

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12.30.2020

Primary Point of Contact

Name:	Sean O'Shea
Title:	Administrative and Fiscal Services Manager
Phone:	(510) 981-6306
Email:	soshea@cityofberkeley.info

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 515,342	\$ 3,749,569	\$ -	\$ 333,157	\$ 4,598,068
Revenue	\$ 400,798	\$ 3,330,434	\$ -	\$ 314,298	\$ 4,045,529
Interest	\$ 6,649	\$ 37,750	\$ -	\$ 2,652	\$ 47,051
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 321,156 <small>TRUE</small>	\$ 4,004,164 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 455,244 <small>TRUE</small>	\$ 4,780,564
End of Year Fund Balance	\$ 601,633	\$ 3,113,589	\$ -	\$ 194,863	\$ 3,910,084

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 857,895	\$ 7,657,296	\$ -	\$ 303,902	\$ 8,819,093
Revenue	\$ 326,314	\$ 3,125,221	\$ -	\$ 318,829	\$ 3,770,364
Interest	\$ 11,312	\$ 99,754	\$ -	\$ 4,382	\$ 115,448
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 358,460 <small>TRUE</small>	\$ 3,881,395 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 142,166 <small>TRUE</small>	\$ 4,382,021
End of Year Fund Balance	\$ 837,061	\$ 7,000,876	\$ -	\$ 484,947	\$ 8,322,884

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2017
Pedestrian Master Plan	2021
Bike/Ped Master Plan	

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

The Berkeley Pedestrian Plan is scheduled for adoption by the Berkeley City Council on January 26, 2021.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 601,633	\$ 601,633
MBB Balance	\$ 837,061	\$ 837,061
Total	\$ 1,438,693	\$ 1,438,694

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The encumbrance of \$1.23 million in Measure BB/BB Bike/Ped DLD funds for the Sacramento Street Complete Streets project was planned to occur when the construction contract was awarded and executed, which occurred in the summer of 2020, just after the end of FY 20.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Sacramento St Complete Streets	Pedestrian and bicycle crossing improvements at multiple intersections, bike lane marking improvements on Delaware St	\$ 897,659	Underway
Street Rehab FY 2020	Street rehabilitation	\$ 100,000	Underway
9th Street Pathway Phase II	Cycle 1 bicycle/multi-use pathway on City owned ROW 9th St to Murray St	\$ 46,345	Underway
Addison Bike Boulevard	Bike boulevard between Sacramento St and Milvia with RREB at MLK	\$ 150,000	Underway
Ashby/San Pablo Intersection Improvements	Widening WB approach, etc.	\$ 110,000	Underway
BeST Plan Update & Vision Zero	Berkeley Strategic Transportation Plan and Vision Zero Plan development	\$ 43,769	Underway
Transportation Impact Studies	Develop Transportation Impact Study guidelines and conduct fee nexus study	\$ 29,718	Underway
Milvia Bikeway Project	Improve safety and access for bicyclists, pedestrians, and motorist on Milvia St.	\$ 17,750	Underway

