



ALAMEDA COUNTY TRANSPORTATION COMMISSION

Freight Intelligent Transportation System (FITS)

System Integration and Application Development Services

Pre-Proposal Meeting

RFP No. R20-0004

October 21, 2019

Agenda

1. Introduction
2. Alameda CTC Overview
3. Governance
4. Program/Project Overview
5. Scope of Work
6. RFP Schedule
7. Disadvantaged Business Enterprise Participation Program
8. Proposal Requirements
9. Evaluation/Criteria
10. Award
11. Questions Submittal
12. Proposer Networking Session
13. Questions and Answers

Alameda CTC Overview

- The mission of the Alameda County Transportation Commission is to plan, fund and deliver transportation programs and projects that expand access and improve mobility to foster a vibrant and livable Alameda County.
- Alameda CTC coordinates countywide transportation planning efforts; programs local, regional, state and federal funding; and delivers projects and programs including those approved by voters in Alameda County transportation expenditure plans for Measure B, Measure BB and the Vehicle Registration Fee.

Governance

- Agency is governed by a 22-member Commission:
 - Five Alameda County Supervisors
 - Two Oakland City Council representatives
 - One representative from each of the other 13 city councils
 - One representative each from AC Transit and BART

Program Overview



Program Elements

- Closed Circuit Television Video (“CCTV”) Upgrade to High Definition
- Communications (“Fiber”)
- Communications (“WiFi”)
- **GoPort Freight ITS Information System/Application (“GoPort App”)**
- Queue Detection
- Supplementation Vehicle Detection



- Adaptive Signal System
- **Advanced Traffic Management System (“ATMS”)**
- Advanced Train Detection System
- **Basic Smart Parking System**
- Center-to-Center (“C2C”) Communications
- Changeable Message Signs (“CMS”)
- Weigh-in-Motion (“WIM”) Technology

