

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City Of Pleasanton**

Date: 12/27/2019

Primary Point of Contact

Name: Christine Chen

Title: Junior Accountant

Phone: 925-931-5407

Email: cchen@cityofpleasantonca.gov

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2018-2019**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 227,764	\$ 241,620	\$ -	\$ -	\$ 469,384
Revenue	\$ 278,549	\$ 919,025	\$ -	\$ 126,809	\$ 1,324,383
Interest	\$ 9,608	\$ 25,607	\$ -	\$ -	\$ 35,215
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 68,962 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 126,809 <small>TRUE</small>	\$ 195,771
End of Year Fund Balance	\$ 446,959	\$ 1,186,252	\$ -	\$ -	\$ 1,633,211

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 564,137	\$ 429,709	\$ -	\$ 286,274	\$ 1,280,120
Revenue	\$ 226,866	\$ 823,254	\$ -	\$ 229,356	\$ 1,279,476
Interest	\$ 20,940	\$ 26,606	\$ -	\$ 7,314	\$ 54,860
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 16,957 <small>TRUE</small>	\$ 61,241 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 308,207 <small>TRUE</small>	\$ 386,405
End of Year Fund Balance	\$ 794,986	\$ 1,218,328	\$ -	\$ 214,737	\$ 2,228,051

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2018

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 446,959	\$ 446,969
MBB Balance	\$ 794,986	\$ 776,986
Total	\$ 1,241,944	\$ 1,223,955

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The City has begun a project to design bike and ped improvements along West Las Positas Blvd. This project will consist of buffered and protected bike lanes, intersection, and sidewalk improvements. The encumbered money is expected to be used for design and construction of the improvements on the corridor.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
West Las Positas Corridor Plan	bike and ped improvements along a 3.4 miles stretch of roadway	\$ 1,223,945	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Bike/Ped	Planning/Scoping	Bike Paths and Lanes	Capital	West Las Positas Corridor Improvement Plan	Study to provide 95% plans for bike and pedestrian improvements along West Las Positas. Improve safety and increase bike/ped use along the West Las Positas corridor.	1	# of Plans developed	Provide a corridor plan for bike and ped improvements along West Las Positas. Project will be funded by City.	\$ 65,572	\$ -	
2	Bike/Ped	Other	Signage and Wayfinding	Capital	In-roadway pedestrian school crossing signage	In roadway pedestrian school crossing signs for crosswalks near schools.	2	Signs	Provided In roadway pedestrian school crossing signs for crosswalks near Valley View Elementary School.	\$ 548	\$ -	
3	Bicycle	Other	Bike Parking/Lockers	Capital	Powder coating of bike racks	Three powder coated bike racks for bike parking at City Hall	3	Bike Parking Spaces	Powder coated three bike racks at city hall that provide 6 bike parking spaces	\$ 750	\$ -	
4	Bicycle	Other	Bike Parking/Lockers	Capital	bike racks for City Hall	Three bike racks for bike parking at City Hall	3	Bike Parking Spaces	Installed three bike racks at city hall that provide 6 bike parking spaces	\$ 2,092	\$ -	
5	Bicycle	Other	Bike Parking/Lockers	Capital	bike racks and fix it station W Angela	replaced low profile bike racks with full size bike racks and provided a fix it station at the bike corral	3	Bike Parking Spaces	replaced low profile bike racks with full size bike racks and added fix it station to an existing bike corral on W Angela.	\$ -	\$ 1,573	
6	Bicycle	Other	Bike Parking/Lockers	Capital	new bike corral on St Mary's	added six new bike racks for on street bike parking on St Mary's	6	Bike Parking Spaces	added a new bike corral on St Mary's that included six bike racks for 12 bikes	\$ -	\$ 2,975	
7	Bicycle	Other	Bike Parking/Lockers	Capital	Powder coating of bike racks	Three powder coated bike racks for bike parking at W Angela	3	Bike Parking Spaces	Powder coated three bike racks at W Angela that provide 6 bike parking spaces	\$ -	\$ 750	
8	Bicycle	Construction	Bike Parking/Lockers	Capital	Concrete work for new bike parking at City Hall	this project consisted of removal of existing turf, sprinklers and plants along with pouring of new concrete pad for bike racks at City Hall	1	other	Demo and construction of new concrete pad for bike racks at City Hall.	\$ -	\$ 10,092	
9	Bicycle	Construction	Bike Parking/Lockers	Capital	Ancillary work for new bike parking at City Hall	this project consisted of removal of existing turf, sprinklers and plants along with pouring of new concrete pad for bike racks at City Hall	1	other	Demo and construction of new concrete pad for bike racks at City Hall.	\$ -	\$ 1,567	
10										\$ -	\$ -	
11										\$ -	\$ -	
12										\$ -	\$ -	
13										\$ -	\$ -	
14										\$ -	\$ -	
15										\$ -	\$ -	
16										\$ -	\$ -	
17										\$ -	\$ -	
18										\$ -	\$ -	
19										\$ -	\$ -	
20										\$ -	\$ -	
21										\$ -	\$ -	
22										\$ -	\$ -	
23										\$ -	\$ -	
24										\$ -	\$ -	
25										\$ -	\$ -	
Total Percentage of Capital vs Administrative Costs				100%								
a. Total Capital				\$ 85,919								
b. Total Administrative				\$ -								
										TOTAL	\$ 68,962	\$ 16,957
										Match to Table 1?	TRUE	TRUE

