

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 12/3/2019

Primary Point of Contact

Name: Chester Nakahara

Title: Public Works Director

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 105	\$ 105
Revenue	\$ 46,081	\$ 46,081
Interest	\$ 154	\$ 154
Expenditures	\$ 7,085	\$ 7,085
<small>Expenditures Matches Table 2?</small>	TRUE	
End of Year Fund Balance	\$ 39,255	\$ 39,255

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Please note that the above website indicates a PCI of 61 for Piedmont. The above PCI reflects actual current conditions per the current year's inspection and certification.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

	\$ Encumbered	
VRF Balance	<input type="text" value="\$ 39,255"/>	<input type="text" value="\$ 39,178"/>

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Although this project was awarded in late May 2019, construction didn't start until July 2019. Funding from SB-1, Measure B, BB & VRF will be required to cover the project costs in FY 2019-20.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2018 Pavement Project	Paving of Magnolia, Craig and Annerly. Also pedestrian ramp, sidewalk and bicycle route improvements.	\$ 39,178	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	It is anticipated the Piedmont Post will publish an article on the Oakland Ave Bridge Railing in the next few weeks when there will be something to photograph. (See Bike/Ped Report). All expenses this year were for engineering, mapping condition assessment and cost estimating. Signage to come when construction starts in July 2019.
Website	Yes	Yes	
Signage	No	No	

Local Streets and Roads (LSR) Direct Local Distribution Program

Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. ☒- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds	Operations	Program Operations	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other	Compliance reporting requirements completed for FY 2017-18	\$ 1,005	
2	Bike/Ped	PS&E	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install 750' of handrailing to protect pedestrians on the sidewalk from the travel lanes	1	# of Plans developed	Plans complete - Advertise for bids. See also MB & MBB Bike-Ped	\$ 1,221	
3	Ped only	Planning/Scoping	Pedestrian Improvements	Capital	Intersection Analysis	Review and analyze 5 intersections to address community concerns	100%	Other	% of Intersection report completed	\$ 2,744	
4	Bike/Ped	Planning/Scoping	Other	Capital	Park Pathway Condition Inventory	Review and analyze pedestrian path conditions to address community concerns	77%	Other	77% of the project was completed in FY 2018-19. VRF expenditures represent 2% of the FY 2018-19 total project expenditures. Other funding sources were used for the other 75%. Report finalized in FY 2019-20.	\$ 615	
5	Streets/Rds	Planning/Scoping	Street Resurfacing/Maintenance	Capital	Pavement Management	Software to analyze street conditions for state and federal funding requirements	1	Other	Software costs for Street Saver Program	\$ 1,500	
6										\$ -	
7										\$ -	
8										\$ -	
9										\$ -	
10										\$ -	
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21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
Percentage of Capital vs Administrative Costs				86%						TOTAL	\$ 7,085
a. Total Capital				\$ 6,080						Match to Table 1?	TRUE
b. Total Administrative				\$ 1,005							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A