

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: City of Dublin

Date: 12/2/2020

Primary Point of Contact

| | |
|---------------|--|
| Name: | Pratyush Bhatia |
| Title: | Transportation and Operations Manager |
| Phone: | 925-833-6630 |
| Email: | pratyush.bhatia@dublin.ca.gov |

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

| | Bicycle / Pedestrian | Local Streets and Roads | Mass Transit | Paratransit | Total |
|---|-----------------------------------|-----------------------------------|------------------------------|------------------------------|--------------|
| Beginning of Year Fund Balance | \$ 316,166 | \$ 543,438 | \$ - | \$ - | \$ 859,604 |
| Revenue | \$ 209,866 | \$ 577,055 | \$ - | \$ - | \$ 786,921 |
| Interest | \$ 4,086 | \$ 8,944 | \$ - | \$ - | \$ 13,030 |
| Expenditures <small>Expenditures Matches Table 2?</small> | \$ 327,463 <small>TRUE</small> | \$ 822,068 <small>TRUE</small> | \$ - <small>#REF!</small> | \$ - <small>#REF!</small> | \$ 1,149,531 |
| End of Year Fund Balance | \$ 202,655 | \$ 307,369 | \$ - | \$ - | \$ 510,024 |

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

| | Bicycle / Pedestrian | Local Streets and Roads | Mass Transit | Paratransit | Total |
|---|-----------------------------------|-----------------------------------|------------------------------|------------------------------|------------|
| Beginning of Year Fund Balance | \$ 204,880 | \$ 306,614 | \$ - | \$ - | \$ 511,494 |
| Revenue | \$ 170,864 | \$ 516,735 | \$ - | \$ - | \$ 687,599 |
| Interest | \$ 3,388 | \$ 7,848 | \$ - | \$ - | \$ 11,236 |
| Expenditures <small>Expenditures Matches Table 2?</small> | \$ 181,041 <small>TRUE</small> | \$ 354,100 <small>TRUE</small> | \$ - <small>#REF!</small> | \$ - <small>#REF!</small> | \$ 535,141 |
| End of Year Fund Balance | \$ 198,091 | \$ 477,097 | \$ - | \$ - | \$ 675,188 |

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

| | Adoption Year |
|------------------------|---------------|
| Bicycle Master Plan | |
| Pedestrian Master Plan | |
| Bike/Ped Master Plan | 2014 |

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

The City is currently working on updating the Bike/Ped Master Plan.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

| | | \$ Encumbered | |
|--------------|------------|---------------|------|
| MB Balance | \$ 202,655 | \$ 202,655 | |
| MBB Balance | \$ 198,091 | \$ 198,091 | |
| Total | \$ 400,746 | \$ 400,746 | \$ - |

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Dublin is using the Measure B and BB funding with a CIP program. Any such programs tend to have balances in funds as an agency works towards expending the money on a planned project. This is exactly the case with the City of Dublin balances. The City will be able to meet the Timely Use of Funds Policy for these funds.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | Project Status |
|------------------------------------|-----------------------------|------------|----------------|
| Annual Street Surfacing | Street Rehab | \$ 356,072 | Underway |
| Citywide Bike and Ped Improvements | Improve Bike and Ped Access | \$ 44,674 | Underway |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

| | Measure B | Measure BB | Copy of article, website, signage attached? | If applicable, briefly explain why the publicity requirement wasn't completed. |
|---------|-----------|------------|---|--|
| Article | Yes | Yes | Yes | |
| Website | Yes | Yes | Yes | |
| Signage | Yes | Yes | Yes | |

