



March 31, 2020

NOTICE OF CALL FOR PROJECTS

FY 2020-21

TRANSPORTATION FUND FOR CLEAN AIR
COUNTY PROGRAM MANAGER FUND

To All Interested Parties:

The Alameda County Transportation Commission (Alameda CTC) is pleased to announce a call for projects for FY 2020-21 Transportation Fund for Clean Air (TFCA) County Program Manager funding. Application materials are available for view and download from the Alameda CTC's website:

<https://www.alamedactc.org/funding/funding-opportunities/>.

Applications are due by 5:00 p.m. Friday, May 1, 2020. This solicitation may be reopened to allow for enough eligible and cost-effective projects to be identified to fully program the amount of funds available this cycle.

The Alameda CTC is responsible for planning, funding and delivering transportation projects and programs within Alameda County. This includes the programming of certain federal, state and local transportation funds, including TFCA County Program Manager funding, a local fund source of the Bay Area Air Quality Management District (Air District). As the TFCA program manager for Alameda County, the Alameda CTC is responsible for programming 40 percent of the four-dollar vehicle registration fee that is collected in Alameda County for this program. Projects funded through the Air District's Regional TFCA program are not eligible to receive additional funding from this County TFCA source.

Eligibility

Eligible applicants/project sponsors are public agencies, including cities, the County and transit operators. In general, eligible projects are to be located within Alameda County and must result in the reduction of motor vehicle emissions. Eligible project types include bike lanes and bike parking, bike sharing, shuttle and feeder bus operations, arterial management projects including signal timing and transit signal priority, transit incentives and transportation demand management (TDM) programs and other strategies to provide first- and last-mile transit connections, and alternative fuel vehicles and infrastructure, including electric vehicle charging.

Projects awarded funding are to conform to the provisions of the current Air District TFCA County Program Manager Fund Policies, including project eligibility and cost-effectiveness, funding agency credit/logo usage, insurance, and monitoring and reporting requirements. Refer to the Air District's TFCA Policies and sample TFCA reporting forms provided with the application materials for more detailed information regarding this fund source and the specific requirements for each eligible project type.

Sponsors interested in applying for clean fuel vehicle, alternative fuel infrastructure, and smart growth projects are specifically requested to contact Alameda CTC staff to discuss potential eligibility and cost-effectiveness before starting an application.

Fund Availability and Distribution

The FY 2020-21 TFCA Fund Estimate identifies \$2,901,425 of available funding for this cycle and reflects Alameda CTC's adopted TFCA distribution formula:

- 70 percent of new revenue is allocated to the cities/County based on population (minimum \$10,000). The FY 2020-21 fund estimate posted with this call for projects details the current city/County shares.
- 30 percent of new revenue is available for transit-related projects on a discretionary basis.

The suggested minimum funding request is \$50,000 per project, but exceptions may be considered on a case-by-case basis. A jurisdiction may borrow against its future TFCA shares to request more than its current balance. Projects awarded TFCA funds are to have a full funding plan and cannot have a remaining funding need once requested TFCA funds are awarded.

Timely Use of Funds

Project sponsors will be required to complete the following actions in a timely manner:

1. Execute a fund transfer agreement with Alameda within three months of receipt from the Alameda CTC;
2. Start project by December 31, 2021. For capital projects, this would be the deadline to start the construction phase;
3. Complete project within two years of the funding award unless a longer time period is requested in the application or a subsequent time extension is approved;
4. Submit progress reports and requests for reimbursement at least twice per fiscal year;
5. Submit a final request for reimbursement within three months of project completion; and
6. Submit a final report within three months after project completion or following the end of the established project evaluation period.

FY 2020-21 TFCA Programming Schedule

| | |
|-------------------|--|
| February 27, 2020 | Alameda CTC approves FY 2020-21 TFCA Fund Estimate |
| March 31, 2020 | Alameda CTC releases TFCA call for projects |
| May 1, 2020 | Applications due to Alameda CTC |
| Summer/Fall 2020 | Alameda CTC adopts final FY 2020-21 TFCA program |

Application Process

The following FY 2020-21 TFCA application materials are available for download from the Alameda CTC's website at: <https://www.alamedactc.org/funding/funding-opportunities/>

- TFCA Fund Estimate
- TFCA Application Forms (Includes: base application, applicable project information form, and Excel budget workbook)
- Air District TFCA County Program Manager Policies
- Sample TFCA Final Report Forms

Complete applications are due to the Alameda CTC by 5:00 p.m. Friday, May 1, 2020.

Only emailed applications will be accepted. Submit all Alameda CTC-provided application files in their original formats (i.e., Word or Excel). Application attachments and other supporting documentation are to be submitted in PDF. Email application submittals directly to Jacki Taylor, jtaylor@alamedactc.org.

If you have any questions regarding this call for projects, or TFCA County Program Manager funding in general, please contact Jacki Taylor, by phone: (510) 208-7413, or email: jtaylor@alamedactc.org.