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Construction	Streetscape / Complete Streets	Capital	Tunnel Rd & Ashby 11TP11	Installation of bike lanes, pedestrian signals, and other safety and circulation improvements for cyclists and pedestrians	NA		No construction work done in FY19-20	\$ 2,549	\$ -
2	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	Alameda / Hopkins Protected Intersection	Delineation improvements to prevent cut-through motor traffic in bikeway	100%	Other	Design 100% complete	\$ 18,322	\$ -
3	Bike/Ped	Planning/Scoping	Traffic Calming	Capital	Berkeley Vision Zero Action Plan	Develop action plan to achieve goal of reducing severe injuries and deaths from traffic crashes to zero by 2028	100%	Other	Completion of Vision Zero Action Plan for prioritization of capital projects according to High Injury Streets, also including public awareness and enforcement elements	\$ 50,137	\$ -
4	Bike/Ped	Project Closeout	Signals	Capital	Ashby/Claremont & Ashby Hillegass Intersection Improvement		NA		No construction work done in FY19-20	\$ 38,036	\$ -
5	Bike/Ped	Planning/Scoping	Streetscape / Complete Streets	Capital	Pedestrian Plan & Active Transportation Program Safe Routes to School Grant Application	Consultant support from Alta Planning & Design for Pedestrian Plan: priority high-injury street treatment recommendations, Design Toolkit Appendix speed table and raised crosswalk details, addressing comments from public open house; ATP Safe Routes to School grant application	66%	Other	93% completion of Pedestrian Plan, 39% completion of ATP Safe Routes to School application	\$ 13,911	\$ -
6	Bike/Ped	Environmental	Other	Administrative	Berkeley Vehicle Miles Traveled Criteria and Thresholds (SB 743 Implementation) PWTRCS2002	Development of Screening Criteria and Thresholds of Significance for Vehicle Miles Traveled as the new transportation impact measure under CEQA per SB 743. Cost split 50-50 with LSR, with rationale being that bike & ped programs will benefit from VMT subsequent TDM mitigation measures.	96%	Other	Final report submitted by June 30, but the consultant made edits for public presentation after June 30 and advised on the public approval process then, which will be reflected in the FY 21 compliance report	\$ 16,942	\$ -
7	Pedestrian	Planning/Scoping	Streetscape / Complete Streets	Capital	Pedestrian Master Plan (PWTRPL1708)	Consultant support by Kittelson on priority high-injury street treatment recommendations and public draft development	93%	Other	The Administrative Draft had been completed and the Public Draft was being developed by June 30. The Draft Plan was released to the public in September and is scheduled for approval by Council on 1/26	\$ 16,215	\$ -
8	Pedestrian	Maintenance	Streetscape / Complete Streets	Capital	Landscape & Maintenance at West St. Bike Path					\$ 3,000	\$ -
9	Bike/Ped	Construction	Bike Paths and Lanes	Capital	9th Street	Construct a Class 1 bike and pedestrian pathway by filling a gap between the Ninth Street Bicycle Boulevard and the Emeryville Greenway, as supported by the City's Bicycle Plan.	60%	Other	Removal of railroad tracks, new concrete pavers, new concrete path and rest area	\$ -	\$ 63,510
10	Bicycle	Planning/Scoping	Other	Capital	Bay Wheels Shared Electric Bicycle Program	Notice in newspaper of public hearing to consider an amendment to the franchise with Lyft to allow operation of Bay Wheels shared electric bicycles in Berkeley	100%	Other	Public hearing was duly noticed in the local newspaper, but hearing had to be continued when Lyft requested a change to the terms that contradicted the previously agreed-upon terms in the staff report to Council, and then the	\$ -	\$ 50
11	Pedestrian	Construction	Streetscape / Complete Streets	Capital	Sacramento Complete Streets	Pedestrian and bycle crossing treatments on Sacramento St. near the North Berkeley Bart Station.	5%	Other	No construction work done in FY19-20	\$ -	\$ 88,881
12	Bike/Ped	Construction	Streetscape / Complete Streets	Capital	Shattuck Reconfiguration	New sidewalk and pedestrian crossing upgrades on Shattuck Ave between Allston Way and University Ave (downtown area)	70%	Intersections	Worked on 4 Intersections: completed curb ramp and sidewalk upgrades at 4 intersections (Shattuck: @ University, @ Addison, @ Center, @ Allston)	\$ -	\$ 106,894

13	Bike/Ped	Other	Traffic Calming	Capital	PG & Electric Install Traffic Controller Service Points/Circuits	Payment to PG&E for installation of traffic controller connection in advance of traffic control device setup	1	Other		\$ -	\$ 8,076	
14	Bike/Ped	Construction	Streetscape / Complete Streets	Capital	Solor LED Lighting Installation for Oholone Greenway Street Crossings	Installation of 3 solar LED street lights - 2 at Rose St and 1 on the north side of Cedar St.	3	Other	3 solar-powered LED street lights installed	\$ -	\$ 21,411	
15	Bike/Ped	PS&E	Streetscape / Complete Streets	Administrative	CIP Administration Staffing: Ashy Corridor Improvements (11TP11); Railroad Crossing Safety (19TP01); PSPS (20EM05); and Southside Compl Street; Sacramento/Bart; and 9th St Bike Pthwy	Staffing for design and construction management and inspection	Ongoing Program	Other		\$ 17,304	\$ 52,439	
16	Bike/Ped	PS&E	Streetscape / Complete Streets	Administrative	Transportation Planning Administrative Staffing	Staffing for planning and conceptual design program work, includes Milvia Bikeway	Ongoing Program	Other		\$ 70,491	\$ 17,199	
17	Bike/Ped	Planning/Scoping	Streetscape / Complete Streets	Administrative	General Administration & Staffing Support	Administrative support and supplies for program administration	Ongoing Program	Other		\$ 74,250	\$ -	
18										\$ -	\$ -	
19										\$ -	\$ -	
21												
22										\$ -	\$ -	
23										\$ -	\$ -	
24										\$ -	\$ -	
Total Percentage of Capital vs Administrative Costs					63%					TOTAL	\$ 321,156	\$ 358,460
a. Total Capital					\$ 430,992					Match to Table 1?	TRUE	TRUE
b. Total Administrative					\$ 248,625							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Berkeley has implemented RMRA/SB1 funding into our annual pavement rehabilitation/repair program. The FY20 project, which mostly began construction in July 2020 will spend nearly \$2M in SB1. Additionally, the City's Measure T1 Bond will allocate \$8 million in the first bond issuance (Phase 1) to street paving projects, and will be spend in FY 21 and FY 22. The City's Public Works COmmission is also working with staff to explore additional sources of funding for streets.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 3,113,589	\$ 625,124
MBB Balance	\$ 7,000,876	\$ 1,034,774
Total	\$ 10,114,465	\$ 1,659,898