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

| No. | Project Category <i>(Drop-down Menu)</i> | Project Phase <i>(Drop-down Menu)</i> | Project Type <i>(Drop-down Menu)</i> | Primarily Capital or Administrative Expenditure? | Project Name | Project Description/Benefits | Quantity Completed in FY 19-20 | Units for Quantity <i>(Drop-down Menu)</i> | Additional description on units or expanded detail on expenditures, performance, accomplishments | Measure B DLD Expenditures | Measure BB DLD Expenditures |
|-----|---|--|---|--|--|--|--------------------------------|---|---|----------------------------|-----------------------------|
| 1 | Bike/Ped | Construction | Other | Capital | Annual Street Resurfacing | Improve street surface for better bike and ped access. It also provides new striping and markings for bike and ped access and adds new ped ramps where missing | 78 | Other | Added sharrows at 78 locations and converted crosswalk striping improvements at 10 locations. | \$ 7,500 | \$ 7,500 |
| 2 | Bike/Ped | Construction | Streetscape / Complete Streets | Capital | Citywide Bicycle and Pedestrian Improvements | Various Bike and Ped Projects | 1 | Other | Updated pedestrian pushbuttons at 15 intersections in Downtown Dublin to ADA compatible pushbuttons. Replaced pedestrian signal heads at 20 intersections to countdown signal heads. | \$ 23,043 | \$ 20,000 |
| 3 | Bike/Ped | Construction | Bike Paths and Lanes | Capital | Alamo Creek Trail Repair | Improves trail | 1050 | Linear Feet | Design and construction to enhance the trail access for bike and peds | \$ 50,000 | \$ 50,000 |
| 4 | Bike/Ped | Construction | Streetscape / Complete Streets | Capital | AVB - Wildwood and Stage Coach Intersection Improvements | Improve bike and ped access | 5 | Other | Installed bulb-out and Rectangular Rapid Flashing Beacons at Wildwood Road to improve pedestrian safety. 4 curb-ramp upgrades at Stagecoach, traffic signal improvements for pedestrian and bike safety. Signing and striping improvements at both locations. | \$ 239,342 | \$ 103,541 |
| 5 | Bike/Ped | Operations | Other | Administrative | Bike and Ped programs implementation | Provide on-going support to bike and ped programs like Bike to School Day, Walk and Roll, Bike East Bay Bronze Sponsorship Event | 5 | Other | Bike month activities included sponsoring energizer stations, T-shirts, snacks and gifts at stations, sponsoring Bike East Bay activities | \$ 7,578 | \$ - |
| 6 | | | | | | | | | | \$ - | \$ - |
| 7 | | | | | | | | | | \$ - | \$ - |
| 8 | | | | | | | | | | \$ - | \$ - |
| 9 | | | | | | | | | | \$ - | \$ - |
| 10 | | | | | | | | | | \$ - | \$ - |
| 11 | | | | | | | | | | \$ - | \$ - |
| 12 | | | | | | | | | | \$ - | \$ - |
| 13 | | | | | | | | | | \$ - | \$ - |
| 14 | | | | | | | | | | \$ - | \$ - |
| 15 | | | | | | | | | | \$ - | \$ - |
| 16 | | | | | | | | | | \$ - | \$ - |
| 17 | | | | | | | | | | \$ - | \$ - |
| 18 | | | | | | | | | | \$ - | \$ - |
| 19 | | | | | | | | | | \$ - | \$ - |
| 20 | | | | | | | | | | \$ - | \$ - |
| 21 | | | | | | | | | | \$ - | \$ - |
| 22 | | | | | | | | | | \$ - | \$ - |
| 23 | | | | | | | | | | \$ - | \$ - |
| 24 | | | | | | | | | | \$ - | \$ - |
| 25 | | | | | | | | | | \$ - | \$ - |

| | |
|--|------------|
| Total Percentage of Capital vs Administrative Costs | 99% |
| a. Total Capital | \$ 500,926 |
| b. Total Administrative | \$ 7,578 |

| | | |
|--------------------------|------------|------------|
| TOTAL | \$ 327,463 | \$ 181,041 |
| Match to Table 1? | TRUE | TRUE |

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2019-20

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

| | | \$ Encumbered | |
|--------------|------------|---------------|---------|
| MB Balance | \$ 307,369 | \$ | 307,369 |
| MBB Balance | \$ 477,097 | \$ | 477,097 |
| Total | \$ 784,466 | \$ | 784,466 |

2b. Why is there a fund balance? Indicate N/A, if not applicable. \$ -

The City of Dublin is using the Measure B and BB funding with a CIP program. Any such programs tend to have balances in funds as an agency works towards expending the money on a planned project. This is exactly the case with the City of Dublin balances. The City will be able to meet the Timely Use of Funds Policy for these funds.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | Project Status |
|---------------------------------------|-----------------------------|------------|----------------|
| Annual Street Resurfacing | Street Rehab | \$ 411,490 | Underway |
| Citywide Bike and Ped Improvements | Improve Bike and Ped Access | \$ 364,000 | Underway |
| Citywide Signal Communication Upgrade | Improve signal operations | \$ 8,976 | Underway |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

| | Measure B | Measure BB | Copy of article, website, signage attached? | If applicable, briefly explain why the publicity requirement wasn't completed. |
|----------------|-----------|------------|---|--|
| Article | Yes | Yes | Yes | |
| Website | Yes | Yes | Yes | |
| Signage | Yes | Yes | Yes | |

