

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Alameda**

Date: 11/17/2020

Primary Point of Contact

Name: Alan Ta

Title: Assistant Engineer

Phone: 510-747-7930

Email: ata@alamedaca.gov

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 511,635	\$ 839,505	\$ -	\$ 374,052	\$ 1,725,192
Revenue	\$ 257,765	\$ 2,075,795	\$ -	\$ 191,362	\$ 2,524,922
Interest	\$ 5,727	\$ 20,875	\$ -	\$ 2,778	\$ 29,380
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 251,029 <small>TRUE</small>	\$ 2,109,308 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 334,719 <small>TRUE</small>	\$ 2,695,056
End of Year Fund Balance	\$ 524,098	\$ 826,867	\$ -	\$ 233,473	\$ 1,584,438

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 429,706	\$ 315,838	\$ -	\$ 264,947	\$ 1,010,491
Revenue	\$ 209,862	\$ 1,947,890	\$ -	\$ 194,121	\$ 2,351,873
Interest	\$ 4,939	\$ 13,899	\$ -	\$ 1,624	\$ 20,462
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 277,705 <small>TRUE</small>	\$ 639,786 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 359,105 <small>TRUE</small>	\$ 1,276,596
End of Year Fund Balance	\$ 366,802	\$ 1,637,841	\$ -	\$ 101,587	\$ 2,106,231

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2010
Pedestrian Master Plan	2009
Bike/Ped Master Plan	N/A

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

The City began to update both the Bicycle and Pedestrian Plans, into one Active Transportation Plan in August 2019. In September 2020, draft recommendations were released for public review. The final Plan is expected to be adopted by Spring 2021. Project web page: www.ActiveAlameda.org.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 524,098	\$ 413,000
MBB Balance	\$ 366,802	\$ 235,000
Total	\$ 890,900	\$ 648,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The largest project, the Active Transportation Plan development, along with other smaller construction projects, slowed down, due to the new priorities with the coronavirus and disruptions due to the shelter in place orders. Therefore fewer funds were expended.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Active Transportation Plan	Complete update of City's Bike and Ped Plans	\$ 100,000	Underway
Bike/Ped Program Management	Staff and consultants to manage and support the Bike/Ped Program	\$ 350,000	Underway
Bike eLocker Purchase	Matching funds for Air District grant to purchase e-lockers for 3 locations	\$ 60,000	Underway
Slow & Commercial Streets	Matching funds for Alameda CTC grant to expand and strengthen City's slow and commercial streets program	\$ 75,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bicycle	Construction	Bike Paths and Lanes	Capital	(Rochelle) 9161102. Bike/Ped. Main Street Road Diet	Restriped 0.9 miles of Main Street from Pacific Avenue to Main Street Ferry Terminal to add bicycle lanes and reduce roadway from 4 to 3 travel lanes. Key benefit is much improved bicycle access to Ferry Terminal.	1.8	Lane Miles	bicycle lane miles	\$ 17,724	\$ 44,400		
2	Bike/Ped	Operations	Staffing	Capital	(Rochelle) 4226287. Transportation Services. Bike/Ped Program Management	City staff to manage and support the Bike/Ped Program, including for grant preparation; capital project development and implementation; and Active Transportation Plan development. Also includes supplies, materials and travel.	n/a			\$ 79,623	\$ 101,233		
3	Bicycle	Other	Education and Promotion	Administrative	(Rochelle) 4226287. Alameda Bike Festival	Coordinate planning of the Alameda Bike Festival (canceled due to COVID 19 Shelter in Plan)	n/a			\$ 750	\$ 750		
4	Bike/Ped	Construction	Traffic Calming	Capital	(Rochelle) 4226287. Slow Streets Program	Signage and notices for Slow Streets program	4.5	Lane Miles	Miles of Slow Streets implemented	\$ 516	\$ 516		
5	Bike/Ped	Planning/Scoping	Master Plan	Administrative	(Rochelle) 4226287. Active Transportation Plan development	Consultant and supply costs to develop update to existing City Bike and Ped Plans	n/a	Other	Completed administrative draft recommendations	\$ 116,111	\$ 116,111		
6	Bicycle	Construction	Bike Parking/Lockers	Capital	(Rochelle) 4226287. Bicycle Parking	Purchase and install bicycle racks. Maintain electronic shared-use bicycle lockers.		Other	Purchase 50 bicycle racks, install 17 racks, maintain 68 electronic shared-use bicycle locker spaces.	\$ 13,055	\$ 13,055		
7	Bike/Ped	Project Closeout	Bike Paths and Lanes	Administrative	(Rochelle) 4226287. Cross Alameda Trail	Supplies for Grand opening of Cross Alameda Trail				\$ 1,641	\$ 1,641		
8	Bicycle	Other	Education and Promotion	Capital	(Rochelle) 4228287. Bicycle Safety Education	Match for ATP grant providing bike education to children, adults & families	n/a		Reported last FY	\$ 21,609	\$ -		
9										\$ -	\$ -		
10										\$ -	\$ -		
11										\$ -	\$ -		
12										\$ -	\$ -		
13										\$ -	\$ -		
14										\$ -	\$ -		
15										\$ -	\$ -		
16										\$ -	\$ -		
17										\$ -	\$ -		
18										\$ -	\$ -		
19										\$ -	\$ -		
20										\$ -	\$ -		
21										\$ -	\$ -		
22										\$ -	\$ -		
23										\$ -	\$ -		
24										\$ -	\$ -		
25										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				55%							TOTAL	\$ 251,029	\$ 277,705
a. Total Capital				\$ 291,731							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ 237,003									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vital signs.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 826,867	\$ 350,000
MBB Balance	\$ 1,637,841	\$ 401,359
Total	\$ 2,464,708	\$ 751,359

