

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Hayward**

Date: 12/22/2020

Primary Point of Contact

Name: Elli Lo
Title: Senior Management Analyst
Phone: 510-583-4713
Email: elli.lo@hayward-ca.gov

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
Annual Program Compliance Report Fiscal Year 2019-2020

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 585,747	\$ 585,747
Revenue	\$ 858,584	\$ 858,584
Interest	\$ 16,387	\$ 16,387
Expenditures	\$ 485,138	\$ 485,138
<small>Expenditures Matches Table 2?</small>	TRUE	
End of Year Fund Balance	\$ 975,580	\$ 975,580

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

VRF Balance \$ \$ Encumbered

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The fund balance will be applied to the construction contract for the FY 2021 pavement rehabilitation project, which will cost approximately \$1,000,000.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Pavement Rehabilitation - VRF - FY 21	This is an annual street maintenance project to dig out failed pavement areas, replace with full depth asphalt concrete, and place slurry seal over the entire asphalt pavement.	\$ 1,000,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	Due to significant turnover, the project signage requirement was inadvertently over looked by new project staff. The current Project Manager is now aware of the issue and will ensure signs are installed for all future projects, including the FY 2020-2021 project areas.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	Pavement Rehabilitation - VRF - FY19	This is an annual street maintenance project to dig out failed pavement areas, replace with full depth asphalt concrete, and place slurry seal over the entire asphalt pavement.	20	Lane Miles	20 lane miles paved combined of all pavement projects	\$ 99,774
2	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	Pavement Rehabilitation - VRF - FY20	This is an annual street maintenance project to dig out failed pavement areas, replace with full depth asphalt concrete, and place slurry seal over the entire asphalt pavement.	20		20 lane miles paved combined of all pavement projects	\$ 384,231
3	Other				Audit Expenses	Audit Expenses	N/A	Other	Audit Expenses	\$ 1,133
4										\$ -
5										\$ -
6										\$ -
7										\$ -
8										\$ -
9										\$ -
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -

Percentage of Capital vs Administrative Costs	100%
a. Total Capital	\$ 484,004
b. Total Administrative	\$ -

TOTAL
Match to Table 1? **TRUE**

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A