

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2020-2021**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Piedmont**

Date: 12/3/2021

**Primary Point of Contact**

Name: Daniel Gonzales

Title: Public Works Director

Phone: 510-430-3061

Email: [dgonzales@piedmont.ca.gov](mailto:dgonzales@piedmont.ca.gov)

---

**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

---

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2020-2021**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 34,011	\$ 34,011
<b>Revenue</b>	\$ 45,893	\$ 45,893
<b>Interest</b>	\$ 180	\$ 180
<b>Expenditures</b>	\$ 6,719	\$ 6,719
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 73,366	\$ 73,366

*Notes*

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2020-21**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Please note that the above website indicates a PCI of 61 for the City of Piedmont. The above PCI reflects actual current conditions per the current year's inspection and certification.

**2a. How much of the balance identified here is encumbered into active contracts and projects?**

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	\$ <input type="text" value="73,366"/>	\$ <input type="text" value="64,963"/>

**2b. Why is there a fund balance?** Indicate N/A, if not applicable.

Measure B, BB & VRF will be required to cover the costs of projects going under construction in FY 21-22. Also, due to COVID, many capital projects were temporarily suspended.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
2021 Street Paving	Paving of Grand Ave., Wildwood Ave., Requa Rd., Hampton Rd., Wildwood Ave., dudley Ave. & Hill Lane. The project is also updating pedestrian curb ramps and installing an enhanced pedestrian crosswalk system.	\$ 64,963	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	Signage to come when construction for the project listed above commences.

**Local Streets and Roads Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2020-21**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds	Operations	Other	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other	Compliance reporting requirements completed for FY 2019-20.	\$ 3,000	
2	Streets/Rds	Planning/Scoping	Street Resurfacing/Maintenance	Capital	Pavement Management	For state and federal funding requirements	1	Other	Software Costs for Street Saver program.	\$ 1,500	
3	Ped only	Construction	Pedestrian Improvements	Capital	Pedestrian Enhancements- Grand & Fairview Avenue	CM & Inspection -New striping, marking curb and crosswalk improvements at the intersection of Grand/Fairview to address community concern	1	Other	Construction Management & Inspection	\$ 651	
4	Streets/Rds	PS&E	Other	Capital	Oakland Avenue & San Carlos Avenue Retaining Walls	New retaining walls to replace existing walls that have failed and are encroaching the sidewalk and street.	70%	# of Plans developed	% of PSE Complete	\$ 1,568	
5										\$ -	
6										\$ -	
7										\$ -	
8										\$ -	
9										\$ -	
10										\$ -	
11										\$ -	
12										\$ -	
13										\$ -	
14										\$ -	
15										\$ -	
16										\$ -	
17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
<b>Percentage of Capital vs Administrative Costs</b>				55%						<b>TOTAL</b>	\$ 6,719
a. Total Capital				\$ 3,719						<b>Match to Table 1?</b>	<b>TRUE</b>
b. Total Administrative				\$ 3,000							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.