

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **Alameda Contra-Costa Transit**

Date: 12/16/2020

Primary Point of Contact

Name:	Claudia L. Allen / Nina Rideout
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ 4,428,029	\$ 1,060,269	\$ 5,488,298
Revenue	\$ -	\$ -	\$ 25,012,766	\$ 5,989,175	\$ 31,001,941
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 25,299,709 <small>TRUE</small>	\$ 6,057,883 <small>TRUE</small>	\$ 31,357,592
End of Year Fund Balance	\$ -	\$ -	\$ 4,141,086	\$ 991,561	\$ 5,132,647

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ 4,898,819	\$ 1,172,590	\$ 6,071,409
Revenue	\$ -	\$ -	\$ 27,678,633	\$ 6,625,204	\$ 34,303,837
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 27,991,534 <small>TRUE</small>	\$ 6,700,101 <small>TRUE</small>	\$ 34,691,635
End of Year Fund Balance	\$ -	\$ -	\$ 4,585,918	\$ 1,097,693	\$ 5,683,611

Notes

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 72% Percent
2. What is the agency's average on-time performance for the year? 72.50% Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

Actual exceeded target.

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 4,141,086	\$ 4,141,086
MBB Balance	\$ 4,585,918	\$ 4,585,918
Total	\$ 8,727,004	\$ 8,727,004

- 4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The encumbered balances for Measure B \$4,141,086 and Measure BB \$4,585,918 are already anticipated to be expended for FY 19/20 transit operations. The funding for May 2020 and June 2020 were not received until July 2020 and August 2020 respectively. The accrual balances are reported on the balance sheet as of 6/30/2020.

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY19/20 TRANSIT OPERATIONS MEASURE B	FY19/20 TRANSIT OPERATIONS -- These Measure B funds are already expended for FY19/20 Operations. Due to the timing of funding received after 6/30/2020, the balance of \$4,141,086 is shown as the ending fund balance on the Financial Statement.	\$ 4,141,086	Underway
FY19/20 TRANSIT OPERATIONS MEASURE BB	FY19/20 TRANSIT OPERATIONS -- These Measure BB funds are already expended for FY19/20 Operations. Due to the timing of funding received after 6/30/2020, the balance of \$4,585,918 is shown as the ending fund balance on the Financial Statement.	\$ 4,585,918	Underway
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No). Yes

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	MOBILITY-NORTHERN ALAMEDA COUNTY	FIXED ROUTE	28,949,790	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-NORTHERN ALAMEDA COUNTY	\$ 15,686,112	\$ 21,305,216	\$ 310,103,451	\$ 347,094,778
2	Bus	Operations	Operations	MOBILITY-CENTRAL ALAMEDA COUNTY	FIXED ROUTE	5,086,399	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-CENTRAL ALAMEDA COUNTY	\$ 7,257,754	\$ 3,743,268	\$ 54,484,329	\$ 65,485,351
3	Bus	Operations	Operations	MOBILITY- SOUTHERN ALAMEDA COUNTY	FIXED ROUTE	3,999,053	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS- SOUTHERN ALAMEDA COUNTY	\$ 2,355,843	\$ 2,943,050	\$ 42,836,930	\$ 48,135,823
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 25,299,709	\$ 27,991,534	\$ 407,424,710	\$ 460,715,953
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 991,561	\$ 991,561
MBB Balance	\$ 1,097,693	\$ 1,097,693
Total	\$ 2,089,254	\$ 2,089,254

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

This balance is due to timing issues in receiving Measure B/BB payments for the months of May and June every year. For accounting purposes the total distribution amount for these months is carried over to the next fiscal year and spent on AC Transit's share of East Bay Paratransit operations.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
See above		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

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5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	AC Transit as part of the East Bay Paratransit Consortium	Provides all eligible trips to riders certified to use the system because of disabling health conditions preventing them from using accessible fixed route services.	383,937	Number of People/Passengers	Quantity of passengers include PCA's and companions.	\$ 6,057,883	\$ 6,700,101	\$ 14,242,023	\$ 27,000,007
2									\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 6,057,883	\$ 6,700,101	\$ 14,242,023	\$ 27,000,007
Match to Table 1?									TRUE	TRUE		