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Reserving monies for underway and planned capital improvement projects.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
91818. Otis Dr Traffic Calming & Safety	Four to three lane conversion with bikeways. Safety improvements for all modes - reduced collisions and increased speed compliance	\$ 151,359	Underway
96001. Sidewalks	Repair of sidewalks for ADA compliance and trip hazard removal.	\$ 600,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	Note, we took the press releases from our website, but these go to the newspaper, too.
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	(TRUNG) 91347. Otis/Pacific Resurfacing	Project Limits: Otis Drive from Park Street to Broadway, and Pacific Avenue from Fourth to Main Street. Resurface streets, updated ADA ramps and sidewalks, replaced striping.	0.54	Lane Miles	Does not include ongoing pothole patching.	\$ 880,529	\$ -
2	Bike/Ped	Construction	Bike Paths and Lanes	Capital	(Rochelle for Jack) 91402. Cross Alameda Trail (RAMP+ Gap)	Construct 0.8 miles of Bicycle Trail, Pedestrian Walkway and Jogging Path; and 0.1 mile of Class 4 facility along Ralph Appuzzato Memorial Parkway and Atlantic Ave between Main St and Constitution Way. New facilities where no biking or walking facilities previously existed.	0.9	Lane Miles	Trail completed and opened to public in Feb 2020.	\$ 500,000	\$ 101,149
3	Bike/Ped	Project Closeout	Bike Paths and Lanes	Capital	(Jack) 91614. Cross Alameda Trail (Sweeney)	Provides a safe route for non-motorized travelers between Alameda's neighborhoods, businesses and transit access points, including Ferry, seven bus lines and BART via shuttle. Project connects Alameda's two Priority Development Areas, providing non-motorized access for the anticipated 2,300 housing units and commercial space. Also provides critical 'gap' closure so the Cross Alameda Trail is continuous from West Alameda through Central Alameda. School routes will also be improved.	3500	Linear Feet	Electrical work for pathway lights for the 3500 LF of bike path / walking path / jogging trail	\$ 11,532	\$ -
4	Streets/Rds	Construction	Traffic Calming	Capital	(Alan) 91811. Sign, Pavement Marking, & Curb Painting	Increase the safety of all street users by improving/refreshing signs, pavement markings, and curb paintings.	11	Intersections	+1 corridor (0.95 miles) +2 mid-block crossings	\$ 50,000	\$ 40,825
5	Bike/Ped	Planning/Scoping	Traffic Calming	Capital	(Gail) 91815. Central Ave Safety Improvements	Four to three lane conversion with bikeways. Safety improvements for all modes - reduced collisions and increased speed compliance	n/a		Caltrans approved the PID in April 2020. In May 2020, City Council approved the Caltrans Cooperative Agreement for the PA&ED and the PS&E, which allowed the PA&ED to begin.	\$ 53,447	\$ 69,786
6	Streets/Rds	PS&E	Streetscape / Complete Streets		(Robert) 91818. Otis Dr Traffic Calming & Safety	Four to three lane conversion with bikeways. Safety improvements for all modes - reduced collisions and increased speed compliance	n/a		Final design for construction	\$ -	\$ 48,681
7	Bike/Ped	Construction	Sidewalks and Ramps	Capital	(Robert for Erin) 96001. Sidewalks	Repair of sidewalks for ADA compliance and trip hazard removal.	2,127	Other	2,217 tripping hazards removed over 50 miles of sidewalks using concrete cutting method	\$ 181,730	\$ 68,270
8	Streets/Rds	Other	Other	Capital	(Donya) 96012. Traffic Signals & Systems	Support ongoing upgrades of transportation systems, including but not limited to analysis and/or installation of traffic signals and traffic calming improvements.	3	Signals	Installation of two new traffic signals at the intersection of Harbor Bay Pkwy/North Loop/South Loop Rd and Harbor Bay Pkwy/Penumbra-South Loop Rd. One new RRFB at Fernside Blvd/Harvard Dr	\$ 500,000	\$ -
9	Streets/Rds	Other	Other	Capital	91812. Traffic Sig, Calm & System.	Support ongoing upgrades of transportation systems, including but not limited to analysis and/or installation of traffic signals and traffic calming improvements.	2	Signals	Upgraded 2 traffic signals with cabinets, wiring, and video detection	\$ (67,929)	\$ -

