



**QUESTIONS AND ANSWERS  
ALAMEDA CTC RFP NO. R21-0002**

The following answers are in response to questions submitted by prospective proposers for paratransit coordination services, Alameda County Transportation Commission (Alameda CTC) Request for Proposals (RFP) No. R21-0002. This document provides the written responses to all questions that were received by Alameda CTC on or before October 16, 2020. Questions may have been edited for grammar and clarity.

**Q1. Since the initial period for the resulting contract is 24 months, does Alameda CTC require the budget to be separated by year, or a 24 month time period?**

**A1.** Alameda CTC requires one budget for the 24 month time period.

**Q2. Appendix D. (Resources Form) instructs proposers to submit a completed Resources Form in XLS/XLSX and PDF formats. Does Alameda CTC require the Resources Form to be submitted in two (2) separate XLS/XLSX and PDF files, one (1) as a XLS/XLSX file and one (1) as a PDF file? Should the resources form be included in the technical proposal PDF?**

**A2.** Yes, the Resources Form shall be submitted as part of the technical proposal PDF to satisfy the PDF format requirement, and shall be included in XLS/XLSX format in the technical proposal folder to satisfy the source format requirement.