 report. Additionally, costs were lower than expected - in part because project scope was reduced, as certain elements were determined to be better incorporated into larger projects in planning at specific intersections. Ultimately, purchase and installation was completed at the Marin/Curtis intersection, and materials were purchased and stored for the additional site(s).

Staff projected spending \$70,000 from VRF on projects for pavement rehabilitation, including supplementing the project budget for street rehab on Washington Avenue. This project was previously delayed from FY2019/20 until FY2020/21 due to utility conflicts with EBMUD's water pipeline restoration work, requiring revisions to project scope and schedule. The work was also delayed due to a changeover in engineering staff. The project has continued into FY2021/22 and is now substantially complete. Staff leveraged the VRF funds for compaction testing in FY2021/22 and will see further expenditures for minor rehab work in FY2021/22.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Rehabilitation Program (CIP No. 21000)	Pavement rehabilitation and repair, including major rehab projects with ADA and Active Transportation Plan street features, as well as minor capital rehab projects. The DLD amount noted is over a five-year period as per the recently updated CIP, less funds spent in FY20 & FY21. Current projects include minor street rehabilitation work at Buchanan and Jackson near Ocean View Elementary, which will cost an estimated \$53,000. Staff also estimates another round of pothole base repair will utilize this funding.	\$ 188,733	Underway
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	The projects were relatively simple installations and no traffic control/extended construction with signage was needed.

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Bike/Ped	Construction	Signage	Capital	Rectangular Rapid Flashing Beacons (25004)	The City identified key intersections where there is a significant number of pedestrian crossings due to proximity to pedestrian trip generators, including schools, parks and the Solano Ave shopping district. Staff conducted field assessments, purchased equipment, and completed installation of an RRFB at Marin Ave & Talbot St. The project increases bicycle and pedestrian safety at this intersection on a busy arterial. This is the second half of the project expenditures reported in the FY2019/20 report.	2	Signs	2 rectangular rapid flashing beacons were installed at the intersection of Marin Ave & Talbot St. This is the second half of the project expenditures reported in the FY2019/20 report.	\$ 10,320	
2	Streets/Rds	Construction	Street Resurfacing/Main	Capital	Annual Street Rehabilitation Program (21000)	Pavement rehabilitation and repair, including major rehab projects with ADA and Active Transportation Plan street features, as well as minor capital rehab projects. The Washington Ave Pavement Rehabilitation Project was split into two phases to accommodate planned EBMUD water line work; Phase I construction is substantially complete. VRF funding supported compaction and materials testing for construction of the project.				\$ 1,410	
3										\$ -	
4										\$ -	
5										\$ -	
6										\$ -	
7										\$ -	
8										\$ -	
9										\$ -	
10										\$ -	
11										\$ -	
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17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
Percentage of Capital vs Administrative Costs				100%						TOTAL	\$ 11,730
a. Total Capital				\$ 11,730						Match to Table 1?	TRUE
b. Total Administrative				\$ -							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.