

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2019-2020**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Union City**

Date: **6/2/2021**

**Primary Point of Contact**

Name: **Farooq Azim**

Title: **City Engineer**

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2019-2020**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 532,538	\$ 532,538
<b>Revenue</b>	\$ 321,947	\$ 321,947
<b>Interest</b>	\$ 13,790	\$ 13,790
<b>Expenditures</b>	\$ 72,310	\$ 72,310
<small>Expenditures Matches Table 2?</small>	TRUE	
<b>End of Year Fund Balance</b>	\$ 795,965	\$ 795,965

*Notes*

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2019-20**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI. Indicate N/A, if not applicable.

N/A

**2a. How much of the balance identified here is encumbered into active contracts and projects?**

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 795,965"/>	<input type="text" value="\$ 576,382"/>

**2b. Why is there a fund balance?** Indicate N/A, if not applicable.

Staff turnover, Cyber Outage EOC and Covid-19 EOC consequences. All projects were delayed.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
FY 2021-22 Overlay (91901)	City wide pavement repairs, grinding (mill), striping, wheelchair ramp upgrades, etc	\$ 340,000	Planned
FY 2021-22 Slurry Seal (91902)	Base repair and slurry seal pavement surface to extend usable life of street pavement	\$ 200,000	Planned
Misc. Street light and traffic signal repairs	Repair and maintain for continued operation	\$ 60,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2019-20**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds	Right-of-Way	Streetscape / Complete	Capital	Right of Way Fence/Wall Install/Repair (90920)	New installation and/or repair of existing right of way wood fence and/or block wall	1	Other	Fencing for Alvarado Niles Road	\$ 520	
2	Streets/Rds	Project Closeout	Signals	Capital	HSIP 7 Traffic Signal Improvments (91611)	Improve safety by applying new design standards to existing Traffic Signals	2	Intersections	Signalized Intersection Upgrade	\$ 43,090	
3	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	2017-18 Overlay Project (91701)	Repave streets to exptend service life	32	Other	32 Sts=14kTon AC & 106kSY grind	\$ 28,700	
4										\$ -	
5										\$ -	
6										\$ -	
7										\$ -	
8										\$ -	
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21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
<b>Percentage of Capital vs Administrative Costs</b>				100%						<b>TOTAL</b>	\$ 72,310
a. Total Capital				\$ 72,310						<b>Match to Table 1?</b>	<b>TRUE</b>
b. Total Administrative				\$ -							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.