

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **City of Newark**

Date: 12/20/2019

Primary Point of Contact

| | |
|---------------|--|
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2018-2019**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

| | Bicycle / Pedestrian | Local Streets and Roads | Mass Transit | Paratransit | Total |
|---|-----------------------------------|-----------------------------------|-----------------------------|-----------------------------------|--------------|
| Beginning of Year Fund Balance | \$ 120,377 | \$ 654,072 | \$ - | \$ 200,832 | \$ 975,281 |
| Revenue | \$ 166,941 | \$ 557,477 | \$ - | \$ 223,201 | \$ 947,619 |
| Interest | \$ 2,859 | \$ 6,041 | \$ - | \$ 5,500 | \$ 14,400 |
| Expenditures <small>Expenditures Matches Table 2?</small> | \$ 100,000 <small>TRUE</small> | \$ 796,948 <small>TRUE</small> | \$ - <small>TRUE</small> | \$ 103,098 <small>TRUE</small> | \$ 1,000,046 |
| End of Year Fund Balance | \$ 190,177 | \$ 420,642 | \$ - | \$ 326,435 | \$ 937,254 |

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

| | Bicycle / Pedestrian | Local Streets and Roads | Mass Transit | Paratransit | Total |
|---|-----------------------------|-----------------------------------|-----------------------------|-----------------------------------|------------|
| Beginning of Year Fund Balance | \$ 49,244 | \$ 297,588 | \$ - | \$ 275,651 | \$ 622,483 |
| Revenue | \$ 135,966 | \$ 499,383 | \$ - | \$ 139,266 | \$ 774,615 |
| Interest | \$ 2,839 | \$ 4,329 | \$ - | \$ 5,578 | \$ 12,746 |
| Expenditures <small>Expenditures Matches Table 2?</small> | \$ - <small>TRUE</small> | \$ 474,253 <small>TRUE</small> | \$ - <small>TRUE</small> | \$ 103,098 <small>TRUE</small> | \$ 577,351 |
| End of Year Fund Balance | \$ 188,049 | \$ 327,047 | \$ - | \$ 317,397 | \$ 832,493 |

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

| | Adoption Year |
|------------------------|---------------|
| Bicycle Master Plan | |
| Pedestrian Master Plan | |
| Bike/Ped Master Plan | 2017 |

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

| | | \$ Encumbered |
|--------------|------------|---------------|
| MB Balance | \$ 190,177 | \$ - |
| MBB Balance | \$ 188,049 | \$ - |
| Total | \$ 378,226 | \$ - |

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The City of Newark has an approved Biennial Budget and Capital Improvement Plan for Fiscal Years 2018-2020. The Biennial Budget includes an increased budget for the Street Maintenance Program and Curb, Gutter, Sidewalk Replacement Program for both fiscal years 2018-2019 and 2019-2020 and adds the Lindsay Tract and Storm Drain Improvement CIP project. Measure B/BB funds will be used for these projects. Newark will continue to monitor remaining MeasureB/BB fund balances and adjust project scope accordingly.

Additionally, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following fiscal year) may provide the appearance that funding is not being maximized during a particular fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | Project Status |
|--|--|------------|----------------|
| CIP #1238: Lindsey Tract Street and Storm Drainage Improvements (Measure B/BB) (FY19-20 and FY20-21) | Complete reconstruction of Lindsey Tract Streets, including replacement of existing sidewalks, replacement of rolled curbs, and street construction for a segment of street with no existing curb, gutter, and sidewalk. | \$ 369,000 | Planned |
| CIP #1247: 2019 Curb, Gutter, Sidewalk Replacement Program (Measure BB) (FY19-20) | Remove and replace damaged sidewalks, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety. | \$ 200,000 | Planned |
| CIP #1101: Citywide Accessible Pedestrian Ramps (Measure B) | Retrofit of existing ramps at street intersections with detectable warning surfaces for conformance with current ADA requirements. | \$ 47,200 | Planned |

