

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Newark**

Date: 12/29/2020

Primary Point of Contact

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Title: Administrative Analyst

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
Annual Program Compliance Report Fiscal Year 2019-2020

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 346,556	\$ 346,556
Revenue	\$ 209,337	\$ 209,337
Interest	\$ 1,475	\$ 1,475
Expenditures	\$ 440,323	\$ 440,323
<small>Expenditures Matches Table 2?</small>	TRUE	
End of Year Fund Balance	\$ 117,045	\$ 117,045

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

VRF Balance \$ \$ Encumbered

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The City of Newark has an approved Biennial Budget and Capital Improvement Plan for Fiscal Years 2020-2022. The Biennial Budget includes a budget for the Street Maintenance Program for both fiscal years 2020-2021 and 2021-2022, which will utilize additional VRF funds. Newark will continue to monitor remaining VRF fund balances and adjust project scope accordingly.

Additionally, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following fiscal year) may provide the appearance that funding is not being maximized during a particular fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
CIP #1259: Street Asphalt Concrete Overlay Program (Measure B/BB) (FY20-21)	Overlay various streets with asphalt concrete. Restore worn out pavement to full serviceability and improve traffic safety by replacing pavement surface and traffic striping.	\$ 300,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Yes/No?		Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds		Street Resurfacing/Mair	Capital	CIP #1245 2020 Street Maintenance Program	Overlay various streets with asphalts concrete. Restored work out pavement to full serviceability and imporved traffic safety by replacing pavement surface and traffic striping.	9,600	Square Feet	Base repaired 9,600 square feet of AC pavement .	\$ 160,000	
2	Streets/Rds		Street Resurfacing/Mair	Capital	CIP #1228 Street Slurry Maintenance Program	Overlay various streets with asphalts concrete. Restored work out pavement to full serviceability and imporved traffic safety by replacing pavement surface and traffic striping.	2.4	Lane Miles	Slurry Seal 2.4 miles of raods.	\$ 280,323	
3										\$ -	
4										\$ -	
5										\$ -	
6										\$ -	
7										\$ -	
8										\$ -	
9										\$ -	
10										\$ -	
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21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
Percentage of Capital vs Administrative Costs				100%						TOTAL	\$ 440,323
a. Total Capital				\$ 440,323						Match to Table 1?	TRUE
b. Total Administrative				\$ -							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.