

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Newark**

Date: 12/29/2020

Primary Point of Contact

Name: Roya Gonzalez

Title: Administrative Analyst

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 190,181	\$ 420,642	\$ -	\$ 326,435	\$ 937,258
Revenue	\$ 158,307	\$ 541,002	\$ -	\$ 210,232	\$ 909,541
Interest	\$ 4,646	\$ 1,231	\$ -	\$ 6,915	\$ 12,792
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ 872,254 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 163,008 <small>TRUE</small>	\$ 1,035,262
End of Year Fund Balance	\$ 353,134	\$ 90,621	\$ -	\$ 380,574	\$ 824,329

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 188,049	\$ 327,047	\$ -	\$ 317,397	\$ 832,493
Revenue	\$ 128,888	\$ 484,451	\$ -	\$ 129,824	\$ 743,162
Interest	\$ 4,217	\$ 8,088	\$ -	\$ 5,866	\$ 18,171
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ 176,585 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 7,000 <small>TRUE</small>	\$ 183,585
End of Year Fund Balance	\$ 321,154	\$ 643,001	\$ -	\$ 446,087	\$ 1,410,242

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2017

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 353,134	
MBB Balance	\$ 321,154	\$ 200,000
Total	\$ 674,287	\$ 200,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The current balance is due in part to delays in expenditure of planned funding for several projects impacted by COVID-19. Previously identified projects include CIP #1238 - Lindsey Tract Street and Storm Drainage Improvements and CIP #1247 - Curb, Gutter and Sidewalk Repair Program, both of which were delayed, in part, by the current pandemic. This resulted in no expenditures for FY 19-20. In addition, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following year) continues to provide the appearance that funding is not being maximized during a specific fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year. The bulk of the projects listed below are anticipated to be completed in FY 20-21, with the remainder in FY 21-22. Approximately \$200,000 has already been expended for CIP #1247 in FY 20-21.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
CIP #1247: 2020 Curb, Gutter, Sidewalk Replacement Program (Measure BB) (FY20-21)	Remove and replace damaged sidewalks, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety.	\$ 200,000	Underway
CIP #1257: 2021 Curb, Gutter, Sidewalk Replacement Program (Measures B/BB) (FY20-21)	Remove and replace damaged sidewalks, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety. Measure B: \$200,000; Measure BB: \$92,000	\$ 292,000	Planned
CIP #1256: Crosswalk Evaluations and Modifications (Measure BB) (FY20-21/FY21-22)	Complete a citywide evaluation of existing uncontrolled crosswalks and complete improvements.	\$ 150,000	Planned
CIP #1254 Arterial Bicycle Lanes (Measure B) (FY20-21/FY21-22)	Place Class II buffered bicycle lanes and Class III bicycle route improvements on local arterial streets.	\$ 150,000	Planned
CIP #1238 Lindsey Tract Street and Storm Drainage Improvements (Measure B) (FY21-22)	Complete reconstruction of Lindsay Tract Streets, including replacement of existing sidewalks, replacement of rolled curbs, and street construction for a segment of street with no existing curb, gutter, and sidewalk.	\$ 150,000	Planned
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1										\$ -	\$ -	
2										\$ -	\$ -	
3										\$ -	\$ -	
4										\$ -	\$ -	
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23										\$ -	\$ -	
24										\$ -	\$ -	
25										\$ -	\$ -	
Total Percentage of Capital vs Administrative Costs				#DIV/0!						TOTAL	\$ -	\$ -
a. Total Capital				\$ -						Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -								

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 90,621	\$ -
MBB Balance	\$ 643,001	\$ 199,950
Total	\$ 733,622	\$ 199,950

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Newark has an approved Biennial Budget and Capital Improvement Plan for Fiscal Years 2020-2022. The Biennial Budget includes a budget for the Street Maintenance Program and Curb, Gutter, Sidewalk Replacement Program for both fiscal years 2020-2021 and 2021-2022. Planned expenditures for some projects has been delayed, due in part to the COVID-19 pandemic. The City anticipates full compliance with current Timely Use of Funds during the current fiscal year. Newark will continue to monitor remaining MeasureB/BB fund balances and adjust project scopes accordingly.