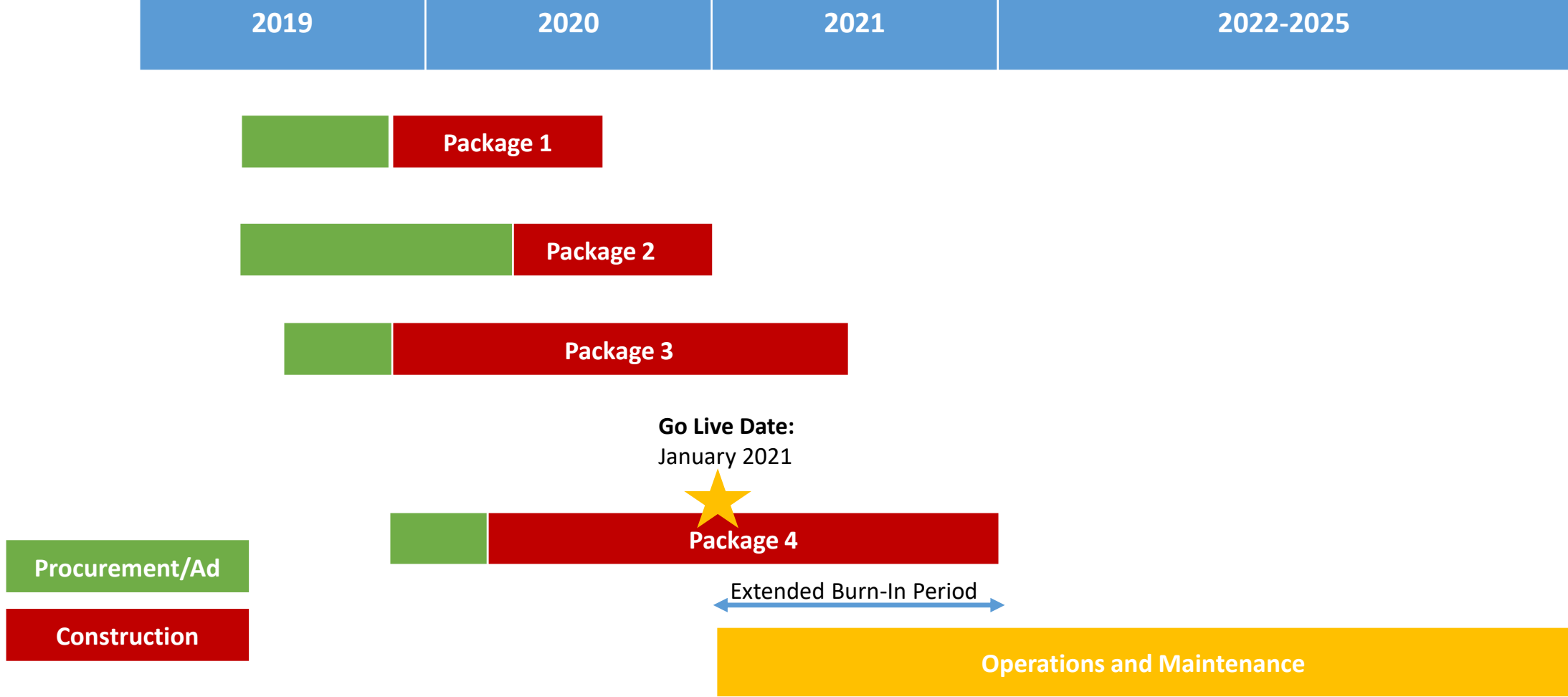
Program Delivery Strategy



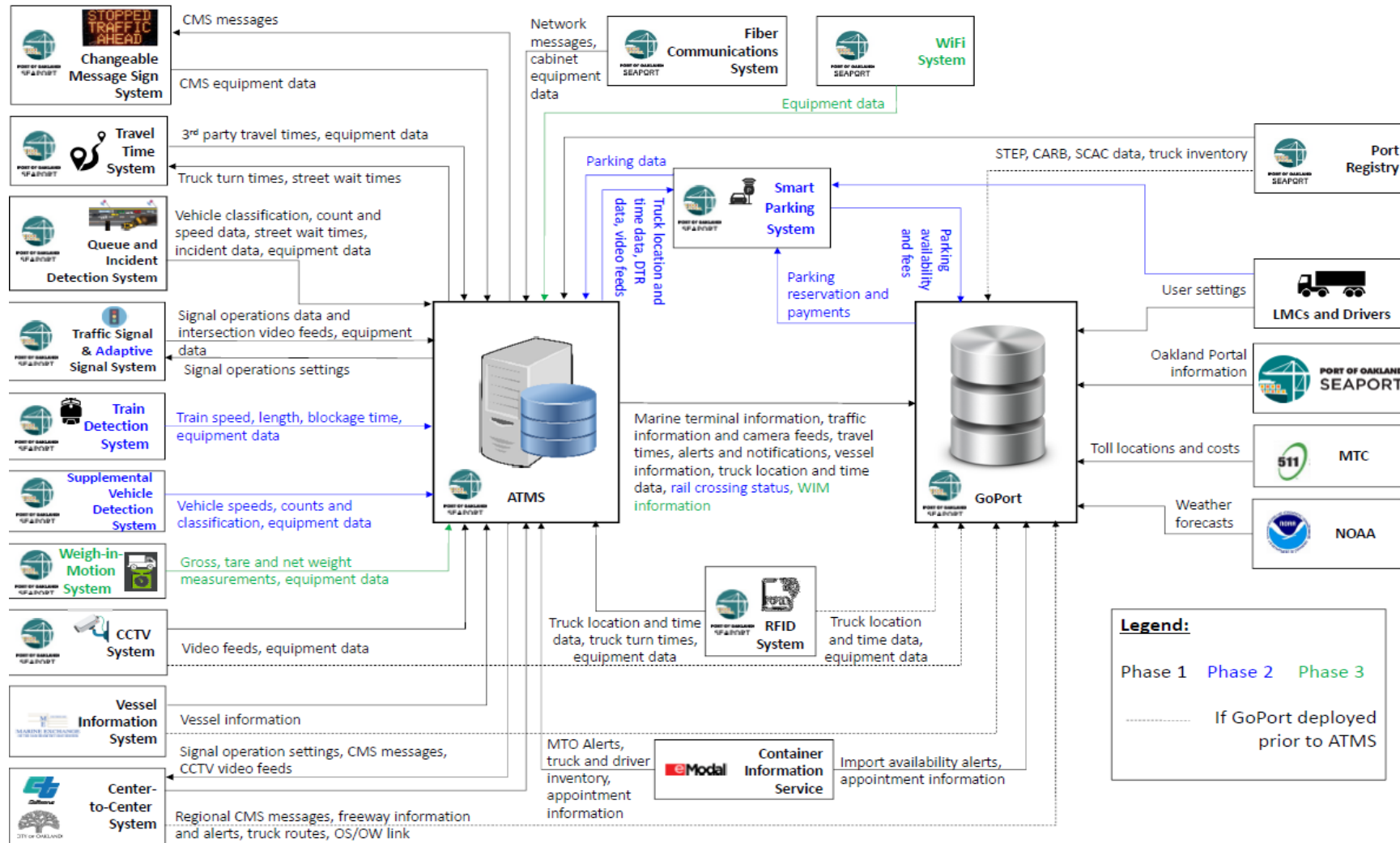
Package No.	Contract Package	Implementing Agency	Oversight/Support
1	Joint Traffic Management/Emergency Operation Center (TMC/EOC)	Port of Oakland	Alameda CTC
2	Radio Frequency Identification Device (RFID) Readers	Alameda CTC	Port of Oakland
3	Port of Oakland – FITS	Alameda CTC	Port of Oakland
4	System Integration, GoPort Application, and Smart Parking System	Alameda CTC	Port of Oakland

