

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2019-2020**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 12/23/2020

Primary Point of Contact

Name:	Chester Nakahara
Title:	Public Works Director
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2019-2020**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 15,027	\$ 121,731	\$ -	\$ -	\$ 136,758
Revenue	\$ 37,113	\$ 432,073	\$ -	\$ -	\$ 469,187
Interest	\$ 31	\$ 58	\$ -	\$ -	\$ 89
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 50,253 <small>TRUE</small>	\$ 553,858 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 604,110
End of Year Fund Balance	\$ 1,919	\$ 5	\$ -	\$ -	\$ 1,923

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 33,334	\$ 217,632	\$ -	\$ -	\$ 250,966
Revenue	\$ 30,216	\$ 405,450	\$ -	\$ -	\$ 435,666
Interest	\$ 753	\$ 3,986	\$ -	\$ -	\$ 4,740
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 63,903 <small>TRUE</small>	\$ 627,027 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 690,929
End of Year Fund Balance	\$ 401	\$ 42	\$ -	\$ -	\$ 443

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2014

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

Currently in the process of updating and the City has retained a consultant to assist with the Bike/Ped Master Plan.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,919	\$ 1,919
MBB Balance	\$ 401	\$ 401
Total	\$ 2,319	\$ 2,319

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Forward balances are nearly zero. The minor amount of carryover is already programmed into 2020/21 projects.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bike/Ped	PS&E	Traffic Calming	Capital	Oakland Ave Bulb-outs at Jerome & El Cerrito	Shorten crossing distance and increase pedestrian visibility and traffic calming through narrowing street at intersection with bulb-outs. High visibility signage to be added along with landscape beautification	1	Other	Concept plans were completed in FY 2018-19 but major revisions were needed due to projected cost estimates. Revisions are underway. See also VRF/LSR.	\$ 7,413	\$ -		
2	Pedestrian	Construction	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install pedestrian handrail to protect pedestrian on sidewalk from travel lanes	258	Linear Feet	Pedestrian railing construction	\$ 40,000	\$ 60,000		
3	Pedestrian	PS&E	Other	Capital	Pedestrian Enhancements- Oakland/Greenbank and Grand/Fairview	New striping, marking curb and crosswalk improvements including flexible post markers at the intersection of Oakland/Greenbank and Grand/Fairview to address community concern	100%	# of Plans developed	Bid Documents Complete & advertised for bids. See also VRF-LSR	\$ -	\$ 3,903		
4	Pedestrian	Construction	Other	Capital	Pedestrian Enhancements- Oakland/Greenbank and Grand/Fairview	Installed new striping, marking curb and crosswalk improvements including flexible post markers at the intersection of Oakland/Greenbank and Grand/Fairview to address community concern	1	Other	CM&I, including reviewing submittals and RFI's during construction	\$ 2,840	\$ -		
5										\$ -	\$ -		
6										\$ -	\$ -		
7										\$ -	\$ -		
8										\$ -	\$ -		
9										\$ -	\$ -		
10										\$ -	\$ -		
11										\$ -	\$ -		
12										\$ -	\$ -		
13										\$ -	\$ -		
14										\$ -	\$ -		
15										\$ -	\$ -		
16										\$ -	\$ -		
17										\$ -	\$ -		
18										\$ -	\$ -		
19										\$ -	\$ -		
20										\$ -	\$ -		
21										\$ -	\$ -		
22										\$ -	\$ -		
23										\$ -	\$ -		
24										\$ -	\$ -		
25										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				100%							TOTAL	\$ 50,253	\$ 63,903
a. Total Capital				\$ 114,155							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Please note that the above website indicates a PCI of 61 for the City of Piedmont. The above PCI reflects actual current conditions per the current year's inspection and certification.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered	
MB Balance	\$ 5	\$	5
MBB Balance	\$ 42	\$	42
Total	\$ 47	\$	47

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Forward balances are nearly zero. The minor amount of carryover is already programmed into 2020/21 projects.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2019-20**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 19-20	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Operations	Other	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements.	1	Other	Compliance reporting requirements completed for FY 2018-19	\$ 8,388	\$ -
2	Streets/Rds	Construction	Sidewalks and Ramps	Capital	Annual Sidewalk, Curb, Gutter Replacement	Replacement of damaged curb, gutter and sidewalk	8259	Square Feet	sidewalk, plus 176.5 LF curb & gutter, 37 SF gutter pan, 403 SF AC Path, 116 SF AC plug and 64 SF of walkway	\$ 296,081	\$ 5,040
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2018 Pavement Project Construction, CM & Inspection	Construction, CM&I	143028	Square Feet	of 4" Grind & Overlay on Magnolia Ave. (entire road), 2" Grind & Overlay on Craig Ave. (entire road) & 2" Grind, 3" Base Removal and 5" overlay on Annerley Road (between Magnolia Ave to Nova Dr). Improved 335 LF of C&G, 314 LF Vertical Curb, 14 SF of Sidewalk and 668 SF of curb return exposed aggregate infill. Also installed 1 enhanced crosswalk signage system 874 LF of new crosswalk/limit line striping and 540 SF of new pavement markings . Project completed and retention paid with MB/MBB and other city funds.	\$ 228,734	\$ 586,856
4	Bike/Ped	PS&E	Sidewalks and Ramps	Capital	Piedmont-Oakland Ave. & San Carlos Ave. Retaining Walls	New retaining walls to replace existing walls that have failed and are encroaching the sidewalk and street.	70.0%	# of Plans developed	% of PSE complete	\$ 13,515	\$ 5,703
5	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	Oakland Ave Pavement Rehab Project	Pavement Rehab & Update Curb Ramps	35.0%	# of Plans developed	% of PSE complete. See also VRF/LSR	\$ -	\$ 13,623
6	Bike/Ped	Construction	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install 750 LF of handrail to protect pedestrian on sidewalk from travel lanes	1	Other	CM & Inspection of project. See also VRF-LSR.	\$ -	\$ 4,065
7	Streets/Rds	Planning/Scoping	Street Resurfacing/Maintenance	Capital	Piedmont Pavement Management Plan	Field survey and data entry to update city pavement management program.	1	Other	Updated city pavement management program. See also MB-LSR	\$ 7,140	\$ 11,740
8										\$ -	\$ -
9										\$ -	\$ -
10										\$ -	\$ -
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24										\$ -	\$ -
25										\$ -	\$ -
Percentage of Capital vs Administrative Costs				99%							
a. Total Capital				\$ 1,172,496							
b. Total Administrative				\$ 8,388							
										TOTAL	
										Match to Table 1?	
										\$ 553,858	\$ 627,027
										TRUE TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 118,316

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

18.9%

Meets minimum 15% threshold?

TRUE

[Empty yellow box]

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

[Empty yellow box]