Additionally, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following fiscal year) may provide the appearance that funding is not being maximized during a particular fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
CIP #1247: 2020 Curb, Gutter, Sidewalk Replacement Program (Measure BB) (FY20-21)	Remove and replace damaged sidewalks, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety.	\$ 199,950	Underway
CIP #1234: Citywide Accessible Pedestrian Ramps (Measure BB) (FY21-22)	Retrofit of existing ramps at street intersections with detectable warning surfaces for conformance with current ADA requirements.	\$ 20,000	Planned
CIP #1246: 2020 Street Slurry Seal Program (Measure BB) (FY20-21)	Perform patch paving and resurfacing of local streets to preserve existing street structural section, improve serviceability and traffic safety with resurfacing and striping.	\$ 300,000	Planned
CIP #1259: Street Asphalt Concrete Overlay Program (Measure B/BB) (FY20-21)	Overlay various streets with asphalt concrete. Restore worn out pavement to full serviceability and improve traffic safety by replacing pavement surface and traffic striping. Measure B: \$598,000 Measure BB: \$578,000	\$ 1,176,000	Planned
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	CIP #1227 2019 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	6,200	Square Feet	Repaired 6,200 square feet of AC pavement.	\$ 104,050	\$ -
2	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	CIP #1245 2020 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	1.3	Lane Miles	Asphalt Concrete Overlay improvements, including crosswalk and asphalt work which enhance pedestrian and bicycle safety.	\$ 768,204	
3	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	CIP #1245 2020 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	10,400	Square Feet	Base repaired 10,400 square feet of AC pavement and AC Compaction testing on overlay project.		\$ 176,535
4	Streets/Rds	Planning/Scoping	Pedestrian Improvement	Capital	CIP #1247	Remove and replace damaged sidewalk, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety.	N/A	Other	Legal ad for project bid.	\$ -	\$ 50
5										\$ -	\$ -
6										\$ -	\$ -
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21										\$ -	\$ -
22										\$ -	\$ -
23										\$ -	\$ -
24										\$ -	\$ -
25										\$ -	\$ -
Percentage of Capital vs Administrative Costs				100%							
a. Total Capital				\$ 1,048,839							
b. Total Administrative				\$ -							
									TOTAL	\$ 872,254	\$ 176,585
									Match to Table 1?	TRUE	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ -

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

0.0%

Meets minimum 15% threshold?

FALSE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 380,574	\$ 60,000
MBB Balance	\$ 446,087	\$ 60,000
Total	\$ 826,661	\$ 120,000

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The Measure B and BB fund balances will be expended on the three services listed below through a contract for services with the City of Fremont. Fund balances will be used for issues related to increased service demands and revenue fluctuations. In paratransit funding will be utilized specifically for the purpose of installing ADA-compliant accessibility ramps as part of ongoing Curb, Gutter and Sidewalk Repair Programs, CIP Projects #1247 and #1257.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Ride-On Tri-City! Wheelchair Van Service	Accessible door-to-door, advance registration trips for individuals.	\$ 50,000	Planned
Ride-On Tri-City Taxi Service	Same-day transportation for individuals	\$ 75,000	Planned
Ride-On Tri-City! TNC Service	Same-day transportation for individuals	\$ 75,000	Planned
CIP# 1247 - Curb, Gutter and Sidewalk Replacement Program (FY19-20)	Install ADA-compliant accessibility ramps with sidewalk repair program	\$ 120,000	Underway
CIP#1257 - Curb, Gutter and Sidewalk Replacement Program (FY20-21)	Install ADA-compliant accessibility ramps with sidewalk repair program	\$ 200,000	Planned
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	No	Signage will be provided by City of Fremont and MV Transportation.

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door	Ride-On Tri-City! Wheel Chair Accessible Transportation	Provides local door to door rides for seniors and disabled persons who cannot access fixed route transportation services. Provides rides for medical appointments, grocery shopping, places of worship, social and recreation opportunities and visits with friends.	2057	Number of One-Way Unduplicated Trips		\$ 136,124	\$ -	\$ -	\$ 136,124
2		Operations	Same Day/Taxi Program	City of Newark/Fremont Same Day Taxi Voucher Program	Provides same day subsidized Taxi Voucher rides for seniors and disabled who cannot access fixed route services. Provides rides to places of worship, medical appointments, shopping trips, social and recreation opportunities and visits with friends and relatives.	972	Number of One-Way Unduplicated Trips		\$ 18,468	\$ -	\$ -	\$ 18,468
3		Operations	Other	City of Newark/Fremont Same Day TNC Program	Provides same day subsidized TNC rides for seniors and disabled who cannot access fixed route services. Provides rides for medical appointments, grocery shopping, places of worship, social and recreation opportunities and visits with friends and family.	885	Number of One-Way Unduplicated Trips		\$ 8,415	\$ -	\$ -	\$ 8,415
4		Operations	Meal Delivery	Life Elder Care Meals on Wheels	Provides hot and nutritious meal delivery to home-based Newark seniors. Also provides a daily well-check of program participants.	17811	Other		\$ -	\$ 7,000	\$ -	\$ 7,000
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
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17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 163,008	\$ 7,000	\$ -	\$ 170,008
Match to Table 1?									TRUE	TRUE		