

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City of Alameda**

Date: 12/18/2019

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2018-2019**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 344,386	\$ 1,720,725	\$ -	\$ 297,069	\$ 2,362,180
Revenue	\$ 277,361	\$ 2,235,575	\$ -	\$ 203,962	\$ 2,716,898
Interest	\$ 8,180	\$ 61,001	\$ -	\$ 4,728	\$ 73,909
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 118,292 <small>TRUE</small>	\$ 3,177,796 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 131,707 <small>TRUE</small>	\$ 3,427,795
End of Year Fund Balance	\$ 511,635	\$ 839,505	\$ -	\$ 374,052	\$ 1,725,192

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 314,768	\$ 1,122,085	\$ -	\$ 205,773	\$ 1,642,626
Revenue	\$ 225,897	\$ 2,098,580	\$ -	\$ 210,192	\$ 2,534,669
Interest	\$ 7,333	\$ 36,191	\$ -	\$ 3,594	\$ 47,118
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 118,292 <small>TRUE</small>	\$ 2,941,018 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 154,612 <small>TRUE</small>	\$ 3,213,922
End of Year Fund Balance	\$ 429,706	\$ 315,838	\$ -	\$ 264,947	\$ 1,010,491

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2010
Pedestrian Master Plan	2009
Bike/Ped Master Plan	n/a

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

As of August 2019, the City is updating both the Bicycle and Pedestrian Plans, into one Active Transportation Plan (www.ActiveAlameda.org). The final Plan is expected to be adopted by the end of 2020.

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 511,635	\$ 400,000
MBB Balance	\$ 429,706	\$ 400,000
Total	\$ 941,341	\$ 800,000

2b. Why is there a fund balance? Indicate N/A, if not applicable.

There is a minimal balance, which is expected to be expended in the second year of the City's two-year budget (FY 20/21).

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Bike/Ped	Operations	Staffing	Capital	4226287. Bike/Ped Program Management	City staff and consultants to manage and support the Bike/Ped Program, including for grant preparation and capital project development and implementation; Also supplies and materials, trainings and travel.	n/a			\$ 109,175	\$ 109,175
2	Bike/Ped	Operations	Education and Promotion	Capital	4226287. Walking & Biking Outreach/Education	Support Walk & Roll to School Day with Safe Routes to Schools Maps, and Bike to Work Day with energizer stations and social media	1775	Other	Distributed 1775 Walk to School Maps to elementary & middle school children; Published ads on social media for Bike to Work Day, and had five energizer stations around the city.	\$ 2,193	\$ 2,193
3	Bicycle	Operations	Education and Promotion	Administrative	4228287. Bicycle Safety Education	Match for ATP grant providing bike education to children, adults & families	1609	Other	People who received bike safety education	\$ 6,924	\$ 6,924
Total Percentage of Capital vs Administrative Costs					94%						
a. Total Capital					\$ 222,736						
b. Total Administrative					\$ 13,848						
									TOTAL	\$ 118,292	\$ 118,292
									Match to Table 1?	TRUE	TRUE

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 839,505	\$ -
MBB Balance	\$ 315,838	\$ -
Total	\$ 1,155,343	\$ -

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The "Sign, Pvmt Mrk & Curb Pntg." project began in June and is currently underway.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
91811. Sign, Pvmt Mrk & Curb Pntg.	Improve the safety of all street users by replacing stop/yield signs, refreshing striping at intersections, and performing various striping maintenance.	\$ 350,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	91347. Otis Drive /Pacific Avenue Resurfacing	Project Limits: Otis Drive from Park Street to Broadway, and Pacific Avenue from Fourth to Main Street. Resurface streets, updated ADA ramps and sidewalks, replaced striping.	0.54	Lane Miles	Does not include ongoing pothole patching.	\$ 30,415	\$ -
2	Bike/Ped	Construction	Sidewalks and Ramps	Capital	91601. Sidewalk Repair	Repair of sidewalks for ADA compliance and trip hazard removal.	13,642	Linear Feet	Sidewalk	\$ 525,000	\$ -
3	Bike/Ped	Project Closeout	Bike Paths and Lanes	Capital	91614. Cross Alameda Trail (through Jean Sweeney Open Space Park)	Provides a safe route for non-motorized travelers between Alameda's neighborhoods, businesses and transit access points, including Ferry, seven bus lines and BART via shuttle. Project connects Alameda's two Priority Development Areas, providing non-motorized access for the anticipated 2,300 housing units and commercial space. Also provides critical 'gap' closure so the Cross Alameda Trail is continuous from West Alameda through Central Alameda. School routes will also be improved.	2.8	Lane Miles	2- way Class I bicycle trail, separate pedestrian walking trail, and separate jogging trail	\$ 43,468	\$ 55,000
4	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	91810. Pavement Management	Resurfacing various streets, upgrading ADA ramps and sidewalk, replacing striping (including bike lanes/blvds), crack sealing. Also includes year-round pothole patching.	4.5	Lane Miles	Does not include ongoing pothole patching.	\$ 2,038,760	\$ 2,513,044
5	Streets/Rds	Planning/Scoping	Street Resurfacing/Maint	Administrative	91811. Sign, Pvmnt Mkr & Curb Pntg.	Improve the safety of all street users by replacing stop/yield signs, refreshing striping at intersections, and performing various striping maintenance.	n/a	Other	Expenditures were related to planning. Project is currently underway.	\$ -	\$ 9,175
6	Streets/Rds	Other	Other	Capital	91812. Traffic Sig, Calm & System.	Support ongoing upgrades of transportation systems, including but not limited to analysis and/or installation of traffic signals and traffic calming improvements.	2	Signals	Upgraded 2 traffic signals with cabinets, wiring, and video detection	\$ 142,929	\$ 75,000
7	Bike/Ped	Planning/Scoping	Traffic Calming	Capital	91815. Central Ave Safety Improvements	Four to three lane conversion with bikeways. Safety improvements for all modes - reduced collisions and increased speed compliance	n/a			\$ 222,942	\$ 114,517