Four contract packages implemented by Alameda CTC and Port of Oakland

Program Schedule



Project Overview



Scope of Work by Task

The Alameda CTC intends to retain a professional services consultant or consultant team to provide **system integration and application development** services.

TASK 1: Project Management

TASK 2: System Development and Implementation

TASK 3: Training and Operation and Maintenance Plans

TASK 4: Extended Burn-in Period

TASK 5: Optional Tasks and On-Call Services

RFP Schedule (RFP Table 1)

LATE SUBMITTALS WILL NOT BE ACCEPTED. SUBMISSIONS TRANSMITTED BY FAX OR EMAIL WILL NOT BE ACCEPTED. SCHEDULE IS IN PACIFIC TIME.

ACTIVITY	DATE/TIME
RFP issued.	October 11, 2019
Optional Pre-Proposal Meeting held at Alameda CTC offices.	October 21, 2019 1:30 p.m.
Deadline for proposers to submit questions. All questions must be directed by email to the Sole Point of Contact.	October 23, 2019 1:00 p.m.
Final Addendum issued, if necessary.	November 1, 2019
Due Date for Proposal and References Forms. References Forms must be submitted by references directly to the Sole Point of Contact via email.	November 8, 2019 3:00 p.m.
Anticipated Proposal Review.	December 10, 2019
Interviews, if necessary.	December 17, 2019
Anticipated Final Evaluation and Determination of Top-Ranked Firm.	December 18, 2019
Contract Award Request to the Alameda CTC Commission	March 26, 2020
Anticipated Contract Commencement.	April 23, 2020

Proposal Requirements (RFP Table 3)

Proposers must provide completed Forms and Certifications (see RFP Table 3) for prime consultant and all subconsultants. **If there is any reason that specific items are incomplete or not provided, proposers must include a justification for each item explaining why it was incomplete or not provided.**

Collate by form type rather than by firm, with prime first and subs in alphabetical order by firm name; e.g.:

1. Levine Act Statement Forms
 - Prime
 - Sub 1
 - Sub 2

Proposal Requirements (Cost Forms)

- **COST PROPOSAL FORM B** completed in its entirety, **for all firms/subs/vendors on your team regardless of tier**, including:
 1. **B1**: Breakdown of Costs
 2. **B2**: Expense Detail (Direct Expenses)
 3. **B3**: Summary
 4. **B5**: Prime Consultant and Subconsultant Contact Information
 5. **C3**: Consultant and Subconsultant Fixed Hourly Rate Schedule and Key Personnel
 6. **C4**: Consultant and Subconsultant Unit Costs
- **CALTRANS LAPM EXHIBIT 10-K (ICR CERTIFICATION)**:
 1. The **most current Fiscal Year End (FYE) Indirect Cost Rate (ICR) at the time of submittal must be the one submitted**. I.e., the 2019 FYE ICR must be provided unless only the 2018 FYE ICR is available.

Proposal Requirements (References)

References Forms

- For each key team member, provide a minimum of three (3) references related to previous projects similar to this project, or elements of this project, on which the key staff member had significant involvement within the past five (5) years. **None of the references shall be from Alameda CTC.**
 - Proposers shall complete the **Reference Request Form** for each of its references, and:
 - ✓ Submit to each reference
 - ✓ Include in its proposal to Alameda CTC
 - References shall complete and submit the web-based **Reference Questionnaire** by or before this proposals due deadline.

