

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City Of Pleasanton**

Date: 12/28/2020

Primary Point of Contact

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Title: Administrative Assistant

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 446,959	\$ 1,186,252	\$ -	\$ -	\$ 1,633,211
Revenue	\$ 261,587	\$ 857,219	\$ -	\$ 118,350	\$ 1,237,156
Interest	\$ 17,114	\$ 17,217	\$ -	\$ -	\$ 34,331
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 154,104 <small>TRUE</small>	\$ 1,155,257 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 118,350 <small>TRUE</small>	\$ 1,427,711
End of Year Fund Balance	\$ 571,555	\$ 905,431	\$ -	\$ -	\$ 1,476,986

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 794,986	\$ 1,218,328	\$ -	\$ 214,737	\$ 2,228,051
Revenue	\$ 212,974	\$ 767,613	\$ -	\$ 218,007	\$ 1,198,594
Interest	\$ 27,413	\$ 16,495	\$ -	\$ 5,280	\$ 49,188
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 63,237 <small>TRUE</small>	\$ 1,145,000 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 207,547 <small>TRUE</small>	\$ 1,415,784
End of Year Fund Balance	\$ 972,136	\$ 857,436	\$ -	\$ 230,477	\$ 2,060,049

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2018

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 571,555	\$ 571,554
MBB Balance	\$ 972,136	\$ 952,569
Total	\$ 1,543,691	\$ 1,524,123

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The City started a project to design bike and ped improvements along West Las Positas Blvd. This project will consist of buffered and protected bike lanes, intersection, and sidewalk improvements. The encumbered funds are expected to be used for design and construction of the improvements on the corridor. COVID and Alameda County's Shelter-In-Place order have slowed the progress of this project, however, it is continuing to move forward.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
West Las Positas Corridor Plan	Bike and pedestrian improvements along a 3.4 mile stretch of roadway	\$ 1,524,123	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/pedestrian use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and pedestrian improvements along West Las Positas. Project will be funded by City.	\$ 87,420	\$ -
2	Bike/Ped	Other	Signage and Wayfinding	Capital	In roadway school crossing signs	In roadway school ped/bike crossing signs	2	Signs	In roadway school ped/bike crossing signs for Valley View and Mohr elementary	\$ 685	\$ -
3	Bicycle	Other	Bike Paths and Lanes	Capital	Foothill Road Master Plan	K71 bollards on Foothill Road	4	Other	four K71 bollards for bike lane protection on Foothill Road north of Highland Oaks.	\$ 764	\$ -
4	Bike/Ped	Planning/Scoping	Bike Paths and Lanes	Capital	Interstate 580 overcrossing improvements	Study to provide plans for bike/pedestrian improvements at three overcrossing along I-580	1	# of Plans developed	Signing, striping and sidewalk improvement plans at the I-580 overcrossings of Hopyard Road, Hacienda Drive, and Santa Rita Road.	\$ 65,235	\$ -
5	Bike/Ped	Other	Signage and Wayfinding	Capital	Iron Horse Trail wayfinding	Iron Horse Trail legends for Valley Avenue	6	Signs	6 pavement legends for Iron Horse Trail	\$ -	\$ 1,305
6	Pedestrian	Construction	Sidewalks and Ramps	Capital	Annual Curb and Gutter Replacement	annual curb and gutter replacement	1	Other	install ADA compliant curb ramps at various locations throughout the city	\$ -	\$ 11,604
7	Pedestrian	Construction	Bike Paths and Lanes	Capital	Annual Curb and Gutter Replacement	Install bike ramps on Foothill Road	2	Other	Install two bike ramps on Foothill Road near S-curve to allow for bikes to access paved sidewalk	\$ -	\$ 43,079
8	Pedestrian	Construction	Streetscape / Complete Streets	Capital	Valley Trails sidewalk install	install new sidewalk on Valley Trails and remove trees	300	Linear Feet	installation of portion of sidewalk to close pedestrian gap on Valley Trails	\$ -	\$ 7,249
9									\$ -	\$ -	
10									\$ -	\$ -	
11									\$ -	\$ -	
12									\$ -	\$ -	
13									\$ -	\$ -	
14									\$ -	\$ -	
15									\$ -	\$ -	
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21									\$ -	\$ -	
22									\$ -	\$ -	
23									\$ -	\$ -	
24									\$ -	\$ -	
25									\$ -	\$ -	
Total Percentage of Capital vs Administrative Costs				100%							
a. Total Capital				\$ 217,341							
b. Total Administrative				\$ -							
									TOTAL	\$ 154,104	\$ 63,237
									Match to Table 1?	TRUE	TRUE

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 905,431	\$ 800,000
MBB Balance	\$ 857,436	\$ 730,000
Total	\$ 1,762,867	\$ 1,530,000

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The differences are associated with programmed budget and actual costs associated with construction. The remaining balances will be programmed for use as part of the CIP budget process.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
20503	Annual Resurfacing of Various City Streets	\$ 1,530,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	No	City Managers Newsletter - Electronic distribution. Also included funding information when pushed information out on
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	Annual Resurfacing of Various Streets, CIP 18503	Resurfacing of local streets and roads	1200000	Square Feet		\$ 1,155,257	\$ 1,145,000		
2										\$ -	\$ -		
3										\$ -	\$ -		
4										\$ -	\$ -		
5										\$ -	\$ -		
6										\$ -	\$ -		
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25										\$ -	\$ -		
Percentage of Capital vs Administrative Costs				100%							TOTAL	\$ 1,155,257	\$ 1,145,000
a. Total Capital				\$ 2,300,257							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -									

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 179,817
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	15.7%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 230,477	\$ 96,000
Total	\$ 230,477	\$ 96,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Pleasanton has a fund balance as a result of projects that have started later than anticipated. The following projects are in progress.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Nelson Nygaard	Continuation of assistance in adopting recommendations from Mobility Forward Study	\$ 30,000	Underway
Van Purchase	Plan to purchase a new van	\$ 66,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door	Pleasanton Paratransit Service (PPS) Door-to-Door Program	PPS offers door-to-door service within the City of Pleasanton and unincorporated areas of Alameda County adjacent to Pleasanton and Sunol. Limited service is also available to medical offices in Livermore, Dublin, and San Ramon. The goal of the service is to reduce isolation, increase socialization and encourage independent living enhancing the quality of life for residents who are no longer able or willing to drive.	5815	Number of One-Way Unduplicated Trips	Program supplies, training and salaries	\$ 118,350	\$ 158,589	\$ -	\$ 276,939
2	Senior and Disabled Services		Group Trips	Day Trip Program	The Day Trip Program offers affordable excursions for seniors which provides socialization as well as educational opportunities.	490	Number of One-Way Unduplicated Trips	Group trip program expenditures including event tickets	\$ -	\$ 13,410	\$ -	\$ 13,410
3	Senior and Disabled Services		Scholarship/Subsidized Fare	Fee Assistance Program	This scholarship program offers fee assistance of 75% to those who apply and qualify.	89	Number of People/Passengers		\$ -	\$ 2,284	\$ -	\$ 2,284
4	Senior and Disabled Services		Program Administration	Nelson Nygard	Nelson Nygaard assistance with Mobility Forward Study recommendations.	n/a	Other		\$ -	\$ 14,609	\$ -	\$ 14,609
5	Senior and Disabled Services		Program Administration	Trapeze Software	Notification software annual coverage for dispatching software	n/a	Other	Upgrade to dispatching software	\$ -	\$ 18,656	\$ -	\$ 18,656
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
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19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 118,350	\$ 207,547	\$ -	\$ 325,897
Match to Table 1?									TRUE	TRUE		