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

| | Measure B | Measure BB | Copy of article, website, signage attached? | If applicable, briefly explain why the publicity requirement wasn't completed. |
|---------|-----------|------------|---|--|
| Article | Yes | Yes | Yes | |
| Website | Yes | Yes | Yes | |
| Signage | Yes | Yes | Yes | |

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

| No. | Project Category <i>(Drop-down Menu)</i> | Project Phase <i>(Drop-down Menu)</i> | Project Type <i>(Drop-down Menu)</i> | Primarily Capital or Administrative Expenditure? | Project Name | Project Description/Benefits | Quantity Completed in FY 18-19 | Units for Quantity <i>(Drop-down Menu)</i> | Additional description on units or expanded detail on expenditures, performance, accomplishments | Measure B DLD Expenditures | Measure BB DLD Expenditures |
|--|---|--|---|--|--|--|--------------------------------|---|--|----------------------------|-----------------------------|
| 1 | Bike/Ped | Construction | Sidewalks and Ramps | Capital | CIP Project #1229: 2019 Curb, Gutter, and Sidewalk Replacement Program | Removed and replaced damaged sidewalks, curbs, and gutters throughout the City and retrofitted ramps for ADA compliance. | 19 | Other | 19 ramps were retrofitted as part of the curb, gutter, sidewalk replacement program at street intersections. The ramps have detectable warning surfaces for conformance with current ADA requirements. | \$ 100,000 | |
| 2 | | | | | | | | | | \$ - | \$ - |
| 3 | | | | | | | | | | \$ - | \$ - |
| 4 | | | | | | | | | | \$ - | \$ - |
| 5 | | | | | | | | | | \$ - | \$ - |
| 6 | | | | | | | | | | \$ - | \$ - |
| 7 | | | | | | | | | | \$ - | \$ - |
| 8 | | | | | | | | | | \$ - | \$ - |
| 9 | | | | | | | | | | \$ - | \$ - |
| 10 | | | | | | | | | | \$ - | \$ - |
| Total Percentage of Capital vs Administrative Costs | | | | | | | | | | | |
| | | | | | 100% | | | | | | |
| a. Total Capital | | | | | \$ 100,000 | | | | | | |
| b. Total Administrative | | | | | \$ - | | | | | | |
| | | | | | | | | | TOTAL | \$ 100,000 | \$ - |
| | | | | | | | | | Match to Table 1? | TRUE | TRUE |

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the program fund balance is encumbered into active contracts/projects?

Encumbered value should be less than or equal to the available balance.

| | | \$ Encumbered |
|--------------|-------------------|---------------------|
| MB Balance | \$ 420,642 | \$ 868,000 |
| MBB Balance | \$ 327,047 | \$ 178,000 |
| Total | \$ 747,689 | \$ 1,046,000 |

2b. Why is there a fund balance? Indicate N/A, if not applicable.

The City of Newark has an approved Biennial Budget and Capital Improvement Plan for Fiscal Years 2018-2020. The Biennial Budget includes an increased budget for the Street Maintenance Program and Curb, Gutter, Sidewalk Replacement Program for both fiscal years 2018-2019 and 2019-2020 and adds the Lindsay Tract and Storm Drain Improvement CIP project. Measure B/BB funds will be used for these projects. Newark will continue to monitor remaining MeasureB/BB fund balances and adjust project scope accordingly.