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,186,252	\$ 1,144,046
MBB Balance	\$ 1,218,328	\$ 1,176,536
Total	\$ 2,404,580	\$ 2,320,582

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Pleasanton has a fund balance at 6/30/19 as a result of projects that had a later start date. The City funded the Annual Street Resurfacing project (CIP 18503) and the Bi-Annual Neighborhood Traffic Calming project (CIP 18555) with Measure B and Measure BB funds in FY18-19; construction on the projects are anticipated to start in FY19-20.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
18503	Annual Street Resurfacing (Measure B)	\$ 1,105,000	Underway
18503	Annual Street Resurfacing (Measure BB)	\$ 1,145,000	Underway
18555	Bi-Annual Neighborhood Traffic Calming	\$ 39,046	Underway
18555	Bi-Annual Neighborhood Traffic Calming	\$ 31,536	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Measure		Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
	B	BB		
	Yes	Yes	Yes	City Managers Newsletter - Electronic distribution. Also included funding information when pushed information out on social media. Nextdoor neighbor and Facebook.
N/A	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	17503 Annual Street Resurfacing and Reconstruction.	Resurfacing of local streets and roads and updated striping.	1400000	Square Feet	Roadway resurfaced	\$ -	\$ 61,241
2										\$ -	\$ -
3										\$ -	\$ -
4										\$ -	\$ -
5										\$ -	\$ -
6										\$ -	\$ -
7										\$ -	\$ -
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22										\$ -	\$ -
23										\$ -	\$ -
24										\$ -	\$ -
25										\$ -	\$ -
Percentage of Capital vs Administrative Costs				100%							
a. Total Capital				\$ 61,241	Yes	TOTAL				\$ -	\$ 61,241
b. Total Administrative				\$ -		Match to Table 1?				TRUE	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?
 Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:
 Meets minimum 15% threshold?

\$	15,000
	24.5%
	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ 214,737	\$ 93,467
Total	\$ 214,737	\$ 93,467

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Pleasanton has a fund balance at 6/30/19 as a result of projects that had a later start date and also took longer to complete than anticipated. The Mobility Forward study took three years to finish but has recently been completed in FY19/20. During this fiscal year (FY19/20), a Dodge Braun Minivan was purchased. In addition, we anticipate to purchase EBRSCA two ways radio to improve the communication between dispatch and drivers.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Nelson Nygard Consultation on Mobility Forward recommendations	Assessment of Paratransit services in the Tri-Valley	\$ 30,000	Planned
2-way radio purchase	Purchase EBRSCA radios to improve communication between dispatch and drivers	\$ 5,000	Planned
Dodge Braun Minivan	Purchased more efficient minivan for transportation	\$ 58,467	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door	Pleasanton Paratransit Services (PPS) Door-to-Door Program	PPS offers door-to-door service within the City of Pleasanton and unincorporated areas of Alameda County adjacent to Pleasanton and Sunol. Limited service is also available to medical offices in Livermore, Dublin and San Ramon. The goal of the service is to reduce isolation, increase socialization and encourage independent living enhancing the quality of life for residents who are no longer able or willing to drive.	7439	Number of One-Way Unduplicated Trips	Program supplies, training and salaries	\$ 126,809	\$ 160,033	\$ -	\$ 286,842
2	Senior and Disabled Services	Operations	Capital Purchase	Purchased 2018 Braun Minivan	Purchased more efficient minivan for transportation	1	Other	Van purchase	\$ -	\$ 50,030	\$ -	\$ 50,030
3	Senior and Disabled Services	Operations	Group Trips	Day Trip Program	The Day Trip Program offers affordable excursions for seniors which provides socialization as well as educational opportunities.	428	Number of One-Way Unduplicated Trips	Group trip program expenditures including event tickets and salaries	\$ -	\$ 6,795	\$ -	\$ 6,795
4	Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	Fee Assistance Program	This scholarship program offers fee assistance of 75% to those who apply and qualify.	271	Other	271 Paratransit Tickets were purchased using fee assistance	\$ -	\$ 8,648	\$ -	\$ 8,648
5	Senior and Disabled Services	Operations	Program Administration	Transportation Technology Implementation	Notifications upgrades	N/A	Other	Upgrade to dispatching software	\$ -	\$ 31,190	\$ -	\$ 31,190
6	Senior and Disabled Services	Operations	Program Administration	Mobility Paratransit Study	Mobility Forward Paratransit Study	N/A	Other	Assessment of Paratransit services in the Tri-Valley	\$ -	\$ 13,642	\$ -	\$ 13,642
7	Senior and Disabled Services	Operations	Program Administration	Installation of Tablets	Installation of tablets and vehicle mounts	N/A	Other	Equipment and work to mount tablets in buses	\$ -	\$ 37,869	\$ -	\$ 37,869
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
17									\$ -	\$ -	\$ -	\$ -
18									\$ -	\$ -	\$ -	\$ -
19									\$ -	\$ -	\$ -	\$ -
20									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 126,809	\$ 308,207	\$ -	\$ 435,016
Match to Table 1?									TRUE	TRUE		