

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Union City**

Date: **6/2/2020**

Primary Point of Contact

Name: **Farooq Azim**

Title: **City Engineer**

Phone: **(510) 675-5368**

Email: **FarooqA@UnionCity.Org**

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 578,845	\$ 920,143	\$ -	\$ -	\$ 1,498,988
Revenue	\$ 243,466	\$ 767,240	\$ 491,865	\$ 366,281	\$ 1,868,852
Interest	\$ 14,491	\$ 25,630	\$ -	\$ -	\$ 40,121
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 18,466 <small>TRUE</small>	\$ 85,248 <small>TRUE</small>	\$ 491,865 <small>TRUE</small>	\$ 366,281 <small>TRUE</small>	\$ 961,860
End of Year Fund Balance	\$ 818,336	\$ 1,627,765	\$ (0)	\$ 0	\$ 2,446,101

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 352,135	\$ 538,247	\$ -	\$ -	\$ 890,382
Revenue	\$ 198,220	\$ 687,039	\$ 368,067	\$ 226,191	\$ 1,479,517
Interest	\$ 9,185	\$ 16,716	\$ -	\$ -	\$ 25,901
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 59,599 <small>TRUE</small>	\$ 30,801 <small>TRUE</small>	\$ 368,067 <small>TRUE</small>	\$ 226,191 <small>TRUE</small>	\$ 684,658
End of Year Fund Balance	\$ 499,941	\$ 1,211,201	\$ (0)	\$ (0)	\$ 1,711,142

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Bicycle Master Plan
Pedestrian Master Plan
Bike/Ped Master Plan

Adoption Year

Jan-12

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

City Project 17-30 Bicycle and Pedestrian Master Plan Update currently underway. Study schedule December 20-19 - March 2021 (15 months)

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 818,336	\$ 587,192
MBB Balance	\$ 499,941	\$ 255,001
Total	\$ 1,318,277	\$ 842,193

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Staff turnover, Cyber Outage EOC and Covid-19 EOC consequences. All projects were delayed.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY 2021-22 Sidewalk and C&G Replacement (91821)	Repair, remove and replace uplifted or damaged sidewalks, curb & gutter, residential	\$ 200,000	Planned
FY 2021-22 Retrofit Audible & Push Button Ped Signl (90237)	Install audible & push button pedestrian signals on existing signalized intersections	\$ 25,000	Planned
FY 2021-22 Trail Rehabilitation (91012)	Crack seal, minor digouts and overlay or slurry seal, repave the asphalt trail pathways	\$ 25,000	Planned
UCB Class II Bike Lanes (91729)	Construction of bicycle lanes on Union City Boulevard	\$ 300,000	Planned
Dyer St. Paving Project (91820)	Supplement funds to complete grant funded project	\$ 100,000	Planned
B&P Master Plan Update (91730)	Supplement funds to complete grant funded project	\$ 125,000	Planned
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bike/Ped	Other	Staffing	Administrative	PW Administration (33001)	Administrative cost	1	Other	Administrative cost	\$ 5,000	\$ -		
2	Bike/Ped	Construction	Bike Paths and Lanes	Capital	2017-18 Overlay Project (91701)	Upgrade to ADA compliance wheelchair ramps, pavements, striping, signals.	51,672	Linear Feet	Install Misc. striping	\$ 4,817	\$ 18,979		
3	Bike/Ped	Planning/Scoping	Master Plan	Administrative	Bicycle & Pedestrian Master Plan Update (91730)	Master Plan Project Update	1	Other	Consulting services	\$ 8,648	\$ 40,619		
4										\$ -	\$ -		
5										\$ -	\$ -		
6										\$ -	\$ -		
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19										\$ -	\$ -		
20										\$ -	\$ -		
21										\$ -	\$ -		
22										\$ -	\$ -		
23										\$ -	\$ -		
24										\$ -	\$ -		
25										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				30%							TOTAL	\$ 18,466	\$ 59,599
a. Total Capital				\$ 23,797							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ 54,268									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

The Bicycle & Pedestrian Master Plan Update project is a planning document that involves consultanting costs rather than administrative costs. Although the total percentage of capital vs administrative costs shows 30% on paper, the actual percentage is greater than 50% to reflect consultanting costs for that project.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,627,765	\$ 775,957
MBB Balance	\$ 1,211,201	\$ 764,330
Total	\$ 2,838,966	\$ 1,540,287

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Staff turnover, Cyber Outage EOC and Covid-19 EOC consequences. All projects were delayed.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY 2021-22 Overlay (91901)	City wide pavement repairs, grinding (mill), striping, wheelchair ramp upgrades, etc	\$ 710,000	Planned
FY 2021-22 Slurry Seal (91902)	Slurry seal treatment to prevent water intrusion and rejuvenates the oils in asphalt pavement to	\$ 300,000	Planned
UCB Class II Bike Lanes (91729)	Construction of bicycle lanes on Union City Boulevard	\$ 300,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures			
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	Streets Paving Maintenance (33012)	Repair pavement (digouts)	3,200	Square Feet	Misc. pot-hole repairs, paving, etc.	\$ 39,534	\$ -			
2	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	2017-18 Overlay Project (91701)	Pavement Overlay	32	Other	32 Sts=14kTon AC & 106kSY grind	\$ 35,609	\$ -			
3	Streets/Rds	Planning/Scoping	Street Resurfacing/Maint	Capital	2018-19 Slurry Seal Project (91802)	Slurry Seal Street	1	Other	Project Planning	\$ 352	\$ -			
4	Streets/Rds	Planning/Scoping	Streetscape / Complete	Capital	Quarry Lake Parkway (91804)	Project Planning	1	Other	Professional/consulting	\$ 9,753	\$ -			
5	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	2017-18 Overlay Project (91701)	Pavement Overlay	32	Other	32 Sts=14kTon AC & 106kSY grind	\$ -	\$ 30,801			
6										\$ -	\$ -			
7										\$ -	\$ -			
8										\$ -	\$ -			
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24										\$ -	\$ -			
25										\$ -	\$ -			
Percentage of Capital vs Administrative Costs				100%								TOTAL	\$ 85,248	\$ 30,801
a. Total Capital				\$ 116,049								Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -										

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 5,000
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	16.2%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

Existing ramps met current standards & there was minimal opportunity to spend additional funds on B&P.

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

- | | | |
|---|----|---------|
| 1. What is the agency's average on-time performance goal/target? | 90 | Percent |
| 2. What is the agency's average on-time performance for the year? | 92 | Percent |

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

			\$ Encumbered
MB Balance	\$ (0)		\$ -
MBB Balance	\$ (0)		\$ -
Total	\$ (0)		\$ -

- 4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No).

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	228089	Number of People/Passengers	Unlinked Passenger Trips	\$ 491,865	\$ 368,067	\$ 3,301,468	\$ 4,161,400
2									\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 491,865	\$ 368,067	\$ 3,301,468	\$ 4,161,400
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 0	\$ -
MBB Balance	\$ (0)	\$ -
Total	\$ 0	\$ -

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

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1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

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5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	14638	Number of People/Passengers	Unlinked Passenger Trips	\$ 331,708	\$ 226,191	\$ 404,852	\$ 962,751
2	Senior and Disabled Services	Operations	Same Day/Taxi Program	Ride-On Tri-City!	Operations and Maintenance	1712	Number of People/Passengers	Unlinked Passenger Trips	\$ 34,573	\$ -	\$ -	\$ 34,573
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
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17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 366,281	\$ 226,191	\$ 404,852	\$ 997,324
Match to Table 1?									TRUE	TRUE		