

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2020-2021**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12.30.2021

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,209,914	\$ 1,209,914
Revenue	\$ 491,186	\$ 491,186
Interest	\$ 278	\$ 278
Expenditures	\$ 498,630	\$ 498,630
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,202,748	\$ 1,202,748

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

The City of Berkeley has implemented RMRA/SB1 funding into our annual pavement rehabilitation/repair program. The City has just over \$4.5 million allocated for FY 21 and FY 22. Additionally, the City's Measure T1 Bond will allocate million's in the second bond issuance (Phase 2) to street paving projects.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered	
VRF Balance	\$ 1,202,748	\$ 177,005

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The fund balances will be reduced through expenditures on several major projects to include but not limited to the FY 22 Street Rehab Project (\$155,000), Sidewalk Shaving (\$139,400), Sidewalk Repair Program (\$195,400), and Streets Preventative Maintenance (\$242,936).

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
PWSUST1313- Streets Preventative Mtrce	Streets Preventative Maintenance	\$ 242,936	Underway
PWENSW2001-FY20 Sidewalk Repair Program	Sidewalk Repair Program	\$ 195,400	Underway
PWENST2201-Street Rehab FY22	Street Rehabilitation Program	\$ 155,000	Planned
PWENSW2002-Sidewalk Shaving-FY20	Sidewalk Shaving FY20	\$ 139,400	Planned
PWENST2101-Street Rehab FY21	Street Rehabilitation Program	\$ 155,004	Underway
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Yes/No?		Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds	Construction	Streetscape / Complete	Capital	PWTRCS1406-SHATTUCK RECONFIGURATION	Lane & Intersection reconfiguration	100%	Other	Project construction complete. Lands	\$ 265,494	
2	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	PWSUST1313-PREVENTATIVE MTCE PROGRAM	Prevenative Street Maintenance work.				\$ 14,984	
3	Bike/Ped	Planning/Scoping	Streetscape / Complete	Capital	Grant Application Submittals Support	Consultant support on three active Tra	100%	Other	One of the three grant applications wa	\$ 15,385	
4	Other	Operations	Other	Administrative	Outside Auditors (Badawi and Associates)	Independent audit for Measure B/BB/VRF compliance	N/A	Other	Annual Audit.	\$ 2,500	
5	Streets/Rds	Maintenance/Operatio	Signals	Capital	I-80 ICM Project Dev	Communication elements of 1-80 Integrated Corridor Mobility (ICM) Project	Ongoing Program	Other	A system that better helps manage traffic congestion along San Pablo Corridor during incident events on I-80.	\$ 2,895	
6	Bike/Ped	Planning/Scoping		Capital	HSIP Berkeley Cycle 10 Grant Application Support	Consultant support on two Highway Sa	100%	Other	One of two grant applications was suc	\$ 15,984	
7	Streets/Rds	Maintenance/Operatio	Signals	Capital	Traffic Signal Heads		N/A	Other	Ongoing Program.	\$ 4,569	
8	Streets/Rds	Operations	Staffing	Administrative	Capital Administrative & Staffing Support	Staffing for program administrative an	N/A	Other	Staffing for program administrative ar	\$ 189,293	
9	Other	Project Closeout	Other	Administrative	Retainage entries FY20 FOR Shattuck Reconfiguration P	Reverse retainage payments	N/A	Other	Reverse retainage payments	\$ (12,473)	
10										\$ -	
11										\$ -	
12										\$ -	
13										\$ -	
14										\$ -	
15										\$ -	
16										\$ -	
17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
Percentage of Capital vs Administrative Costs				64%						TOTAL	\$ 498,630
a. Total Capital				\$ 319,310						Match to Table 1?	TRUE
b. Total Administrative				\$ 179,320							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.