

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2019-2020**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Pleasanton**

Date: 12/28/2020

**Primary Point of Contact**

Name: Raquel Zegarra

Title: Administrative Assistant

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2019-2020**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 658,687	\$ 658,687
<b>Revenue</b>	\$ 360,946	\$ 360,946
<b>Interest</b>	\$ 27,968	\$ 27,968
<b>Expenditures</b>	\$ -	\$ -
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 1,047,601	\$ 1,047,601

*Notes*

Measure F funds received the past two fiscal years will be used towards the City's Annual Street Resurfacing and Reconstruction Capital Improvement Projects in FY 2020/21.

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2019-20**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.  
Indicate N/A, if not applicable.

N/A

**2a. How much of the balance identified here is encumbered into active contracts and projects?**

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 1,047,601"/>	<input type="text" value="\$ 738,500"/>

**2b. Why is there a fund balance?** *Indicate N/A, if not applicable.*

The FY 2019/20 funding is encumbered in our FY2019/20 - FY2022/23 Capital Improvement Program, adopted June 4, 2019 for CIP 20503 (\$350,000) and annual MTC contribution (\$38,500). Additional VRF balance will be programmed in the City's FY 2020/21 CIP Budget Update towards additional Annual Street Resurfacing and Reconstruction capital improvement projects.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
MTC Contribution FY2020/21	Annual contribution	\$ 38,500	Underway
Annual Street Resurfacing and Reconstruction CIP 20503	Resurfacing of local streets	\$ 350,000	Underway
Annual Street Resurfacing and Reconstruction CIP 21503	Resurfacing of local streets	\$ 350,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	No construction project.

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2019-20**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1										\$ -
2										\$ -
3										\$ -
4										\$ -
5										\$ -
6										\$ -
7										\$ -
8										\$ -
9										\$ -
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
Percentage of Capital vs Administrative Costs				#DIV/0!						\$ -
a. Total Capital				\$ -						\$ -
b. Total Administrative				\$ -						\$ -
									<b>TOTAL</b>	\$ -
									Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A