The proposer is responsible for communicating to the referenced party the instructions and requirements for this process as outlined in the RFP.

Proposal Requirements (Package)

- **Technical Proposal (without** cost elements): **4** printed technical proposals, electronic files in searchable PDF format.
- **Cost Proposal (sealed separately** and **labeled** “Cost Proposal Attachment”): **1** printed cost proposal, electronic files in **both** Excel and PDF formats.

Proposals must be submitted in a sealed envelope or container and delivered to the Sole Point of Contact.

Proposers submitting proposals should allow sufficient delivery time to ensure timely receipt by the Alameda CTC. **The time of submittal will be based on the clock at Alameda CTC’s reception desk.**

Prevailing Wage Requirements

Both the prime consultant and the subconsultant or subcontractor firm(s) required to hold a contractor's license to perform prevailing work must be registered with the DIR *prior to submittal of any proposal*.

Proof of such required registration for both the prime consultant and the specific team member holding the contractor's license must be submitted with the proposal.

- DIR FAQ: www.dir.ca.gov/OPRL/FAQ_PrevailingWage.html
- DIR Wage Determination: www.dir.ca.gov/oprl/DPreWageDetermination.htm

Disadvantaged Business Enterprise (DBE) Participation Program [49 CFR, Part 26]

- The DBE goal for this contract is **18.0%**.
- It is the proposer's responsibility to verify DBE certification at due date and time of proposal submittal.
- For a list of DBEs certified by the California United Certification Program, go to <https://dot.ca.gov/programs/business-and-economic-opportunity/dbe-search>.

Evaluation Criteria

Proposal Criteria	Maximum Points
Understanding the Required Scope of Work.	35
Expertise.	20
Management Plan.	15
Staffing Plan and Availability.	30
Total:	100

Interview Criteria	Maximum Points
Understanding the Required Scope of Work.	35
Expertise.	10
Management Plan.	10
Staffing Plan and Availability.	25
Effectiveness of Interview.	20
Total:	100

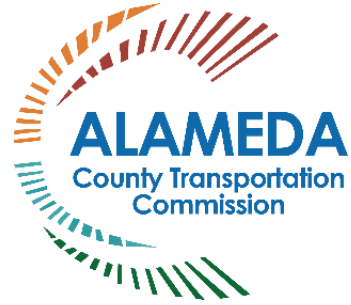
Award

The Selection Review Panel will recommend award to the highest ranked proposer based on the final scoring from the Interview Criteria and will not include the initial scoring of the technical proposals. If the Selection Review Panel determines that interviews are not necessary, proposers will be ranked based on the scoring of the technical proposals.

Sole Point of Contact:

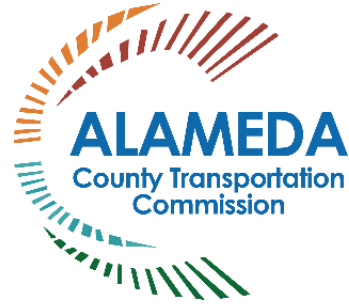
Alastair Powell (apowell@alamedactc.org)

All communications should be directed to the Sole Point of Contact. **Do not contact other agency staff, project team members, or panel members throughout this procurement process.**



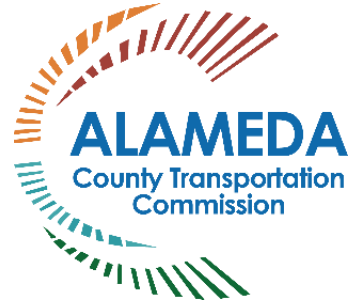
Questions Submittal

Alameda County Transportation Commission • 1111 Broadway, Suite 800
Oakland, CA 94607 • 510.208.7400

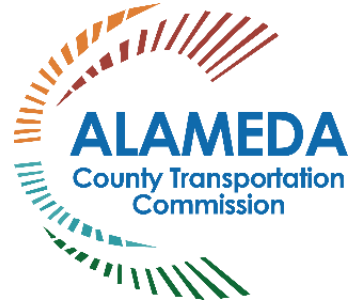


Proposer Networking Session

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Q & A



Thank You

For more information, visit

www.AlamedaCTC.org