8	Transit	Planning/Scoping	Other	Administrative	91852. Climate Plan	Develop a Climate Action and Resiliency Plan that addresses both greenhouse gas emission reductions and climate change adaptation. Large portions of the City's transportation infrastructure will be impacted under various sea level rise scenarios. This effort assessed the vulnerability of the built and social environment to rising waters, with particular emphasis on transit-dependent populations. The plan specifies actions that will reduce emissions, which on a global scale will temper the severity of climate change projections, and strategies to begin to adapt to nearer term projections.	95%	Other		\$ 34,101	\$ 34,101		
9	Transit	Operations	Other	Capital	4227287. Island High School Free Student Bus Pass Pilot Program	Provide free bus passes for Island High School students as a pilot program until June 2019 at which time the Alameda CTC will cover it.	1000	Other	free 31-day youth bus passes	\$ 15,000	\$ 15,000		
10	Other	Operations	Staffing	Capital	4227287. Multi-modal Program Management	City staff and consultants to manage and support the Multi-modal Program, including for grant preparation and capital project development and implementation; Also supplies and materials.	n/a			\$ 125,181	\$ 125,181		
Percentage of Capital vs Administrative Costs					99%						TOTAL	\$ 3,177,796	\$ 2,941,018
a. Total Capital				\$	6,041,437						Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$	77,377								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 2,816,917
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	95.8%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 374,052	\$ 500,000
MBB Balance	\$ 264,947	\$ 575,109
Total	\$ 638,999	\$ 1,075,109

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

Reserving monies for a capital improvement project - the Cross Alameda Trail, which was previously approved to come from paratransit monies since some of the improvements will be specifically for improved access to/from the adjacent senior living apartments.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Cross Alameda Trail	Provide separated walkway from bikeway, midblock crossing to/from senior living and accessible path of travel adjacent to the Alameda Loop Shuttle, which caters to older adults and people with disabilities	\$ 489,000	Underway
Bus Shelters, Benches and ADA Compliance	Replace up to six bus shelters; add benches; ensure ADA compliance	\$ 80,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	N/A
Website	Yes	Yes	Yes	N/A
Signage	Yes	Yes	Yes	N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
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No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	Group Trips	Mastick Senior Center Group Trips	Provide group trips	1769	Number of One-Way Unduplicated Trips		\$ 21,564	\$ 3,599		\$ 25,163
2	Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Subsidies	Provide discount taxi rides	2585	Number of One-Way Unduplicated Trips		\$ 48,436			\$ 48,436
3	Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	Alameda Loop Shuttle	Free service that targets seniors and individuals with disabilities, and is also open to the general public. Acts as a bridge between AC Transit and EBP.	9289	Number of One-Way Unduplicated Trips			\$ 151,013		\$ 151,013
4	Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	AC Transit EasyPass for Alameda Point Collaborative and Alameda Housing Authority qualifying residents	Provides one EasyPass per qualifying resident at Alameda Point Collaborative and Alameda Housing Authority	240	Number of People/Passengers	74 Alameda Housing Authority residents and 167 Alameda Point Collaborative residents	\$ 12,189		\$ -	\$ 12,189
5	Senior and Disabled Services	Operations	Program Administration	Program Management	City staff and consultants to support programs development, administration and compliance.	2	Other	2 part-time staff (paratransit coordinator and bus driver)	\$ 38,812	\$ -	\$ -	\$ 38,812
6	Senior and Disabled Services	Operations	Customer Service and Outreach	Customer Service and Outreach	Fixed charges, marketing, advertising and materials/supplies.	NA	Other	Presentations = estimated 120 attendees; materials distributed	\$ 10,706	\$ -	\$ -	\$ 10,706
TOTAL									\$ 131,707	\$ 154,612	\$ -	\$ 286,319
Match to Table 1?									TRUE	TRUE		