2b. Why is there a fund balance? Indicate N/A, if not applicable.

This past fiscal year the City prioritized spending of Measure T1 Bond funds on street rehabilitation due to a bond spending deadline in October 2020. This resulted in reduced expenditure of Measure B & BB funds which were planned for street rehabilitation construction projects in FY 2020, and deferral later into FY 21. The City has several major street and sidewalk construction projects scheduled for construction in FY 21 that will draw down most of the Measure B & BB balances. In particular, the FY 20 Street Rehabilitation, Adeline/Hearst, Monterey/Ward and Marina Streets projects are already under construction, in addition to the sidewalk repair projects. FY 21 Paving project is in design and on track for construction to begin in summer 2021.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
T1PK06 T1 Sts: Marina	Paving University Ave, Marina Blvd, Spinnaker	\$ 1,470,247	Planned
T1PW08 T1 Sts: Monterey/Ward	2nd Street (Monterey/Ward completed)	\$ 102,651	Underway
18BP03 Sac St/NB BART CompleteSt	Complete streets	\$ 550,629	Underway
13TM01 Roadway Thermo Marking	Thermoplastic roadway striping	\$ 100,000	Underway
15TP06 Traffic Signal Improvements	Traffic signal improvement at Sacramento/Hopkins and Sacramento/Allston	\$ 952,417	Underway
Sidewalk Shaving, Repair & Replace Project	Sidewalk shaving at 50/50 Sidewalk Repair Programs, Repair & Replace for sections not curable by shaving	\$ 900,000	Underway
Street Rehab - FY 2021 & FY 2022	Street rehabilitation	\$ 1,700,000	Planned
T1PW07 T1 Sts: Adeline/Hearst	Additional funding to the Measure T1 project Adeline/Hearst to add Milvia	\$ 1,258,446	Planned
14ST06 Shattuck Reconfiguration	Additional funding to the complete streets reconfiguration project	\$ 961,151	Planned

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1									\$ -	\$ -	\$ -	\$ -
2									\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ -	\$ -	\$ -	\$ -
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 194,863	\$ 102,588
MBB Balance	\$ 484,947	\$ 305,000
Total	\$ 679,810	\$ 407,588

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

With the completion and success to date with our GGG pilot program on 2/28/21, we are planning to add GGG as an additional transportation service.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
GoGoGrandparent (GGG)	With the completion and success to date with our GGG pilot program on 2/28/21, we are planning to add GGG as an additional transportation service.	\$ 50,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	Same Day/Taxi Program	Berkeley Rides for Seniors & the Disabled Taxi Scrip Program	Provides taxi scrip to seniors and disabled and additional taxi scrip to customers with high medical need transportation.	13,742	Number of One-Way Unduplicated Trips		\$ 309,871	\$ 99,398	\$ -	\$ 409,269
2	Senior and Disabled Services	Operations	Other	Berkeley Rides for Seniors & the Disabled Wheelchair Van Voucher Program	Provides van vouchers for wheelchair lift-equipment van door to door rides and additional van vouchers to customers with high medical need.	826	Number of One-Way Unduplicated Trips		\$ 27,876	\$ 5,282	\$ -	\$ 33,158
3	Senior and Disabled Services	Operations	Customer Service and Outreach	Customer Service and Outreach	Provide staff costs for taxi driver reimbursement program.				\$ 24,950	\$ 14,459	\$ -	\$ 39,409
4	Senior and Disabled Services	Operations	Program Administration	Management and Overhead	Provides staff to manage and supervise BRSD program.				\$ 92,547	\$ 23,027	\$ -	\$ 115,574
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 455,244	\$ 142,166	\$ -	\$ 597,410
Match to Table 1?									TRUE	TRUE		