

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 12/23/2020

Primary Point of Contact

Name: Chester Nakahara

Title: Public Works Director

Phone: 510-430-3061

Email: cnakahara@ci.piedmont.ca.us

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
Annual Program Compliance Report Fiscal Year 2019-2020

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 39,255	\$ 39,255
Revenue	\$ 44,908	\$ 44,908
Interest	\$ 1,333	\$ 1,333
Expenditures	\$ 51,485	\$ 51,485
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 34,011	\$ 34,011

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.
Indicate N/A, if not applicable.

Please note that the above website indicates a PCI of 61 for the City of Piedmont. The above PCI reflects actual current conditions per the current year's inspection and certification.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered	
VRF Balance	\$ <input type="text" value="34,011"/>	\$	<input type="text" value="34,011"/>

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Paving Project 2021 is currently under design and is anticipated to bid in May 2021. Funding from Measure B, BB & VRF will be required to cover the project costs in FY 2020/21.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2021 Pavement Project	Paving portion of Grand Ave, Hampton Rd, Hill Ln, Wildwood Ave & Reqa Rd	\$ 34,011	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	No	No	Project is in the planning and design phase. Signage will be placed at commencement of construction.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	Operations	Other	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other	Compliance reporting requirements completed for FY 2018-19	\$ 3,136
2	Streets/Rds	Planning/Scoping	Street Resurfacing/Maintenance	Capital	Pavement Management	For state and federal funding requirements	1	Other	Software costs for Street Saver program	\$ 1,500
3	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	2018 Pavement Project	Pavement Rehab	1	# of Plans developed	Additional work added to PSE	\$ 861
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2018 Pavement Project CM & Inspection	CM&I	1	Other	CM and Inspection of project . See also MB/LSR	\$ 2,888
5	Ped only	PS&E	Pedestrian Improvements	Capital	Oakland Ave Bulb-outs at Jerome & El Cerrito	Shorten crossing distance and increase pedestrian visibility and traffic calming through narrowing street at intersection with bulb-outs. High visibility signage to be added along with landscape beautification	100%	# of Plans developed	Preliminary Plans were completed in FY 2018-19 but major revisions were needed due to projected cost estimates. Revisions are currently being completed. See also MB/Bike-Ped	\$ 3,406
6	Ped only	Construction	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install 750 LF of handrail to protect pedestrian on sidewalk from travel lanes	1	Other	CM & Inspection of project. See also MB/Bike-Ped	\$ 15,926
7	Ped only	PS&E	Pedestrian Improvements	Capital	Pedestrian Enhancements- Oakland/Greenbank and Grand/Fairview	New striping, marking curb and crosswalk improvements at the intersection of Oakland/Greenbank and Grand/Fairview to address community concern	100%	# of Plans developed	Bid documents completed and Bid & Contract Support. See also MB-Bike/Ped	\$ 1,005
8	Ped only	Planning/Scoping	Pedestrian Improvements	Capital	Pedestrian Improvements Hampton/Inverleith	Review and analyze a T-intersection of Hampton Rd and Inverleith Terrace to address community concern	1	Other	Analysis completed. Determined that improvements cannot be constructed to code.	\$ 1,654
9	Ped only	PS&E	Other	Capital	Piedmont-Oakland Ave & San Carlos Ave. Retaining Walls	New retaining walls to replace existing walls that have failed and are encroaching the sidewalk and street.	15%	# of Plans developed	% of PSE complete	\$ 155
10	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	Oakland Ave Pavement Rehabilitation Project	Pavement Rehab & Update Curb Ramps	5%	# of Plans developed	% of PSE complete. See also MB-LSR	\$ 2,581
11	Streets/Rds	Planning/Scoping	Street Resurfacing/Maintenance	Capital	Piedmont Pavement Management Plan	Updated Pavement Management Plan based on field survey.	1	Other	Updated city pavement management program. See also MB-LSR	\$ 3,130
12	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Failed Pavement Repair	Removal and replacement of damaged or failed pavement.	64	Square Feet	Asphalt Concrete installed	\$ 5,482
13	Streets/Rds	Construction	Sidewalks and Ramps	Capital	Annual Sidewalk Replacement	Replacement of damaged sidewalk	250	Square Feet	Replacement of damaged sidewalk and installed 3 street signs	\$ 9,760
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
Percentage of Capital vs Administrative Costs				94%						
a. Total Capital				\$ 48,349						
b. Total Administrative				\$ 3,136						
									TOTAL	\$ 51,485
									Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

[Empty yellow response box]