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

| No. | Project Category <i>(Drop-down Menu)</i> | Project Phase <i>(Drop-down Menu)</i> | Project Type <i>(Drop-down Menu)</i> | Primarily Capital or Administrative Expenditure? | Project Name | Project Description/Benefits | Quantity Completed in FY 19-20 | Units for Quantity <i>(Drop-down Menu)</i> | Additional description on units or expanded detail on expenditures, performance, accomplishments | Measure B DLD Expenditures | Measure BB DLD Expenditures | | |
|--|---|--|---|--|--|---|--------------------------------|---|---|----------------------------|-----------------------------|------------|------------|
| 1 | Streets/Rds | Construction | Street Resurfacing/Maintenance | Capital | Annual Street Resurfacing | Improve street surface for all modes of transport | 2,269,813 | Square Feet | Improved pavement life and reduce potholes, additionally includes 140,800 Sqft base repair | \$ 220,000 | \$ 170,461 | | |
| 2 | Bike/Ped | Construction | Streetscape / Complete Streets | Capital | Citywide Bicycle and Pedestrian Improvements | Improve Bicycle and Pedestrian infrastructure | 5546 | Linear Feet | Construction and repair of sidewalk | \$ 149,000 | \$ 77,242 | | |
| 3 | Streets/Rds | Operations | Signals | Capital | Citywide Signal Communication Upgrade | Improve signal operations | 1 | Other | Enhance safety and signal operations, Network upgrades to maintain and enhance remote monitoring and traffic signal communications at City's 98 signals. | \$ 54,061 | \$ - | | |
| 4 | Bike/Ped | Construction | Bike Paths and Lanes | Capital | Alamo Creek Trail Repair | Improves trail | 1050 | Linear Feet | Design and construction to enhance the trail access for bike and peds | \$ 250,000 | \$ 26,787 | | |
| 5 | Bike/Ped | Construction | Streetscape / Complete Streets | Capital | AVB - Wildwood and Stage Coach Intersection Improvements | Improve bike and ped access | 5 | Other | Installed bulb-out and Rectangular Rapid Flashing Beacons at Wildwood Road to improve pedestrian safety. 4 curb-ramp upgrades at Stagecoach, traffic signal improvements for pedestrian and bike safety. Signing and striping improvements at both locations. | \$ 149,007 | \$ 79,611 | | |
| 6 | | | | | | | | | | \$ - | \$ - | | |
| 7 | | | | | | | | | | \$ - | \$ - | | |
| 8 | | | | | | | | | | \$ - | \$ - | | |
| 9 | | | | | | | | | | \$ - | \$ - | | |
| 10 | | | | | | | | | | \$ - | \$ - | | |
| 11 | | | | | | | | | | \$ - | \$ - | | |
| 12 | | | | | | | | | | \$ - | \$ - | | |
| 13 | | | | | | | | | | \$ - | \$ - | | |
| 14 | | | | | | | | | | \$ - | \$ - | | |
| 15 | | | | | | | | | | \$ - | \$ - | | |
| 16 | | | | | | | | | | \$ - | \$ - | | |
| 17 | | | | | | | | | | \$ - | \$ - | | |
| 18 | | | | | | | | | | \$ - | \$ - | | |
| 19 | | | | | | | | | | \$ - | \$ - | | |
| 20 | | | | | | | | | | \$ - | \$ - | | |
| 21 | | | | | | | | | | \$ - | \$ - | | |
| 22 | | | | | | | | | | \$ - | \$ - | | |
| 23 | | | | | | | | | | \$ - | \$ - | | |
| 24 | | | | | | | | | | \$ - | \$ - | | |
| 25 | | | | | | | | | | \$ - | \$ - | | |
| Percentage of Capital vs Administrative Costs | | | | 100% | | | | | | | TOTAL | \$ 822,068 | \$ 354,100 |
| a. Total Capital | | | | \$ 1,176,169 | | | | | | | Match to Table 1? | TRUE | TRUE |
| b. Total Administrative | | | | \$ - | | | | | | | | | |

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 183,640

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

51.9%

Meets minimum 15% threshold?

TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A