

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12/27/2019

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 985,093	\$ 985,093
Revenue	\$ 496,207	\$ 496,207
Interest	\$ 20,764	\$ 20,764
Expenditures	\$ 480,406	\$ 480,406
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,021,658	\$ 1,021,658

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.
Indicate N/A, if not applicable.

Berkeley has implemented RMRA/SB1 funding into our annual pavement rehabilitation/repair program. Additionally, City of Berkeley residents approved the \$100 million Measure T1 Bond in November of 2016, of which \$8 million in the first bond issuance (Phase 1) is programmed for paving projects to be completed by 2021.

2a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
VRF Balance	\$ <input type="text" value="1,018,429"/>	\$ <input type="text" value="238,903"/>

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The fund balance will be reduced through expenditures on several major projects to include but not limited to the Shattuck Reconfiguration (\$339,100), FY 17/18 Sidewalk Project (\$237,007), FY 20 Street Rehabilitation (\$155,000), and FY20 Sidewalk Project (\$200,000).

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
I-80 ICM	Recurring communication elements of I-80 Integrated Corridor Mobility (ICM) Project	\$ 5,700	Underway
Shared Mobility (14TP04)	Complete development of scooter sharing program	\$ 2,000	Underway
Field Supplies		\$ 12,000	Underway
Ashby/San Pablo Traffic Improvement (09TM18)	Sidewalk and ADA curb ramp redesign to accommodate the addition of a left-turn pocket on the WB intersection approach.	\$ 18,218	Underway
Sacramento Complete Streets (18BP03)	Pedestrian and bicycle crossing treatments on Sacramento St near the North Berkeley BART station	\$ 10,000	Underway
Shattuck Reconfiguration	Demolition, new sidewalk, paving on Shattuck Avenue between Allston Way and University Ave (downtown area)	\$ 339,100	Underway
FY17/18 Sidewalk Project	Sidewalk Repairs identified through the City 50/50 sidewalk program	\$ 237,007	Underway
FY20 Sidewalk Project	Proactive and responsive sidewalk repair projects	\$ 200,000	Planned
Streets Preventative Maintenance Program		\$ 155,000	Planned

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	PS&E	Signals	Capital	Ashby/San Pablo Traffic Improvement (09TM18)	Intersection modification to accommodate the addition of a left-turn pocket on the WB intersection approach.	95%	Other	PS&E is 95% Complete. Construction is anticipated to begin in FY21	\$ 8,980
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Streets Preventive Maintenance (13ST13)	Streets Preventative Maintenance	Ongoing Program	Other	Streets Maintenance	\$ 72,310
3	Other	Operations	Program Operations	Administrative	Shared Mobility Programs Development and Coordination (14TP04, 19TP01)	Develop scooter sharing program requirements and write and issue request for proposals; evaluate one-way car share pilot program, negotiate and work to develop dockless bike share program terms and conditions	100%	Other	Scooter sharing program RFP and one-way car share pilot program evaluation and adoption of permanent one-way car share program 100% complete in FY 2018-19. Finalization of dockless bike share terms and conditions completed in Dec 2019.	\$ 29,854
5	Streets/Rds	Maintenance/Operations	Signals	Capital	I-80 Integrated Corridor Mobility	Communication elements of I-80 Integrated Corridor Mobility (ICM) Project.	Ongoing Program	Other	A system that helps better manage traffic congestion along San Pablo Corridor during incident events on I-80	\$ 3,898
6	Other	Operations	Other	Capital	2019 Program for Arterial System Synchronization (PASS)	Payment to MTC under Joint Funding Agreement for signal retiming along major corridors	20	Signals	Traffic signal coordination plans & implementation	\$ 24,710
7	Streets/Rds	Construction	Streetscape / Complete Streets	Capital	Shattuck Reconfiguration (01ST06) construction management	Demolition, new sidewalk, aised intersection/pedestrian crossing, paving on Shattuck Avenue between Allston Way and University Ave	35%	Other	Construction began in January 2019; estimated 22 month duration.	\$ 95,109
10	Streets/Rds	Construction	Streetscape / Complete Streets	Capital	Hearst Complete Streets (14ST07) construction management & Inspection	Repaving, new signal at Hearst/LeRoy, new sidewalk to close gap between LeConte and Euclid, buffered and parking-protected bike lanes, and bus boarding islands.	100%	Other		\$ 162
11	Bike/Ped	Construction	Sidewalks and Ramps	Capital	Downtown BART Plaza Trans Area (14TP09) construction management and inspection	, including BART entrances, transit shel	100%	Other	Construction completed in mid-2019.	\$ 17,995
12	Bike/Ped	Construction	Sidewalks and Ramps	Capital	John Muir School Ped. Impr. (17TP02) construction management and inspection	School pedestrian crossing improvement including corner bulbouts and installation of a rectangular rapid flashing beacon.	90%	Other	Construction scheduled completion 1st quarter 2020.	\$ 709
13	Streets/Rds	Operations	Program Operations	Administrative	8/5/19 Public Protest (19EM03)	Staffing for traffic safety	Admin	Other		\$ 68
14	Streets/Rds	Environmental	Other	Capital	Railroad Crossing Safety / Quiet Zone Proj (19TP01) project management	Explore feasibility of implementing a quiet zone. Preliminary engineering phase only.	35%	Other	Evaluating alternatives/options for preliminary engineering	\$ 1,321
15	Other	Operations	Other	Administrative	Outside Auditors (Badawi and Associates)	Independent audit for Measure B/BB/VRF compliance	N/A	Other		\$ 2,500
16	Bike/Ped	Construction	Sidewalks and Ramps	Capital	FY17/18 Sidewalk Project (18SW01)	Sidewalk Repairs identified through the City 50/50 sidewalk program	Admin	Other		\$ 100,000
17	Other	Operations	Other	Administrative	Staffing for program administration and support	Staffing for program administration and support	N/A	Other		\$ 122,790
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
Percentage of Capital vs Administrative Costs				68%						
a. Total Capital				\$ 325,194						
b. Total Administrative				\$ 155,212						
									TOTAL	\$ 480,406
									Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.