

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Albany, CA**

Date: 12/30/2020

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 192,237	\$ 192,237
Revenue	\$ 76,261	\$ 76,261
Interest	\$ 5,580	\$ 5,580
Expenditures	\$ 19,537	\$ 19,537
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 254,541	\$ 254,541

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI. Indicate N/A, if not applicable.

As per the Pavement Management Plan presented to City Council in January of 2020, the City's PCI has been raised to 60 since the measurement of the PCI at 57 in October 2019. City Council recently approved the FY20-24 Capital Improvement Plan, which invests \$11M in transportation funding into street rehabilitation over the next five years. Planned investment of \$1.9M-2.4M per year into pavement rehabilitation is designed to bring PCI up to 75 at the end of the five-year period. This investment includes \$4.9M from all ACTC DLD sources over the five years, including \$220,000 from VRF DLD funds.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 254,541"/>	<input type="text" value="\$ -"/>

2b. Why is there a fund balance? Indicate N/A, if not applicable.

As per the City's 2018-2019 compliance report, Staff expected to spend \$67,000 on the purchase and installation of RRFBs. This project was completed over the course of FY2019/20 and 2020/21 so only a part of the costs will show in this FY2019/20 report. Additionally, costs were lower than expected - in part because project scope was reduced, as certain elements were determined to be better incorporated into larger projects in planning at specific intersections. Ultimately, purchase and installation was completed at the Marin/Curtis intersection, and materials were purchased and stored for the additional site(s).

Staff also expected to spend \$70,000 on projects for pavement rehabilitation. These projects were delayed until FY2020/21 due to utility conflicts with EBMUD's water pipeline restoration projects, requiring revisions to project scope and schedule.

Lastly, the Washington Avenue Traffic Calming project was indeed completed as planned in FY2019/20, as noted in last year's report. Costs were again

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Rehabilitation Program (CIP No. 21000)	Pavement rehabilitation and repair, including projects with ADA and Active Transportation Plan street features, and pothole repair contracts. The DLD amount noted is over a five-year period as per the recently updated CIP.	\$ 220,000	Planned
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Yes/No?		Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	The projects were relatively simple installations and no traffic control/extended construction with signage was needed.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Bike/Ped	Construction	Signage	Capital	Rectangular Rapid Flashing Beacons (25004)	The City identified key intersections where there is a significant number of pedestrian crossings due to proximity to pedestrian trip generators, including schools, parks and the Solano Ave shopping district. Staff conducted field assessments, purchased equipment, and completed installation of an RRFB at Marin Ave & Talbot St. The project increases bicycle and pedestrian safety at this intersection on a busy arterial.	2	Signs	2 rectangular rapid flashing beacons were installed at the intersection of Marin Ave & Talbot St.	\$ 16,627
2	Streets/Rds	Construction	Traffic Calming	Capital	Washington Avenue Traffic Calming (24009)	The project addressed a narrow portion of Washington Ave, which was been identified as a site with multiple issues for pedestrian and emergency vehicle access. The project included design and construction of a raised crosswalk, design and installation of speed bumps, design and implementation of a paint bulbout, updates to sidewalk access and parking, and appropriate striping, signage, and sidewalk barriers for all modifications. The final striping and signage was completed in 2020.	1	Other	Updates to this intersection result in fewer confrontations between pedestrians and motorists, safer pedestrian access, and easier access for emergency vehicles.	\$ 2,910
3										\$ -
4										\$ -
5										\$ -
6										\$ -
7										\$ -
8										\$ -
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19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
Percentage of Capital vs Administrative Costs				100%						
a. Total Capital				\$ 19,537						
b. Total Administrative				\$ -						
									TOTAL	\$ 19,537
									Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A