



1. Call to Order/Pledge of Allegiance

2. Roll Call

A roll call was conducted. All members were present with the exception of Commissioners Haggerty and Mei.

Subsequent to roll call:

Commissioner Haggerty arrived during item 3. Commissioner Mei arrived during item 5.1.

Tess Lengyel stated that Vanessa Lee, Clerk of the Commission will handle the remote procedural actions during the meeting which includes managing questions. She noted that public comments should be submitted via email to Vanessa Lee at vlee@alamedactc.org.

3. Public Comment

There were no public comments.

4. Consent Calendar

4.1. Approve the February 10, 2020 I-680 Sunol Smart Carpool Lane Joint Powers Authority (JPA) Meeting Minutes

4.2. Receive the 2019 I-680 Sunol SMART Carpool Lane JPA Annual Report

4.3. I-680 Southbound Express Lane from SR 237 to SR 84 Operations Update

4.4. I-680 Sunol Express Lanes from SR 262 to SR 84 Construction Status Update

4.5. Approve the I-680 Sunol Smart Carpool Lane FY19-20 Third Quarter Financial Report

Commissioner Haubert moved to approve the Consent Calendar. Commissioner Thorne seconded the motion. The motion passed with the following roll call votes:

Yes: Haggerty, Haubert, Hendricks, Thorne

No: None

Abstain: None

Absent: Mei

5. Regular Matters

5.1 Approve the Sunol JPA Proposed FY2020-21 Budget

Patricia Reavey recommended that the Authority approve the I-680 Sunol Smart Carpool Lane Proposed budget for FY2020-21. She noted that the proposed budget is aligned with the core function of the agency, as defined in enabling legislation, to operate a toll lane along Interstate 680. Ms. Reavey stated that the proposed Sunol Smart Carpool Lane FY2020-21 budget reflects an operating deficit due to a reduction in projected revenues related to the expected impacts of the COVID-19 pandemic and resulting Shelter in Place Order. The deficit requires use of the entire unrestricted fund balance and some operations risk reserves which were set aside

cumulatively through FY2019-20 for incidents such as this. Ms. Reavey reviewed the proposed budget in detail, stating that there is a revenue projection of \$2.17 million, and an expense budget of \$3.77 million. These expenses reflect a 48.9 percent increase due to the inclusion of costs for the North Bound Express Lane system scheduled to begin operations in FY2020-21. The reserves for maintenance in net position increased by \$1 million in the proposed budget; and the budget also requires the use of \$372,369 of operational risk reserves in net position. There are no capital projects planned for the Sunol Smart Carpool Lane during FY2020-21. In summary, Ms. Reavey stated that the proposed budget has a beginning net position of \$6.93 million, with revenues in the amount of \$2.17 million and expenses in the amount of \$3.77 million, for a net decrease in net position of \$1.60 million. The net position is comprised of: Maintenance reserves of \$2.5 million, operational risk reserves of \$1.62 million, and funds invested in capital assets of \$1.21 million, for a total projected ending net position of \$5.33 million.

Commissioner Haggerty asked if Alameda CTC will release revenues to the Livermore Amador Valley Transit Authority for express buses in that corridor. Tess Lengyel stated that the legislation that authorized the I-580 and I-680 express lanes requires that net revenue be reinvested into the corridor and includes transit as an allowable investment. Ms. Lengyel noted that Alameda CTC is working with partner agencies to look at express bus service along the I-680 corridor and staff will bring net revenue investment recommendations to the Authority through an Expenditure Plan.

Commissioner Haggerty asked when an expenditure plan will be developed. Ms. Lengyel said staff will bring the expenditure plan to the Authority approximately one year after the new northbound lanes are operational.

Commissioner Hendricks asked if there were any changes or reduction to expenses during this period. Liz Rutman stated that during the current year the express lanes experienced a reduction in revenues related to the shelter in place order due to COVID-19 of approximately \$230,000 per month, though some losses were offset by corresponding expenditures not incurred for revenue collection and CHP enforcement.

Commissioner Hendricks asked what staff can do to reduce expenses so that reserves are not used. Ms. Rutman said staff is being conservative on revenue projections; however, staff doesn't want to be too conservative on expense projections. She stated that there are many fixed expenses that the agency is committed to, such as Toll System Integrator expenses to maintain the lanes and CHP enforcement once operations resume.

Commissioner Hendricks suggested that less money be put aside for maintenance and operational risk reserves. Ms. Reavey stated that the amount designated for operational and maintenance reserves is required for maintenance on the express lane.

Commissioner Hendricks asked what the Authority can do to limit the use of reserves during the current health crisis. Ms. Lengyel said that staff is coordinating with partner

agencies to review projections for when traffic patterns will return to normal in the express lanes and will bring an adjusted budget to the Authority when appropriate.

Commissioner Haggerty suggested that Alameda CTC suspend CHP enforcement during this time and he noted that the Metropolitan Transportation Commission (MTC) suspended their contract with the CHP. Ms. Rutman stated that neither Alameda CTC, MTC, nor Santa Clara Valley Transportation Authority are spending funds on enforcement during this time. Alameda CTC will reactivate the toll lanes soon, and a contract amendment to extend the contract with the CHP will be needed at that time.

Commissioner Haubert moved to approve this item. Commissioner Thorne seconded the motion. The motion passed with the following votes:

Yes: Haggerty, Haubert, Mei, Thorne
No: Hendricks
Abstain: None
Absent: None

5.2. Approve Amendment No. 6 to Agreement with California Highway Patrol for I-680 Sunol Express Lanes Enforcement Services

Liz Rutman recommended that the Authority approve and authorize the Executive Director to execute Amendment No. 6 to Agreement 10R390000 with the California Highway Patrol to extend the term of the agreement for three years with an additional budget of \$2,460,000 for a total not-to exceed amount of \$4,960,000 for I-680 Sunol Express Lanes Enforcement Services.

Commissioner Haggerty asked if an action to formally suspend the payment to CHP during this time is needed. Ms. Lengyel said that CHP services and payments are suspended by virtue of the structure of the contract.

Commissioner Mei moved to approve this item. Commissioner Haubert seconded the motion. The motion passed with the following votes:

Yes: Haggerty, Haubert, Hendricks, Mei, Thorne
No: None
Abstain: None
Absent: None

6. Committee Member Report

There were no committee reports.

7. Staff Reports

There were no staff reports.

8. Adjournment/ Next Meeting

The next meeting is:

Date/Time: Monday, July 13, 2020 at 9:00 a.m.

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