

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Period - Fiscal Year 2020-21**

AGENCY CONTACT INFORMATION

Agency Name: **City of Pleasanton**

Date: 12/29/2021

Primary Point of Contact

Name: Raquel Zegarra

Title: Junior Accountant

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 571,555	\$ 905,431	\$ -	\$ -	\$ 1,476,986
Revenue	\$ 283,178	\$ 934,116	\$ -	\$ 131,485	\$ 1,348,779
Interest	\$ 2,884	\$ 2,082	\$ -	\$ -	\$ 4,966
Expenditures <small>Expenditures Matches Table 27</small>	\$ 72,681 <small>TRUE</small>	\$ 749,743 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 131,485 <small>TRUE</small>	\$ 953,909
End of Year Fund Balance	\$ 784,936	\$ 1,091,886	\$ -	\$ -	\$ 1,876,822

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 972,136	\$ 857,437	\$ -	\$ 230,477	\$ 2,060,050
Revenue	\$ 231,484	\$ 839,854	\$ -	\$ 258,534	\$ 1,329,872
Interest	\$ 5,073	\$ 2,074	\$ -	\$ 785	\$ 7,932
Expenditures <small>Expenditures Matches Table 27</small>	\$ 54,855 <small>TRUE</small>	\$ 730,000 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 194,923 <small>TRUE</small>	\$ 979,778
End of Year Fund Balance	\$ 1,153,838	\$ 969,365	\$ -	\$ 294,873	\$ 2,418,076

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Adoption Year

Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2018

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 784,936	\$ 792,505
MBB Balance	\$ 1,153,838	\$ 1,165,956
Total	\$ 1,938,774	\$ 1,958,461

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City has began a project to design bike and ped improvements along West Las Positas Blvd. This project will consist of buffered and protected bike lanes, intersection, and sidewalk improvements. The encumbered money is expected to be used for continued design and construction of the improvements on the corridor. COVID and the Alameda County's Shelter-In-Place order have slowed the progress of this project, however, it is continuing to move forward.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
West Las Positas Corridor Plan	Bike and pedestrian improvements along a 3.4 mile stretch of roadway	\$ 1,958,461	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	\$ 72,681	\$ -
2	Bicycle	Project Closeout	Bike Paths and Lanes	Capital	St. Mary/Division Street Bike Lane Improvements	Project to provide bike lanes and green striping along St. Mary and Division Streets into the Downtown.	6000	Linear Feet	Provide improved bike access into Downtown from Hopyard Road. The project was funded by the City and ACTC grant funding.	\$ -	\$ 54,855
3										\$ -	\$ -
4										\$ -	\$ -
5										\$ -	\$ -
6										\$ -	\$ -
7										\$ -	\$ -
8										\$ -	\$ -
9										\$ -	\$ -
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20										\$ -	\$ -
21										\$ -	\$ -
22										\$ -	\$ -
23										\$ -	\$ -
24										\$ -	\$ -
25										\$ -	\$ -
TOTAL										\$ 72,681	\$ 54,855
Match to Table 1?										TRUE	TRUE
Total Percentage of Capital vs Administrative Costs				100%							
a. Total Capital				\$ 127,537							
b. Total Administrative				\$ -							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,091,886	\$ 950,000
MBB Balance	\$ 969,365	\$ 830,000
Total	\$ 2,061,251	\$ 1,780,000

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Funding not 100% programed due to potential varability in received funding due to changes in economy.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Curb and Gutter, 22509		\$ 150,000	Planned
Annual Street Resurfacing, 21503		\$ 1,530,000	Planned
Annual Slurry Seal, 22504		\$ 100,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	Article throuh electronic media distributions and social media
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2020-21

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year. Performance reporting/quantity complete and other fund expenditures should be consistent with reporting data sent to other agencies (regional/state/federal reporting).
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	
1	Streets/Rds	Construction	Street Resurfacing/Main	Capital	Annual Street Resurfacing and Reconstruction CIP 20503	Resurfacing of 1.4 million square feet of pavement	1,400,000	Square Feet	Surface area resurfaced	\$ 749,743	
2										\$ -	
3										\$ -	
4										\$ -	
5										\$ -	
6										\$ -	
7										\$ -	
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18										\$ -	
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20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
TOTAL										\$ 749,743	
Match to Table 1?										TRUE	
Percentage of Capital vs Administrative Costs				100%							
a. Total Capital				\$ 1,479,743							
b. Total Administrative				\$ -							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

Meets minimum 15% threshold?

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

Costs based directly on bike related striping cost and asphalt cost for green bike lane areas. Does not

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 294,873	\$ 90,000
Total	\$ 294,873	\$ 90,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Pleasanton has a fund balance as a result of projects that have started later than anticipated. The following projects are in progress.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Vehicle Purchase	Class B - Ford E350	\$ 90,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2020-21

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- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 20-21	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door	Pleasanton Rides (Door-to-Door transportation program)	Pleasanton Rides offers door-to-door service within the City of Pleasanton. Limited service is also available to medical offices in Livermore, Dublin, and San Ramon.	1810	Number of One-Way Unduplicated Trips	Program supplies, training and salaries	\$ 61,737	\$ 113,534	\$ -	\$ 175,271
2	Senior and Disabled Services	Operations	Program Administration	Nelson Nygard & Trapeze Dispatching Software	Nelson Nygard completion of Mobility Forward Study and service transition to contractor. Dispatching software	n/a			\$ -	\$ 7,581	\$ -	\$ 7,581
3	Senior and Disabled Services	Operations	City-based Door-to-Door	Contracted transportation services to Black Tie Transportation in February 2021.		n/a		Black Tie Transportation invoices paid	\$ 69,748	\$ 73,807	\$ -	\$ 143,555
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
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18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 131,485	\$ 194,923	\$ -	\$ 326,407
Match to Table 1?									TRUE	TRUE		