

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2018-2019**

AGENCY CONTACT INFORMATION

Agency Name: **Alameda Contra-Costa Transit**

Date: 12/13/2019

Primary Point of Contact

Name:	Claudia L. Allen / Nina Rideout
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Additionally, for the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes. By submit this report, the agency confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2018-2019**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ 3,924,889	\$ 939,794	\$ 4,864,683
Revenue	\$ -	\$ -	\$ 26,921,316	\$ 6,446,168	\$ 33,367,484
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 26,418,176 <small>TRUE</small>	\$ 6,325,693 <small>TRUE</small>	\$ 32,743,869
End of Year Fund Balance	\$ -	\$ -	\$ 4,428,029	\$ 1,060,269	\$ 5,488,298

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ 4,357,035	\$ 1,042,908	\$ 5,399,943
Revenue	\$ -	\$ -	\$ 29,801,327	\$ 7,133,296	\$ 36,934,623
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 29,259,543 <small>TRUE</small>	\$ 7,003,614 <small>TRUE</small>	\$ 36,263,157
End of Year Fund Balance	\$ -	\$ -	\$ 4,898,819	\$ 1,172,590	\$ 6,071,409

Notes

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 72% Percent
2. What is the agency's average on-time performance for the year? 71% Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

Target not met. Taskforce and committee periodically review individual routes with lower OTP performance to identify root causes and suggest improvements including schedule adherence, adjustments to runtime/layover changes.

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 4,428,029	\$ 4,428,029
MBB Balance	\$ 4,898,819	\$ 4,898,819
Total	\$ 9,326,848	\$ 9,326,848

- 4b. Why is there a fund balance? *Indicate N/A, if not applicable.*

The encumbered balances for Measure B \$4,428,029 and Measure BB \$4,898,819 are already anticipated to be expended for FY 18/19 transit operations. The balances are not included in the financial statements for the year ended 6/30/2019 because the funding for May 2019 and June 2019 were not received until July 2019 and August 2019 respectively. These balances are reported on the balance sheet as of 6/30/2019.

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY18/19 TRANSIT OPERATIONS MEASURE B	FY18/19 TRANSIT OPERATIONS -- These Measure B funds are already expended for FY18/19 Operations. Due to the timing of funding received after 6/30/2019, the balance of \$4,428,029 is shown as the ending fund balance on the Financial Statement.	\$ 4,428,029	Underway
FY18/19 TRANSIT OPERATIONS MEASURE BB	FY18/19 TRANSIT OPERATIONS -- These Measure B funds are already expended for FY18/19 Operations. Due to the timing of funding received after 6/30/2019, the balance of \$4,898,819 is shown as the ending fund balance on the Financial Statement.	\$ 4,898,819	Underway
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No). Yes

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of article, website, signage attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	NA
Website	Yes	Yes	Yes	NA
Signage	Yes	Yes	Yes	NA

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY-NORTHERN ALAMEDA COUNTY	32,672,452	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-NORTHERN ALAMEDA COUNTY	\$ 16,379,575	20,473,261	\$ 269,178,418	\$ 306,031,254
2	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY-CENTRAL ALAMEDA COUNTY	9,157,203	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-CENTRAL ALAMEDA COUNTY	\$ 7,578,609	5,738,100	\$ 75,443,417	\$ 88,760,126
3	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY-SOUTHERN ALAMEDA COUNTY	4,864,471	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-SOUTHERN ALAMEDA COUNTY	\$ 2,459,992	3,048,182	\$ 40,076,901	\$ 45,585,075
TOTAL									\$ 26,418,176	\$ 29,259,543	\$ 384,698,736	\$ 440,376,455
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

Encumbered value should be less than or equal to the available balance.

		\$ Encumbered
MB Balance	\$ 1,060,269	\$ 1,060,269
MBB Balance	\$ 1,172,590	\$ 1,172,590
Total	\$ 2,232,859	\$ 2,232,859

2b. Why is there a fund balance? *Indicate N/A, if not applicable.*

This balance is due to timing issues in receiving Measure B/BB payments for the months of April, May and June every year. For accounting purposes the total distribution amount for these months is carried over to the next fiscal year and spent on AC Transit's share of East Bay Paratransit operations.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
see above.		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	N/A
Website	Yes	Yes	Yes	N/A
Signage	Yes	Yes	Yes	N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2018-19

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 18-19	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	AC Transit as part of the East Bay Paratransit Consortium	Provides all eligible trips to riders certified to use the system because of disabling health conditions preventing them from using accessible fixed route services.	511,357	Number of People/Passengers	Quantity of passengers include PCA's and companions.	\$ 6,325,693	\$ 7,003,614	\$ 16,259,707	\$ 29,589,014
TOTAL									\$ 6,325,693	\$ 7,003,614	\$ 16,259,707	\$ 29,589,014
Match to Table 1?									TRUE	TRUE		