Additionally, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following fiscal year) may provide the appearance that funding is not being maximized during a particular fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | Project Status |
|---|--|--------------|----------------|
| CIP #1238: Lindsay Tract Street and Storm Drainage Improvements (Measure B/BB) (FY19-20 and FY20-21) | Complete reconstruction of Lindsay Tract Streets, including replacement of existing sidewalks, replacement of rolled curbs, and street construction for a segment of street with no existing curb, gutter, and sidewalk. | \$ 9,000 | Planned |
| CIP #1227 and #1228: 2019 Street Maintenance Program (Measure B/BB) (FY19-20) ENCUMBERED (see above) | Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping. | \$ 104,050 | Underway |
| CIP #1245 and #1246: 2020 Street Maintenance Program (Measure B/BB) (FY19-20 and FY20-21) ENCUMBERED \$941,950 (see above) | Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping. | \$ 1,323,000 | Underway |
| CIP #1247: 2020 Curb, Gutter, Sidewalk Replacement Program (Measure BB) (FY19-20) | Remove and replace damaged sidewalks, curbs, and gutters throughout the City. Improved pedestrian and bicycle safety. | \$ 200,000 | Planned |
| CIP #1234: Citywide Accessible Pedestrian Ramps (Measure BB) | Retrofit of existing ramps at street intersections with detectable warning surfaces for conformance with current ADA requirements. | \$ 20,000 | Planned |

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

| | Measure B | Measure BB | Copy of article, website, signage attached? | If applicable, briefly explain why the publicity requirement wasn't completed. |
|----------------|-----------|------------|---|--|
| Article | Yes | Yes | Yes | |
| Website | Yes | Yes | Yes | |
| Signage | Yes | Yes | Yes | |

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

| No. | Project Category <i>(Drop-down Menu)</i> | Project Phase <i>(Drop-down Menu)</i> | Project Type <i>(Drop-down Menu)</i> | Primarily Capital or Administrative Expenditure? | Project Name | Project Description/Benefits | Quantity Completed in FY 18-19 | Units for Quantity <i>(Drop-down Menu)</i> | Additional description on units or expanded detail on expenditures, performance, accomplishments | Measure B DLD Expenditures | Measure BB DLD Expenditures |
|--|---|--|---|--|--|--|--------------------------------|---|--|----------------------------|-----------------------------|
| 1 | Streets/Rds | Construction | Street Resurfacing/Maintenance | Capital | CIP Project #1227 and #1228: 2019 Street Maintenance Program | Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping. | 50,500 | Square Feet | 50,500 square feet of patch paving was completed. | \$ 345,948 | \$ - |
| 2 | Bike/Ped | Construction | Sidewalks and Ramps | Capital | CIP Project #1229: 2019 Curb, Gutter, and Sidewalk Replacement Program | Removed and replaced damaged sidewalks, curbs, and gutters throughout the City. | 4,500 | Linear Feet | Sidewalk (900 linear feet) and curb and gutter (3,600 linear feet) replacement totals, project-wide. | \$ - | \$ 300,050 |
| 3 | Streets/Rds | Construction | Street Resurfacing/Maintenance | Capital | CIP Project #1179 and #1180: 2018 Street Maintenance Program | Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping. | 8 | Lane Miles | Asphalt Concrete Overlay improvements, including crosswalk, school crossing, and asphalt work, which enhances pedestrian and bicycle safety. | \$ 451,000 | \$ 174,203 |
| 4 | | | | | | | | | | \$ - | \$ - |
| 5 | | | | | | | | | | \$ - | \$ - |
| 6 | | | | | | | | | | \$ - | \$ - |
| 7 | | | | | | | | | | \$ - | \$ - |
| 8 | | | | | | | | | | \$ - | \$ - |
| 9 | | | | | | | | | | \$ - | \$ - |
| 10 | | | | | | | | | | \$ - | \$ - |
| Percentage of Capital vs Administrative Costs | | | | | | | | | | | |
| | | | | | 100% | | | | | | |
| a. Total Capital | | | | \$ | 1,271,202 | | | | | | |
| b. Total Administrative | | | | \$ | - | | | | | | |
| | | | | | | | | | TOTAL | \$ 796,948 | \$ 474,253 |
| | | | | | | | | | Match to Table 1? | TRUE | TRUE |

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

| | |
|--|------------|
| In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements? | \$ 323,144 |
| Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements: | 68.1% |
| Meets minimum 15% threshold? | TRUE |

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

| | | \$ Encumbered |
|--------------|------------|---------------|
| MB Balance | \$ 326,435 | \$ 50,000 |
| MBB Balance | \$ 317,397 | \$ 50,000 |
| Total | \$ 643,832 | \$ 100,000 |

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The Measure B and BB fund balances will be expended on the two services listed below through a contract for services with the City of Fremont. Fund balances will be used for issues related to increased service demands and revenue fluctuations.

