



QUESTIONS AND ANSWERS ALAMEDA CTC RFP NO. R21-0004

The following answers are in response to questions submitted by prospective proposers for project approval and environmental document services for the State Route 262 (Mission Boulevard) Cross Connector Project, Alameda County Transportation Commission (Alameda CTC) Request for Proposals (RFP) No. R21-0004. This document provides the written responses to all questions that were received by Alameda CTC on or before March 23, 2021. Questions may have been edited for grammar and clarity.

Q1. Can you confirm that an existing conditions VISSIM Traffic Simulation Software model covering the entire study area (per figure 1-1 of Existing Condition report) has been developed? If so can proposers be provided a copy?

A1. The Existing VISSIM Traffic Simulation Software model covers the entire study area per figure 1-1 of the Existing Conditions Report. A copy of the model will not be provided.

Q2. The Traffic Engineering Performance Assessment states that a revalidation of the Alameda CTC model for a base year of 2018 was conducted and documented during the PSR phase. Can the proposers receive a copy of this document?

A2. Project specific refinements for the Alameda CTC Travel Demand Model for a 2018 base year demand model were incorporated into the Existing Conditions report. A copy of the document and model will not be provided.

Q3. Will the Project Approval and Environmental Document scope of services be for Phase 1, and not for the three full-build alternatives that include the Express Lanes connecting I-680 to I-880?

A3. Correct. As discussed in Appendix A of the RFP, Task 2 “shall further develop and refine the concepts studied during the Project Initiation Document (PID) phase.”

Q4. Given the complexity and transformative nature of the RFP scope of services, will Alameda CTC consider a project team with more than 5 years of experience?

A4. Section II.2.E.4. (Staffing Plan and Availability) a. states that, “The proposed project manager will be a registered engineer in the State of California and have at least eight (8) years of experience in a project/contract manager role.” No changes or clarifications on the experience of the project team shall be made.

Q5. Will Alameda CTC consider modifying Section II., 2., G. (References) by extending the timeframe of the key team member involvement with previous projects similar to this project, or elements of this project, on which the key team member had significant involvement from the past five (5) years, to the past fifteen (15) years?

A5. No. The intent is to reach out to recent references (within the past five (5) years) reflecting work on similar projects or elements of this project.

Q6. Can you provide the exhibits that were in the pre-proposal presentation in a high resolution format?

A6. The exhibits in the pre-proposal presentation were included in Attachment D. (Preliminary Environmental Analysis Report) of Appendix B. (Reference Materials) 4. (Administrative Draft PID Document) of the RFP.

Q7. In the Resource Form, Task Resource Summary Tab, do proposers need to add a separate column for each office location, if a firm's resources will be from multiple locations?

A7. Proposers should include the address of all applicable office locations in or from which business will be conducted.

Q8. Can we include exhibits in the Appendix?

A8. All required Caltrans LAPM exhibits and other cost proposal forms must be included in a separate digital folder as detailed in Section II.2.A of the RFP. Design and writing samples, reports, and related exhibits that do not contain any cost elements may be included as an appendix to the technical proposal.

Q9. Do 11x17 pages count as two pages in the proposal?

A9. No, but only certain elements may be submitted on 11"x17" pages. Per RFP Section II., 2. A. (General Instructions) Proposals must be typed with a minimum 12-point font and submitted on 8½" x 11" pages with at least 1" margins. The font and page size requirement applies to all text except for charts, tables and graphs. Graphs, diagrams or organizational charts could be shown on 11" x 17" pages. Proposals shall not exceed 24 pages, excluding sections or content as indicated in Table 2 (Page Limit Requirements).

Q10. Do Prime proposers need to include all subconsultants'/subcontractors' insurance exception requests on the Prime's insurance requirement form? Or, do subconsultants and/or subcontractors need to complete separate individual insurance requirement forms?

A10. Consolidate all insurance exception requests for all firms onto a single insurance requirement form. The Prime should complete Part A (Certification), and include all exception requests, separated by firm in Part B (Insurance Exception Request).