10	Other	Operations	Program Operations	Capital	4227287. Transportation Planning Program Management	City staff and consultants to manage and support the Multi-modal and Bike/Ped Planning Programs, including for grant preparation and capital project development and implementation; Also supplies, travel and materials.					\$ -	\$ 311,074	
11											\$ -	\$ -	
12											\$ -	\$ -	
13											\$ -	\$ -	
14											\$ -	\$ -	
15											\$ -	\$ -	
16											\$ -	\$ -	
17											\$ -	\$ -	
18											\$ -	\$ -	
19											\$ -	\$ -	
20											\$ -	\$ -	
21											\$ -	\$ -	
22											\$ -	\$ -	
23											\$ -	\$ -	
24											\$ -	\$ -	
25											\$ -	\$ -	
Percentage of Capital vs Administrative Costs											100%		
a. Total Capital											\$ 2,700,412		
b. Total Administrative											\$ -		
											TOTAL	\$ 2,109,308	\$ 639,786
											Match to Table 1?	TRUE	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 328,712
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	51.4%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 233,473	\$ 125,000
MBB Balance	\$ 101,587	\$ 125,000
Total	\$ 335,061	\$ 250,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Reserving monies for capital improvement projects: bus shelter replacements, bus stop improvements, Otis Drive Traffic Calming & Safety project.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Bus Shelters and Bus Stop Improvements	Replace up to six bus shelters; add benches; ensure ADA compliance	\$ 150,000	Underway
91818. Otis Dr Traffic Calming & Safety	Four to three lane conversion with bikeways. Safety improvements for all modes - reduced collisions and increased speed compliance	\$ 100,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Other	Construction	Other	(Rochelle for Jack) 91402. Cross Alameda Trail (RAMP+ Gap)	Construct 0.8 miles of Bicycle Trail, Pedestrian Walkway and Jogging Path; and 0.1 mile of Class 4 facility along Ralph Appezato Memorial Parkway and Atlantic Ave between Main St and Constitution Way. New facilities where no biking or walking facilities previously existed. New mid-block crossing with RRFB connecting to senior housing complex. Safer crossings at major intersections.	0.9	Lane Miles	Trail completed and opened to public in Feb 2020.	\$ 194,500	\$ 194,500	\$ 2,424,238	\$ 2,813,238
2	Senior and Disabled Services	Operations	Group Trips	(Gail) Mastick Senior Center Group Trips	Provide group trips	1354	Number of One-Way Unduplicated Trips	Discontinued in spring due to covid and includes Leisure Club (288 trips) and Mastick recreation trips (910) and annual SNF picnic trips (150 estimate).	\$ 4,593	\$ 17,554	\$ -	\$ 22,147
3	Senior and Disabled Services	Operations	Same Day/Taxi Program	(Gail) Taxi Subsidies	Provide discount taxi rides	1074	Number of One-Way Unduplicated Trips	\$34.45 per ride; the City terminated the program in early 2021	\$ 18,500	\$ 13,750	\$ 4,750	\$ 37,000
4	Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	(Gail) Alameda Loop Shuttle	Free service that targets seniors and individuals with disabilities, and is also open to the general public. Acts as a bridge between AC Transit and EBP.	9233	Number of One-Way Unduplicated Trips	\$17.12 per boarding; Continued with COVID as a lifeline service	\$ 90,000	\$ 68,119	\$ -	\$ 158,119
5	Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	(Gail) AC Transit Free Bus Passes	Provides one free bus pass per qualifying resident at Alameda Point Collaborative, Alameda Housing Authority and Mastick Senior Center.	120	Number of People/Passengers	120 Alameda Point Collaborative residents receive annual free bus passes	\$ 7,000	\$ 8,240	\$ -	\$ 15,240
6	Senior and Disabled Services	Operations	Program Administration	(Gail) Program Management	City staff and consultants to support programs development, administration and compliance.	2	Other	2 part-time staff (paratransit coordinator and bus driver)	\$ -	\$ 31,942	\$ -	\$ 31,942
7	Senior and Disabled Services	Operations	Customer Service and Outreach	(Gail) Customer Service and Outreach	Fixed charges, marketing, advertising and materials/supplies.	NA	Other	Presentations = 17 (Transpo 101 (4), affordable housing (2), events (3), New Members (8)) Wellness Check Phone Calls during COVID: communicated with 233 former taxi program members offering transportation and other services. Materials = 11,000 shuttle schedules, Mastick Newsletters, web pages, taxi brochures, press release for survey, quarterly Recreation Guide, cross street banner (hung 3x), movie and newspaper ads	\$ 20,126	\$ -	\$ -	\$ 20,126
8	Senior and Disabled Services	Operations	Meal Delivery	(Gail) Meal Delivery	For COVID-19, provided meal delivery via Alameda Meals on Wheels	3846	Number of People/Passengers	Number of meals; provided during COVID	\$ -	\$ 25,000	\$ -	\$ 25,000
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 334,719	\$ 359,105	\$ 2,428,988	\$ 3,122,812
Match to Table 1?									TRUE	TRUE		