Due to the significant paratransit Measure B/BB fund balance, the City of Newark is planning to use a portion of the paratransit funds on eligible capital improvements that have a general benefit nexus to seniors and persons with disabilities. For example, in FY19-20, Newark plans to use \$120,000 towards retrofitting existing ramps at street intersections for conformance with current ADA requirements. The City of Newark will continue to explore similar CIP projects to determine paratransit funding eligibility and use.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | Project Status |
|---|--|------------|----------------|
| Ride-On Tri-City! Wheelchair Van | Accessible door-to-door, advance registration | \$ 50,000 | |
| Ride-On Tri-City! Taxi Service | Same-day transportation for individuals | \$ 50,000 | |
| CIP #1247: 2020 Curb, Gutter, Sidewalk Replacement Program (Measure BB) (FY19-20) | Retrofit of existing ramps at street intersections with detectable warning surfaces for conformance with current ADA requirements. | \$ 120,000 | Planned |
| | | \$ - | |
| | | \$ - | |

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

| | Measure B | Measure BB | Copy of Article, website, signage Attached? | If applicable, briefly explain why the publicity requirement wasn't completed. |
|---------|-----------|------------|---|--|
| Article | Yes | Yes | Yes | |
| Website | Yes | Yes | Yes | |
| Signage | Yes | Yes | Yes | |

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

| No. | Project Category <i>(Drop-down Menu)</i> | Project Phase <i>(Drop-down Menu)</i> | Project Type <i>(Drop-down Menu)</i> | Project Name | Project Description/Benefits | Quantity Completed in FY 18-19 | Units for Quantity <i>(Drop-down Menu)</i> | Additional description on units or expanded detail on expenditures, performance, accomplishments | Measure B DLD Expenditures | Measure BB DLD Expenditures | Other Fund Expenditures | Total Cost |
|--------------------------|---|--|---|--|--|--------------------------------|---|--|-------------------------------|--------------------------------|----------------------------|------------|
| 1 | Senior and Disabled Services | Operations | City-based Door-to-Door | Ride-On Tri-City! | Provides local door to door rides for seniors and disabled persons who cannot access fixed route transportation services. Provides rides for medical appointments, grocery shopping, places of worship, social and recreation opportunities and visits with friends. | 4,413 | Number of One-Way Unduplicated Trips | | \$ 80,816 | \$ 80,816 | \$ - | \$ 161,632 |
| 2 | Senior and Disabled Services | Operations | Same Day/Taxi Program | City of Newark/Fremont Same Day Taxi Voucher Program | Provides same day subsidized Taxi Voucher rides for seniors and disabled who cannot access fixed route services. Provides rides to places of worship, medical appointments, shopping trips, social and recreation opportunities and visits with friends and relatives. | 1,977 | Number of One-Way Unduplicated Trips | | \$ 18,782 | \$ 18,782 | \$ - | \$ 37,564 |
| 3 | Senior and Disabled Services | Operations | Meal Delivery | Life Elder Care Meals on Wheels | Provides hot and nutritious meal delivery to home-based Newark seniors. Also provides a daily well-check of program participants. | 14,305 | Other | Meals Delivered | \$ 3,500 | \$ 3,500 | \$ - | \$ 7,000 |
| 4 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 5 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 6 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 7 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 8 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 9 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 10 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 11 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 12 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 13 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 14 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 15 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 16 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 17 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 18 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 19 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| 20 | | | | | | | | | \$ - | \$ - | \$ - | \$ - |
| TOTAL | | | | | | | | | \$ 103,098 | \$ 103,098 | \$ - | \$ 206,196 |
| Match to Table 1? | | | | | | | | | TRUE | TRUE | | |