

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 12/3/2019

Primary Point of Contact

Name:	Chester Nakahara
Title:	Public Works Director
Phone:	510-430-3061
Email:	cnakahara@ci.piedmont.ca.us

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2018-2019**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 157	\$ 4,946	\$ -	\$ -	\$ 5,103
Revenue	\$ 39,805	\$ 463,956	\$ -	\$ -	\$ 503,761
Interest	\$ 10	\$ 120	\$ -	\$ -	\$ 131
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 24,946 <small>TRUE</small>	\$ 347,291 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 372,237
End of Year Fund Balance	\$ 15,027	\$ 121,731	\$ -	\$ -	\$ 136,758

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 1,684	\$ 686	\$ -	\$ -	\$ 2,370
Revenue	\$ 32,420	\$ 435,525	\$ -	\$ -	\$ 467,945
Interest	\$ 722	\$ 8,306	\$ -	\$ -	\$ 9,028
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 1,492 <small>TRUE</small>	\$ 226,884 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 228,377
End of Year Fund Balance	\$ 33,334	\$ 217,632	\$ -	\$ -	\$ 250,966

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2014

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 15,027	\$ 15,041
MBB Balance	\$ 33,334	\$ 33,037
Total	\$ 48,361	\$ 48,078

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Although this project was awarded in late May 2019, construction didn't start until July 2019. Funding from SB-1, Measure B, BB & VRF will be required to cover the project costs in FY 2019-20.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2018 Pavement Project	Paving of Magnolia, Craig and Annerly. Also pedestrian ramp, sidewalk and bicycle route improvements	\$ 48,078	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
	No	No		
Website	Yes	Yes	Yes	
Signage	No	No	No	Signage to come when construction starts in July 2019

Bicycle and Pedestrian Direct Local Distribution Program

Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Bike/Ped	PS&E	Other	Capital	2018 Traffic Striping Project	Striping, markings curb and crosswalk improvements in various ares of the City	97%	# of Plans developed	97% of the plans were developed in FY 2018-19. 3% of the plans were completed in FY 2017-18. Plans are now complete. See also MB/LSR	\$ 436	\$ -	
2	Pedestrian	PS&E	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install 750 LF of handrail to protect pedestrian on sidewalk from travel lanes	1	# of Plans developed	Plans complete & advertised for bids. See also VRF/LSR	\$ 2,843	\$ 1,492	
3	Pedestrian	PS&E	Traffic Calming	Capital	Oakland Ave. Bulb-Outs at Jerome & El Cerrito Ave	Shorten crossing distance and increase pedestrian visibility and traffic calming through narrowing street at intersection with bulb-outs. High visibility signage to be added along with landscape beautification. Improvements are as recommended in City's adopted Bike/Ped Master Plan.	70%	# of Plans developed	Plans were basically complete however major revisions are now anticipated due to the projected cost estimates.	\$ 15,399	\$ -	
4	Bike/Ped	PS&E	Bike Paths and Lanes	Capital	Dracena Park Pathway Project	Remove and replace failed asphalt pavement on pathway	108	Square Feet	asphalt concrete pathway	\$ 5,621	\$ -	
5	Pedestrian	Construction	Bridges and Tunnels	Capital	Oakland Ave. Bridge Railing	Install 750 LF of handrail to protect pedestrian on sidewalk from travel lanes	1	Other	Set of videos/pictures taken prior to start of construction. Check sidewalk on both sides of bridge for anomalies.	\$ 648	\$ -	
6										\$ -	\$ -	
7										\$ -	\$ -	
8										\$ -	\$ -	
9										\$ -	\$ -	
10										\$ -	\$ -	
11										\$ -	\$ -	
12										\$ -	\$ -	
13										\$ -	\$ -	
14										\$ -	\$ -	
15										\$ -	\$ -	
16										\$ -	\$ -	
17										\$ -	\$ -	
18										\$ -	\$ -	
19										\$ -	\$ -	
20										\$ -	\$ -	
21										\$ -	\$ -	
22										\$ -	\$ -	
23										\$ -	\$ -	
24										\$ -	\$ -	
25										\$ -	\$ -	
Total Percentage of Capital vs Administrative Costs				100%								
a. Total Capital				\$ 26,438								
b. Total Administrative				\$ -								
										TOTAL	\$ 24,946	\$ 1,492
										Match to Table 1?	TRUE	TRUE

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Please note that the above website indicates a PCI of 61 for Piedmont. The above PCI reflects actual current conditions per the current year's inspection and certification.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered	
MB Balance	\$ 121,731	\$	121,895
MBB Balance	\$ 217,632	\$	214,223
Total	\$ 339,363	\$	336,118

2b. Why is there a fund balance? Indicate N/A, if not applicable.

Although this project was awarded in late May 2019, construction didn't start until July 2019. Funding from SB-1, Measure B, BB & VRF will be required to cover the project costs in FY 2019-20.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2018 Pavement Project	Paving of Magnolia, Craig and Annerly. Also pedestrian ramp, sidewalk and bicycle route improvements	\$ 336,118	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	No	An article was written for the 2017 Paving Project and used on the City's website. Local newspapers chose not to cover the project.
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Operations	Other	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other	Compliance reporting requirements completed for FY 2017-18	\$ 12,549	\$ -
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2017 Pavement Project	Construction	17809	Square Feet	Type I Microsurfacing installed over Type III microsurfacing. Also, 2798 LF traffic stripes installed & 1121 lf x-walk stripes, 283 sf pavement markings, 21 parking stalls marked, 7 signs installed & misc. improvements Project completed and retention paid	\$ 16,447	\$ 90,589
3	Streets/Rds	Construction	Sidewalks and Ramps	Capital	Annual Sidewalk, Curb, Gutter Replacement	Replacement of damaged curb, gutter and sidewalk	766	Linear Feet	Sidewalk, plus 264 lf curb+gutter, 25 lf gutter only, 2 curb drains, drain rock, 114 sf asphalt concrete installed & roots, stumps & 1 tree removed	\$ 163,128	
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Failed Pavement Repair	Removal and replacement of damaged or failed pavement	1178	Square Feet	Asphalt concrete installed	\$ 52,091	\$ -
5	Bike/Ped	PS&E	Street Resurfacing/Maintenance	Capital	2018 Traffic Striping Project	Striping, markings curb and crosswalk improvements in various ares of the City	97%	# of Plans developed	97% of the plans were developed in FY 2018-19. 3% of the plans were completed in FY 2017-18. Plans are now complete. See also MB/bike-ped. Costs include advertising for bids. Plans include improvements to 55 crosswalks and 1600 lf of bike lane striping.	\$ 10,712	\$ -
6	Bike/Ped	Construction	Pedestrian Improvements	Capital	1 Estates Drive Pedestrian Safety Project	Install 39 bollards for pedestrian safety at school	39	Other	Bollards installed. Included 726 sf concrete sidewalk removal/replacement, 2 street signs removed, one replaced	\$ 58,664	\$ -
7	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Lower Grand Avenue and Arroyo Avenue Paving Project	Pavement Restoration of Lower Grand Ave. and portions of Arroyo Avenue to restore area after utility work.	40131	Square Feet	2 inch thick asphalt concrete overlay on Lower Grand Ave (entire road) and Arroyo Ave (between Grand and Lower Grand Ave.)	\$ 33,700	\$ 136,295
8										\$ -	\$ -
9										\$ -	\$ -
10										\$ -	\$ -
11										\$ -	\$ -
12										\$ -	\$ -
13										\$ -	\$ -
14										\$ -	\$ -

